I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- January 20, 2016 Workshop Meeting Minutes
- January 27, 2016 Legislative Meeting Minutes
- January 27, 2016 Salary Board Meeting Minutes

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC HEARING

A. George Connor - Ordinance #3-2016 – Designation of Deteriorated Areas in the Borough of Lykens. *(Listed as Item J under Matters Requiring Board Action)*

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. David Swartz, District Director, Cooperative Extension
   1. 4-H Program Presentation

IX. SALARY BOARD – KAY LENGLE

A. Children & Youth
   1. Create a Full-Time Program Specialist 1 (Adoption) position, Range 00115, Step 01, Grade 01, Salary $23.10 p/h, effective February 10, 2016.
   2. Abolish a Full-Time Caseworker Manager 1 position, Range 00116, Step 01, Grade 01, Salary $24.26 p/h, effective February 10, 2016.

B. MH/ID
   1. Create two (2) Full-Time Caseworker 1 or 2 positions, Range 06633 or 06635, Step N/A, Grade N/A, Salary $15.70 p/h or $16.76 p/h, effective February 10, 2016.

C. Parks & Recreation
   1. Reclassification of two (2) Part-Time Maintenance Worker II positions – From
Range 09050, Step 19, Grade 01, Salary $11.74 p/h To Range 09050, Step 23, Grade 01, Salary $12.82 p/h, effective February 10, 2016.
3. Reclassification of a Part-Time Program Coordinator position – From Range 09050, Step 15, Grade 01, Salary $10.67 p/h To Range 09050, Step 18, Grade 01, Salary $11.48 p/h, effective February 10, 2016.
4. Reclassification of a Part-Time Fort Hunter Mansion Manager position – From Range 09050, Step 12, Grade 01, Salary $9.86 p/h To Range 09050, Step 18, Grade 01, Salary $11.48 p/h, effective February 10, 2016.
5. Reclassification of three (3) Part-Time Environmental Educator positions – From Range 09050, Step 13, Grade 06, Salary $10.20 p/h To Range 09050, Step 17, Grade 01, Salary $11.21 p/h, effective February 10, 2016.
7. Reclassification of five (5) Part-Time Docent positions – From Range 09050, Step 01, Grade 01, Salary $7.55 p/h To Range 09050, Step 08, Grade 01, Salary $8.78 p/h, effective February 10, 2016.

D. Sheriff’s Office


X. HUMAN RESOURCES – KAY LENGLE

A. Personnel Packet

XI. RANDY BARATUCCI, PURCHASING DIRECTOR

A. Purchase Orders

XII. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

A. Investment Report

XIII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XV. MATTERS REQUIRING BOARD ACTION

A. Resolution #4-2016 – new banking account with Customers Bank.

B. Satisfaction Piece for Ana M. Aponte on the property located at 2714 Greenwood Street, Harrisburg, PA 17104. (This is a forgivable mortgage from 1996.)

C. Repository Bid received from Luis A. Morales – Parcel #09-032-021 (14 N. 17th Street) – $500.00.

D. Repository Bids received from Harrisburg Housing Authority for the following properties:
1. Parcel #10-012-048 (2137 Jefferson Street) - $500.00
2. Parcel #10-012-050 (2133 Jefferson Street) - $500.00
3. Parcel #10-019-003 (627 Forrest Street) - $500.00
4. Parcel #10-019-007 (619 Forrest Street) - $500.00
5. Parcel #10-019-008 (617 Forrest Street) - $500.00
6. Parcel #10-019-009 (615 Forrest Street) - $500.00
7. Parcel #10-019-017 (2130 Jefferson Street) - $500.00
8. Parcel #10-019-019 (2124 Jefferson Street) - $500.00
9. Parcel #10-019-035 (2128 Jefferson Street) - $500.00
10. Parcel #10-012-044 (2145 Jefferson Street) - $500.00
11. Parcel #10-012-045 (2143 Jefferson Street) - $500.00
12. Parcel #10-012-046 (2141 Jefferson Street) - $500.00
13. Parcel #10-019-004 (625 Forrest Street) - $500.00
14. Parcel #10-019-005 (623 Forrest Street) - $500.00
15. Parcel #10-019-006 (621 Forrest Street) - $500.00
16. Parcel #10-019-010 (613 Forrest Street) - $500.00
17. Parcel #10-019-011 (611 Forrest Street) - $500.00
18. Parcel #10-019-016 (2132 Jefferson Street) - $500.00

E. Agreement between Dauphin County (EMA) and Controls, Service & Engineering Co., Inc. for annual service on Tower Site HVAC Maintenance.

