DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP/LEGISLATIVE MEETING

AUGUST 3, 2016
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; Steve Libhart, Director of EMA; George Connor, Director of Community & Economic Development; Jennifer Simpson, Court Administration; J. Scott Burford, Deputy Chief Clerk; Laura Cullison, Controller’s Office; Donna Miller, Commissioners’ Office; Nick Chimienti, Sheriff; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Bruce Krell, Bill Wood and James Roxbury

MINUTES

CALL TO ORDER

Mr. Pries, Vice Chairman of the Board, called the meeting to order at 10:10 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the July 20, 2016 Workshop/Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the July 13, 2016 Salary Board Minutes and the July 20, 2016 Salary Board Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION
There was none.

DEPARTMENT DIRECTORS/GUESTS
There was none.

SALARY BOARD
A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES
There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

There were no questions and all budget adjustments were made.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**  
**August 3, 2016**

- **July 22, 2016** transferred **$4,789,061.33** to the Payables account and **$1,915,734.71** to the Payroll account from the County’s Concentration account for checks issued that week.

- **July 29, 2016** transferred **$3,411,206.52** to the Payables account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** **$13,497,052.35**

- **Debt Service Payments since last report:** **$0.00**

- **Term Investments**
  - 4/14/16 - **$10,000,000.00** 6-month CDARS CD – Customers Bank – 0.70% - matures 10/13/16
  - 5/11/16 - **$5,000,000.00** 6-month FHL CD – Customers Bank – 0.70% - matures 11/08/16
  - 5/12/16 - **$5,000,000.00** 6-month CDARS CD – Customers Bank – 0.70% - matures 11/10/16

- **Balance today in PA INVEST account #2100017144860:** **$1,382.82** rate 0.304%

- **Balance today in BB&T Bank investment account #1390003149591:** **$14,157,770.36** rate 0.300%

- **Balance today in First National Bank investment account #97014743:** **$10,666,000.33** rate 0.500%

- **Balance today in Integrity Bank Money Market Checking account #0206001209:** **$32,683,710.79** rate 0.500%
• Balance today in Santander Bank investment account #9551017714: $19,903,539.48 rate 0.500%

• Balance today in Customers Bank investment account #6459102: $5,032,000.04 rate 0.500%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked. He did ask that Item K under Matters Requiring Board Action be pulled for further review.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had no report and no questions were asked.

MATTERS REQUIRING BOARD ACTION

A. 2016-2017 Grant-In-Aid Continuing Program for the Improvement of Adult Probation Services Application and Agreement.

B. Repository Bids received from Federal Land Trust, LLC for the following properties:
   1. Parcel #02-030-055 (422 S. 15th St.) - $500.00
   2. Parcel #02-030-056 (424 S. 15th St.) - $500.00
   3. Parcel #02-030-057 (426 S. 15th St.) - $500.00
   4. Parcel #02-030-058 (428 S. 15th St.) - $500.00
   5. Parcel #02-030-059 (430 S. 15th St.) - $500.00

C. Partial Refund of 2015 Real Estate Taxes – Parcel #35-074-054 (777 East Park Dr.) – Pennsylvania Medical Society - $34,964.10.

D. Job Change Order to the 911 Telephone System Agreement between Dauphin County (Public Safety) and Presidio Technology Capital for the Airbus VESTA 911 system (reduction in price and change in equipment).


F. Budget Amendments for the quarter ending June 30, 2016.

G. Proposal from Burch Associates to conduct a survey of Parcels #43-010-003, #43-010-006, #43-010-007, #43-010-021 and #42-010-034 at a cost of $15,000.

H. State and local Government Single Schedule Lease Purchase Agreement (Lease #10312000034) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for CheckPoint Cyber Security hardware and software.

I. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000068) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for PCs and Laptops.
J. Subordination Agreement for Leroy Latty and Wendy Latty on the property located at 2316 Brookwood Street, Harrisburg, PA 17104.

