DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ WORKSHOP/LEGISLATIVE MEETING
WEDNESDAY, AUGUST 3, 2016
10:00 A.M.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 20, 2016 Workshop/Legislative Minutes
July 13, 2016 Salary Board Minutes
July 20, 2016 Salary Board Minutes

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD

A. Children & Youth

1. Create a Full-Time Casework Supervisor position, Range 00112, Step 01, Grade 01, Salary $20.13 p/h, effective August 1, 2016.
2. Abolish a Full-Time Casework Manager 1 position, Range 00116, Step 01, Grade 01, Salary $24.49 p/h, effective August 1, 2016.

B. Controller

1. Create a Full-Time Assistant to the Chief Deputy position, Range 00113, Step 01, Grade 01, Salary $21.14 p/h, effective August 3, 2016.
2. Create a Full-Time Audit/Accounting Manager position, Range 00121, Step 01, Grade 01, Salary $31.21 p/h, effective August 3, 2016.
3. Create a Full-Time Accounting Manager position, Range 00119, Step 01, Grade 01, Salary $28.34 p/h, effective August 3, 2016.
5. Create a Full-Time Auditor/Accountant position, Range 00116, Step 01, Grade 01, Salary $24.49 p/h, effective August 3, 2016.
6. Create a Full-Time Pre-Audit Manager position, Range 00112, Step 01, Grade 01, Salary $20.13 p/h, effective August 3, 2016.
7. Create a Full-Time Pre-Audit Specialist position, Range 00110, Step 01, Grade 01, Salary $18.26 p/h, effective August 3, 2016.
8. Create a Full-Time Accounting Specialist position, Range 00109, Step 01, Grade 01, Salary $17.41 p/h, effective August 3, 2016.
9. Abolish a Full-Time Deputy for Administration position, Range 00115, Step 01, Grade 01, Salary $23.32 p/h, effective as created positions are filled.
10. Abolish a Full-Time Executive Support Specialist position, Range 00111, Step 01, Grade 01, Salary $19.18 p/h, effective as created positions are filled.
11. Abolish a Full-Time Senior Accountant position, Range 00115, Step 01, Grade 01, Salary $23.32 p/h, effective as created positions are filled.
12. Abolish a Full-time Accountant II position, Range 00112, Step 01, Grade 01, Salary $20.13 p/h, effective as created positions are filled.
13. Abolish a Full-Time Accounts Payable Supervisor position, Range 00110, Step 01, Grade 01, Salary $18.26 p/h, effective as created positions are filled.
14. Abolish two (2) Full-Time Accounting Specialist I positions, Range 00108, Step 01, Grade 01, Salary $16.57 p/h, effective as created positions are filled.

C. Veterans Affairs

1. Create a Full-Time Veterans Services Officer position, Range 00109, Step 01, Grade 01, Salary $17.41 p/h, effective August 15, 2016.
2. Abolish a Full-Time Administrative Assistant I position, Range 00106, Step 01, Grade 01, Salary $15.04 p/h, effective August 15, 2016.

D. Courts

1. Create a Full-Time Administrative Assistant I (Divorce Master) position, Range 01484, Step 01, Grade 01, Salary $13.96 p/h, effective August 8, 2016.
2. Abolish a Full-Time Administrative Assistant II (Court Reporters) position, Range 01485, Step 01, Grade 01, Salary $15.39 p/h, effective August 8, 2016.

IX. HUMAN RESOURCES – KAY LENGLE

A. Personnel Packet

X. PURCHASING DIRECTOR, RANDY BARATUCCI

A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

A. Investment Report

XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. 2016-2017 Grant-In-Aid Continuing Program for the Improvement of Adult Probation Services Application and Agreement.

B. Repository Bids received from Federal Land Trust, LLC for the following properties:

1. Parcel #02-030-055 (422 S. 15th St.) - $500.00
2. Parcel #02-030-056 (424 S. 15th St.) - $500.00
3. Parcel #02-030-057 (426 S. 15th St.) - $500.00
4. Parcel #02-030-058 (428 S. 15th St.) - $500.00
5. Parcel #02-030-059 (430 S. 15th St.) - $500.00

C. Partial Refund of 2015 Real Estate Taxes – Parcel #35-074-054 (777 East Park Dr.) – Pennsylvania Medical Society - $34,964.10.
D. Job Change Order to the 911 Telephone System Agreement between Dauphin County (Public Safety) and Presidio Technology Capital for the Airbus VESTA 911 system (reduction in price and change in equipment).


F. Budget Amendments for the quarter ending June 30, 2016.

G. Proposal from Burch Associates to conduct a survey of Parcels #43-010-003, #43-010-006, #43-010-007, #43-010-021 and #42-010-034 at a cost of $15,000.

H. State and local Government Single Schedule Lease Purchase Agreement (Lease #10312000034) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for CheckPoint Cyber Security hardware and software.

I. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000068) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for PCs and Laptops.

J. Subordination Agreement for Leroy Latty and Wendy Latty on the property located at 2316 Brookwood Street, Harrisburg, PA 17104.