F. Agreement between Dauphin County (EMA) and Controls, Service & Engineering Co., Inc. for annual service on the EMA HVAC Units, excluding Unit #22.

G. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on EMA and EMA Trailer Generators.

H. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on tower site Generators.

I. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on “One” Generator Set (Decon Trailer, Robot Truck & Vehicle 77).

J. Ordinance #3-2016 LERTA – Lykens Borough.

K. Performance Agreement between Dauphin County (Parks & Recreation) and The Myth Makers – Dona Dodson and Andy Moerlein – April 7, 2016 – Art in the Wild 2016 - $1,000.

L. Repository Bids received from Jacob Compton for the following properties:
   1. Parcel #10-062-017 (2120 Green Street) - $500.00
   2. Parcel #10-062-018 (2118 Green Street) - $500.00

M. Purchase of Service Agreement between Dauphin County (Children & Youth) and Family Care Services, Inc.

N. Adoption Assistance Agreement #2007-40 – Amendment #1.

O. Approval of Christian Churches United, Inc.’s Emergency Solutions Grant Budget Modification #1.
P. Proposal from Susquehanna Accounting & Consulting Solutions, Inc. for negotiating a new per diem rate for federal inmates.

Q. Application for the Dauphin County Hazardous Materials Response Team to renew status for an additional 3 years as a participating department within the Office of the State Fire Commissioner’s Certificate Program.

R. Emergency Management Performance Grant Annual Application submission to the PA Department of Emergency Management.

S. Amended Coroner’s Office Standard Operating Procedure Fee Schedule.


V. Subordination Agreement for David Lee Mehaffie on the property located at 2904 Boas Street, Harrisburg, PA 17103.

W. Subrecipient Agreement between Dauphin County and Royalton Borough for Lower Ward Sanitary and Storm Sewer Repairs.

X. Repository Bid received from the Borough of Pillow – Parcel #64-003-022 (Chestnut Street) - $500.00.

Y. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000066) between Dauphin County and Hewlett-Packard Financial Services Company for PCs and laptops.

Z. Contract between Dauphin County (Prison) and Eastern Time for the fire alarm system at the Prison.

AA. Appointment of Clint Cullison to the Tourism Board. Mr. Cullison’s term will expire December 31, 2016 (filling an unexpired term).

BB. Appointment of Timothy DeFoor and Paul O'Donnell to the Local Emergency Planning Committee.

CC. Training Packet.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from Evans Engineering, Inc. advising that United Parcel Service, Inc. is applying to DEP for a General NPDES Permit for the expansion of an existing truck court to allow for more trailer storage in Swatara Township.
B. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a Water Quality Management Permit for the proposed Parkchester Pump Station Force Main in Lower Paxton Township.

C. Notification from K&W advising that Penn State University is applying to DEP for a NPDES Permit for stormwater discharges associated with parking lot improvements at Penn State Harrisburg.

D. Receipt of a copy of a letter from GHD to the PA Public Utility Commission regarding the resubmission of an application from Capital Region Water to PUC reflecting alterations in the Paxton Street Bridge Railroad Crossing project in the City of Harrisburg.

E. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the replacement of approximately 24,520 linear feet of existing sanitary sewer and associated manholes at Minibasin 32D and Minibasin 32E.

F. Notification from ArcelorMittal advising that they are applying to DEP for an updated plan approval for the walking beam furnace at ArcelorMittal Steelton Facility.

G. Notification from Evans Engineering, Inc. advising that Weis Markets, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a throughway access drive on Parcel #35-009-158 located along Linglestown Road.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 17, 2016 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”