K. Tourism Grants:

1. American Dairy Goat Association - $10,000
2. Art Association of Harrisburg - $2,000
3. Camp Curtin Branch YMCA - $5,000
4. Capital Area Science and Engineering Fair - $22,400
5. Central Dauphin Youth Cheerleading Association – $8,955
6. Central Penn Capitals - $40,000
7. Central Pennsylvania Youth Ballet - $26,400
8. Chris Handles Franklin Foundation - $5,000
9. Dauphin County Parks & Recreation/Hershey Harrisburg Wine Country - $16,000
10. East Shore Branch YMCA - $12,750
11. Friends of Fort Halifax Park, Inc. - $4,000
12. Friends of Midtown - $25,000
13. Halifax Fire Department - $7,500
14. Harrisburg City Islanders - $39,300
15. Harrisburg Cougar Band Boosters - $6,500
16. Harrisburg Downtown Improvement District - $2,000
17. Harrisburg Symphony Orchestra - $24,000
18. Heroes Fund Inc. - $50,000
19. Hershey Harrisburg Regional Visitors Bureau - $40,000
20. Hispanic Chamber of Commerce - $1,000
21. Latino Connection - $16,000
22. Londonderry Township - $24,000
23. Market Square Concerts - $10,000
24. Mr. PA Football/Sports Recruiters - $5,000
25. Ned Smith Center for Nature & Art - $2,000
26. PA Recruiting - $3,390
27. Panther Youth Basketball Camp - $3,000
28. Pennsylvania Family Coalition - $4,500
29. Pennsylvania National Horse Show - $40,000
30. Senators Partners LLC aka Harrisburg Senators Baseball - $32,000
31. Shalom House - $20,000
32. Steelton Borough - $40,000
33. Swatara Township - $5,000
34. The American Literacy Corporation - $32,000
35. Hershey Partnership, Hershey PA Chamber of Commerce - $20,000
36. Pennsylvania National Fire Museum - $18,583
37. State YMCA of Pennsylvania, Inc. - $5,000
38. Whitaker Center - $32,000
39. Dauphin County DCED Admin. - $250,000
40. Dauphin County DCED Audit - $20,000

L. Weapons Policy for the Coroner’s Office.

M. Purchase of Service Agreements between Dauphin County (AAA) and:

1. Global Empire, LLC t/d/b/a GHG Homecare
2. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
3. Greenfield of Harrisburg, LLC

N. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and the Medical Bureau of Harrisburg, Inc.
O. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Brethren Housing Association, Inc.
2. Harrisburg Area YMCA
3. Justice Works Youth Care
4. Pinnacle Health Hospitals
5. Sharps Compliance, Inc.

P. Adoption Assistance Agreement #2016-32.

Q. Needs Based Budget Narrative for Children & Youth.

R. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dr. Jamie Houston-Mulligan.

S. Purchase of Service Agreement between Dauphin County (MH/ID) and Keith Parker, OTR/L.

T. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. Aspirations LLC – Amendment #1
2. The ARC of Cumberland and Perry Counties – Amendment #2
3. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #1
4. The Presbyterian Church of Harrisburg – Amendment #1
5. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1

U. Amendments to Homeless Assistance Program Fund Agreements between Dauphin County (MH/ID) and:

1. Brethren Housing Association – Amendment #1
2. YWCA of Greater Harrisburg – Amendment #1

V. Resolution #25-2016 authorizing the filing of a proposal for funds to the Commonwealth of Pennsylvania Department of Community & Economic Development.

W. Agreement between Dauphin County (EMA – South Central Task Force) and ManTech Advanced Systems for the WebEOC Support.

X. Revised Stipulation of Settlement – “New Crooked Hill” Townhomes (Revised includes effective dates.)

Y. Contract for Professional Services between Dauphin County and the Housing Authority of the County of Dauphin and Mullin & Lonergan Associates.

Z. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through Z listed above under Matters Requiring Board Action, noting that Item P was pulled.
Discussion: Mr. Hartwick noted that a great deal of effort went into the Needs Based Budget Narrative for Children & Youth for 2017 and that he would be available if anyone had any questions.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries noted that Mr. Hartwick represented CCAP and Dauphin County at the NACo Conference last week.

Mr. Hartwick invited the public to attend the Cultural Festival this Friday, August 5. He thanked everyone that was involved in putting the Festival together.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Receipt of a letter from Harrisburg International Airport advising that the Susquehanna Area Regional Airport Authority is applying for a Multimodal Transportation Fund Grant to rehabilitate and reconstruct portions of Airport Drive in Lower Swatara Township to support existing operations and future economic growth at HIA.

B. Notification from Talen Energy advising that Martins Creek, LLC/Harrisburg Combustion Turbine Site is submitting a Synthetic Minor Permit Application to DEP for taking a reduction in the Facility’s annual nitrogen oxides and sulfur dioxide emissions below the major source threshold of 100 tons during any consecutive 12-month rolling period.

C. Notification from C.S. Davidson, Inc. advising that Sheetz Convenience Store #461 is applying for a General Permit No. 4 for the Sheetz Store #184-Effluent Discharge Relocation, Reed Township.

D. Receipt of a letter from the Federal Energy Regulatory Commission regarding an Order granting extensions of time under license article 401 for the York Haven Power Company, LLC.

E. Notification from TeamAg advising that Lauden Farms is applying to DEP for a NPDES Permit for a Concentrated Animal Feeding operation at 2248 Back Road, Halifax.

F. Notification from Herbert, Rowland & Grubic, Inc. advising that the Pennsylvania American Water Company is applying to DEP for a GP-5 General Permit for the
installation of a 16” waterline along Swatara Creek Road from Red Bridge Road to Iron Run.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz