DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 20, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of Public Safety; Fred Lighty, Esq., Solicitor’s Office; Kay Lengle, Human Resources; Robert Burns, Director of AAA; Donna S. Miller, Commissioners’ Office; Randie Yeager, Director of Human Services; Dan Eisenhauer, Administrator of MH/ID; Laura Cullison, Controller’s Office; Gil Hirschel, Conservation District; J. Scott Burford, Deputy Chief Clerk; Bobby Sisock, Court Administration; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jack Sherzer, Terry Kerwin, Karl Singleton, WGAL, James Troutman, Sharon Troutman, Shannon Williams, James Roxbury, Tanya Dierolf, Andrew Bliss, April Rudick, Darrel Reinford, John Scout, Connie Stoneroad, Melanie Peters, Holly Karalus and Paula Ruane.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:16 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 30, 2016 Workshop Meeting Minutes and the April 6, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the April 6, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There was one Executive Session held between meetings. It was held this morning to discuss matters of litigation.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Gil Hirschel, Conservation District

1. Agricultural Conservation Easement Purchase – James E. and Sharon L. Troutman

The farm presented today is owned by James E. and Sharon L. Troutman. It is an 87.92 acres crop farm located in Lykens Township. This is the 42nd farm in Lykens Township that has been preserved through the County farmland preservation program, bringing the total preserved acres in Lykens Township to 4,440.22. The purchase price of the easement is $131,880, with the State contributing $81,884.30 (62.09%) and the County contributing $49,995.70 (37.91%). Countywide, this program, including this purchase, has preserved 15,745 acres of farmland on 164 farms.

The Commissioners congratulated the Troutmans for participating in this program to preserve farmland. The Board will continue to support this program for future generations.
(Pictures were taken.)

B. Dauphin County Commissioners

1. Proclamation recognizing April as National County Government Month

Mr. Haste read the following Proclamation in honor of National County Government Month.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners are honored to join counties across the state and around the nation, along with the 40 municipalities that make up Dauphin County, in recognizing April, 2016 as National County Government Month;

Whereas, the National Association of Counties first celebrated National County Government Week in 1991 to raise awareness and understanding about the roles and responsibilities of the nation’s counties;

Whereas, the nation’s 3,069 counties provide a variety of essential public services to communities, serving more than 300 million Americans;

Whereas, Dauphin County and all Pennsylvania counties are a key part of our Commonwealth’s human services safety net, which was sorely stretched during the recent budget impasse;

Whereas, Dauphin County asks that state leaders continue to work with all counties to ensure a lack of funding does not jeopardize the delivery of these vital human services;

Therefore, we join the 270,000 residents of Dauphin County in honoring the conscientious and committed employees, volunteers and human service providers that make our county run so efficiently every day; and in grateful recognition thereof, we do hereby proclaim April of 2016 to be “National County Government Month” in Dauphin County.

County government and its services could not happen without the support of the employees, volunteers, providers and consumers.

Ms. Yeager appreciates the support of the Commissioners.

Comments were made by the following providers:

Connie Stoneroad and Melanie Peters provided comments on the Keystone Guardianship Program. They handle a large percentage of guardianship cases with the elderly in the northern Dauphin County area. They have also been helping with any veterans’ issues.

Darrel Reinford provided comments on Christian Churches United (CCU) programs. Mr. Reinford chairs the Northern Dauphin Homeless Sub-committee. He partnered with MH/ID to apply for and receive supplemental Emergency Solutions Grant funding from the State and has hired staff for northern Dauphin and is implementing that service in
collaboration with Northern Dauphin Human Services Center staff. They also help at Dauphin County Prison.

Holly Karalus provided comments on the programs offered by NHS. They worked closely with MH/ID to implement an open MH outpatient clinic and Collaborative Behavioral Healthcare. They also collaborated with MH/ID to open a residential program serving young adults with significant histories of trauma. They are also partnering with various organizations to implement in 2016-2017 a behavioral health home that provides integrated behavioral health and physical health and utilizes nurse navigators for persons with serious mental illness and serious physical health conditions.

Paula Ruane provided comments on the programs offered by Gaudenzia. They are one of the largest providers for drug and alcohol services in Pennsylvania. They have six inpatient programs located in the County. They will be opening the first housing for women in the summer.

All providers thanked the Board for the continuation of funding during the State budget crisis. They would not have been able to keep their doors open during this time without the help from the County.

The Commissioners thanked all the providers for the work that they do and for working with the County during the State budget impasse. The Board is also grateful to have them as partners.