K. Tourism Grants:
   1. American Dairy Goat Association - $10,000
   2. Art Association of Harrisburg - $2,000
   3. Camp Curtin Branch YMCA - $5,000
   4. Capital Area Science and Engineering Fair - $22,400
   5. Central Dauphin Youth Cheerleading Association – $8,955
   6. Central Penn Capitals - $40,000
   7. Central Pennsylvania Youth Ballet - $26,400
   8. Chris Handles Franklin Foundation - $5,000
   9. Dauphin County Parks & Recreation/Hershey Harrisburg Wine Country - $16,000
  10. East Shore Branch YMCA - $12,750
  11. Friends of Fort Halifax Park, Inc. - $4,000
  12. Friends of Midtown - $25,000
  13. Halifax Fire Department - $7,500
  14. Harrisburg City Islanders - $39,300
  15. Harrisburg Cougar Band Boosters - $6,500
  16. Harrisburg Downtown Improvement District - $2,000
  17. Harrisburg Symphony Orchestra - $24,000
  18. Heroes Fund Inc. - $50,000
  19. Hershey Harrisburg Regional Visitors Bureau - $40,000
  20. Hispanic Chamber of Commerce - $1,000
  21. Latino Connection - $16,000
  22. Londonderry Township - $24,000
  23. Market Square Concerts - $10,000
  24. Mr. PA Football/Sports Recruiters - $5,000
  25. Ned Smith Center for Nature & Art - $2,000
  26. PA Recruiting - $3,390
  27. Panther Youth Basketball Camp - $3,000
  28. Pennsylvania Family Coalition - $4,500
  29. Pennsylvania National Horse Show - $40,000
  30. Senators Partners LLC aka Harrisburg Senators Baseball - $32,000
  31. Shalom House - $20,000
32. Steelton Borough - $40,000
33. Swatara Township - $5,000
34. The American Literacy Corporation - $32,000
35. Hershey Partnership, Hershey PA Chamber of Commerce - $20,000
36. Pennsylvania National Fire Museum - $18,583
37. State YMCA of Pennsylvania, Inc. - $5,000
38. Whitaker Center - $32,000
39. Dauphin County DCED Admin. - $250,000
40. Dauphin County DCED Audit - $20,000

L. Weapons Policy for the Coroner’s Office.

M. Purchase of Service Agreements between Dauphin County (AAA) and:
   1. Global Empire, LLC t/d/b/a GHG Homecare
   2. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
   3. Greenfield of Harrisburg, LLC

N. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and the Medical Bureau of Harrisburg, Inc.

O. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Brethren Housing Association, Inc.
   2. Harrisburg Area YMCA
   3. Justice Works Youth Care
   4. Pinnacle Health Hospitals
   5. Sharps Compliance, Inc.

P. Adoption Assistance Agreement #2016-32.

Q. Needs Based Budget Narrative for Children & Youth.

R. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dr. Jamie Houston-Mulligan.

S. Purchase of Service Agreement between Dauphin County (MH/ID) and Keith Parker, OTR/L.

T. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Aspirations LLC – Amendment #1
   2. The ARC of Cumberland and Perry Counties – Amendment #2
   3. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #1
   4. The Presbyterian Church of Harrisburg – Amendment #1
   5. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1

U. Amendments to Homeless Assistance Program Fund Agreements between Dauphin County (MH/ID) and:
   1. Brethren Housing Association – Amendment #1
   2. YWCA of Greater Harrisburg – Amendment #1

V. Resolution #25-2016 authorizing the filing of a proposal for funds to the Commonwealth of Pennsylvania Department of Community & Economic Development.
W. Agreement between Dauphin County (EMA – South Central Task Force) and ManTech Advanced Systems for the WebEOC Support.

X. Revised Stipulation of Settlement – “New Crooked Hill” Townhomes (Revised includes effective dates.)

Y. Contract for Professional Services between Dauphin County and the Housing Authority of the County of Dauphin and Mullin & Lonergan Associates.

Z. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Receipt of a letter from Harrisburg International Airport advising that the Susquehanna Area Regional Airport Authority is applying for a Multimodal Transportation Fund Grant to rehabilitate and reconstruct portions of Airport Drive in Lower Swatara Township to support existing operations and future economic growth at HIA.

B. Notification from Talen Energy advising that Martins Creek, LLC/Harrisburg Combustion Turbine Site is submitting a Synthetic Minor Permit Application to DEP for taking a reduction in the Facility’s annual nitrogen oxides and sulfur dioxide emissions below the major source threshold of 100 tons during any consecutive 12-month rolling period.

C. Notification from C.S. Davidson, Inc. advising that Sheetz Convenience Store #461 is applying for a General Permit No. 4 for the Sheetz Store #184-Effluent Discharge Relocation, Reed Township.

D. Receipt of a letter from the Federal Energy Regulatory Commission regarding an Order granting extensions of time under license article 401 for the York Haven Power Company, LLC.

E. Notification from TeamAg advising that Lauden Farms is applying to DEP for a NPDES Permit for a Concentrated Animal Feeding operation at 2248 Back Road, Halifax.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that the Pennsylvania American Water Company is applying to DEP for a GP-5 General Permit for the installation of a 16” waterline along Swatara Creek Road from Red Bridge Road to Iron Run.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, AUGUST 17, 2016 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****
“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”