C. Shannon Williams, CEO and Tanya Dierolf, Sustainability Manager – Capital Water

1. Presentation on DeHart Watershed Preservation Program

Ms. Williams and Ms. Dierolf discussed the DeHart Property Conservation Proposal. Using the Fort Indiantown Gap Army Compatible Use Buffer Program funds, Capital Region Water will partner with the Ward Burton Wildlife Foundation and The Nature Conservancy to grant a conservation easement on the 8,200 acre DeHart Watershed Property. This easement will protect the property’s natural scenic, forested and open space condition; thereby protecting water quality, regional conservation significance and the military mission of Fort Indiantown Gap.

The proposal and easement terms:

Prohibited Uses: construction of permanent facilities, utility poles, ditching, draining, mining, road building, etc., disturbance of vegetation, pesticide and biocide application, storage/dumping of waste materials, changing to topography, pollution, degradation of surface waters, motorized recreation, resource (oil, gas, mineral) extraction, transmission, subdivision of property and wind development/generation.
Rights Reserved: without limitation, to maintain, replace and/or construct facilities for supply, collection, production, distribution, treatment, monitoring and security of drinking water, undertake or continue any activity not prohibited in the easement, right to sell, lease, convey the property subject to easement terms, forest management activities conducted in accordance with the Forest Management Plan, mining of sand, gravel and rock for property improvements, public access, operation of motorized vehicles, solar energy and renewable energy projects and title to all environmental benefits.

Grantee Rights of The Nature Conservancy (TNC) & US Army as Third-Party Beneficiary: right to preserve and protect conservation values of the property, right of entry for conservation purposes, review and approval of forest management and harvest plans, ecological monitoring, enforcement, consent of TNC for prohibited activities or those requiring consent, availability to enter into separate agreements regarding ecological credits/offsets and request to aid in property management.

The potential financial gain to Capital Region Water is approximately $9,042,825. Public comments were accepted between March 21 and April 8. A press conference was held on April 21. Public hearings were held on March 23 and March 29. Sixty-two comments were received, including 31 Capital Region Water customers and 8 organizations. There were 46 comments in support of the proposal, 5 comments in opposition and 11 comments without express support or opposition.

Next steps include: Board consideration on April 27, additional due diligence, revisions to the Conservation Easement, Forester completes Forest Management Plan, Conservation Easement recorded and funds dispersed and the Nature Conservancy and Capital Region Water work together yearly for FSC certification and conservation easement monitoring.

The Commissioners appreciated the update.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

**HUMAN RESOURCES**

There were no questions on the Personnel Packet.

> It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.
PURCHASE ORDERS

There were no questions and all budget adjustments were made.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
April 20, 2016

- **April 8, 2016** transferred $786,744.16 to the Payables account from the County’s Concentration account for checks issued that week.

- **April 15, 2016** transferred $4,752,479.45 to the Payables account and $1,915,508.10 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $6,241,501.07

- Debt Service Payments since last report: $0.00

- Term Investments
  - 5/12/15 - $ 5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16
  - 4/14/16 - $10,000,000.00 6-month CD – Customers Bank – 0.70% - matures 10/13/16

- Balance today in PA INVEST account #2100017144860: $1,381.94 rate 0.267%

- Balance today in BB&T Bank investment account #139003149591: $19,646,251.35 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,652,715.40 rate 0.500%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $26,646,418.41 rate 0.500%
• Balance today in Santander Bank investment account #9551017714: $14,082,362.13 rate 0.500%

• Balance today in Customers Bank investment account #6459102: $5,025,731.56 rate 0.500%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

The Chief Clerk had no report and there were no questions asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Everything is ready for approval. There were no questions.

MATTERS REQUIRING BOARD ACTION

A. Work Experience/Internship Agreement between Dauphin County (Human Resources) and ResCare Workforce Services.

B. Request to Refund County Penalty and cost – Parcel #56-007-016-026-0035 (172 Brownstone) – Marilyn Allay – $32.49.

C. Change Order #1 – Protection Services, Inc. – Bridge #32 ATON Plan and Protective Fencing (purchase of 3 buoys) – $668.55.

D. Function Agreement between Dauphin County (Tax Claim) and Hilton Harrisburg for the tax sale on May 26, 2016.

E. Performance Agreement between Dauphin County (Parks & Recreation) and the Pennsylvania State University – Wetlands Festival (April 30, 2016) – $509.40.

F. Request to Waive County penalties and cost – Parcel #63-063-334 (660 Winding Lane) – Kelly Mathews – $42.46.

G. Addendum No. 1 to the April 1, 2015 Agreement between Dauphin County and DEVNET, Inc.

H. Performance Agreement between Dauphin County (Parks & Recreation) and Uptown Music Collective – Willi Ort – Cultural Festival (August 5, 2016) – $600.00.

I. Performance Agreement between Dauphin County (Parks & Recreation) and Uptown Music Collective – Willi Ort – Jazz & Wine Festival (September 10, 2016) – $600.00.

J. Performance Agreement between Dauphin County (Parks & Recreation) and Maxwell Entertainment LLC – Jazz & Wine Festival (September 11, 2016) – $1,000.00.

K. Performance Contract/Appearance Agreement between Dauphin County (Parks & Recreation) and Chelsey Green and the Green Project – Jazz & Wine Festival (September 10, 2016) – $2,000.00.
L. Performance Agreement between Dauphin County (Parks & Recreation) and The DeRand Group, Inc. – Wayne Bruce – Spur of the Moment presents The Chuck Brown Band, Sugar Bear of EU and DJ Kool – Cultural Festival (August 5, 2016) - $17,000.00.

M. Performance Agreement between Dauphin County (Parks & Recreation) and The DeRand Group, Inc. – Wayne Bruce – Spur of the Moment – Jazz & Wine Festival (September 11, 2016) - $10,000.00.

N. Purchase of Service Agreement between Dauphin County (Children & Youth) and Harrisburg Home Health Holdings, LLC.

O. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Centre County Youth Services Bureau, Inc.
   2. Clear Vision Residential Treatment Services, Inc.
   3. COBYs Family Services, Inc.
   4. Kidspeace National Centers, Inc.
   5. United Children’s Homes, Inc.

P. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Brethren Housing Association, Inc. – Amendment #1
   2. Community Action Commission – Amendment #1


R. Amendment #1 to Adoption Assistance Agreement #2010-18.

S. Subsidized Legal Custodianship Agreements #2016-01, #2016-02 and #2016-04.

T. Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. Dr. Jaime Houston-Mulligan
   2. Pennsylvania Recovery Organizations Alliance, Inc.

U. Purchase of Service Agreement between Dauphin County (MH/ID) and Drexel University College of Medicine.

V. Letter of Agreement between Dauphin County and the Franklin/Fulton Mental Health/Intellectual Disabilities Program.

W. First Amendment to Emergency Solutions Grant Contract No. C000060149 between Dauphin County (MH/ID) and Commonwealth of Pennsylvania, Department of Community & Economic Development.

X. Amendment #3 to the Comprehensive Management Services Agreement between Community Behavioral HealthCare Network of PA, Inc. t/d/b/a PerformCare and the County of Dauphin.

Y. Amendment #8 to the HealthChoices Behavioral Health Grant Agreement between Dauphin County (MH/ID) and the Commonwealth of Pennsylvania, Department of Human Services.

Z. Budget Amendments for the quarter ending March 31, 2016.
AA. Satisfaction Piece for Katie Patrick on the property located at 6087 Peachtree Street, Harrisburg, PA 17111 - $5,000.

BB. Subordination Agreement for Tondelaya and Rynell Gantt on the property located at 2251 Boas Street, Harrisburg, PA 17103.

CC. Resolution #13-2016 - Designation of Agent (D’Juna L. Payton) for the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

DD. Renewal Software Maintenance and Support Agreement between Dauphin County (South Central Task Force) and Esri, Inc. for the ARC GIS Server and User Software Products.

EE. Commercial Sales Agreement between Dauphin County (Public Safety) and Tyco Integrated Security LLC.

FF. Dauphin County Administration 2016 Testing Only Preventive Maintenance Agreement between Dauphin County (Public Safety) and Tyco Simplex Grinnell.

GG. Training Packet.

**It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through GG, listed above under Matters Requiring Board Action.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

Mr. Pries noted that next Tuesday is Election Day and the Election & Registration staff have been working hard getting everything ready. The polls are open from 7:00 a.m. to 8:00 p.m.

Mr. Haste mentioned that the staff has been very busy with the late changes that are being made to the ballot.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.
A. Notification from ELA Group, Inc. advising that the Infinity Charter School is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new school building, parking lot and associated infrastructure improvements at 5405 Locust St., Harrisburg, PA.

B. Notification from RGS Associates advising that DSG Development Corp. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of Deer Run Commons in Derry Township.

C. Receipt of a letter from the United States Department of the Interior advising of their intent to submit a Joint Permit Waiver 16 application to DEP and the US Army Corps of Engineers for the Hoffer Creek Stream Restoration Project in Conewago Township.

D. Notification from Pyramid LLC Petroleum Terminals advising that Paxton Street Terminals – DE LLC is applying to DEP for a facility-wide Air Quality State Only Permit renewal to continue operating its Harrisburg Terminal located in Swatara Township.

E. Notification from Millersburg Area School District advising that they are terminating the use of the coal fired steam boilers at the Middle/High School facility located at 799 Center Street and they will not be applying to DEP for renewal of their 5-year synthetic minor operating permit.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz