DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 10, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Nick Chimienti, Sheriff; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Kay Lengle, Human Resources; Fred Lighty, Esq., Solicitor's Office; J. Scott Burford, Deputy Chief Clerk; George Connor, Community & Economic Development; Steve Libhart, Director of EMA; Gerald Feaser, Jr., Director of Registration & Elections; Laura Cullison, Controller's Office; Donna S. Miller, Commissioners' Office; Jennifer Simpson, Court Administration; Faye Fisher, Director of Human Resources; Greg Schneider, Budget & Finance; Bruce Foreman, Esq., Solicitor's Office; Susan O'Hara Moore, Court Reporters; Ruby Doub, Commissioners' Office; Melody Osborn, Commissioners' Office; Julie Mackey, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Dave Swartz, Tyler Shaw, Logan Morrison, Michelle Morrison, Madelyn Morrison, Olivia Morrison, Nick DiFrancesco, Rachel Bunn, Karl Singleton, Jack Sherzer, Jay Wenger, Heather Freeland, James Roxbury and WHTM

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the January 20, 2016 Workshop Meeting Minutes and the January 27, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the January 27, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were two Executive Sessions held between meetings. The first one was held on February 4, 2016 regarding Personnel. The second one was held this morning to discuss Litigation.

PUBLIC HEARING

A complete set of Public Hearing Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. David Swartz, District Director, Cooperative Extension

   1. 4-H Program Presentation

Mr. Swartz and Heather Freeland briefly discussed and also presented a video of the 4-H Program. Approximately 1,800 youth participate in the nontraditional and approximately 185 youth participate in the traditional.
Madelyn Morrison, a 4-H participant, introduced her family – Logan Morrison, Michelle Morrison and Olivia Morrison. She participated in the Sheep to Shawl where her team placed 6th and won $1,005, which will go back into the 4-H club.

Former 4-H participant, Tyler Shaw, provided a testimonial on the impacts 4-H has had on his life.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

There were no questions on the Personnel Packet.

> It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

An Addendum was made to the Purchase Order Packet to include a new truck for the Recycling Center.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet, including the one addition on Page 26.

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following Report:

> Report from the Office of Budget & Finance
> February 10, 2016

- **January 29, 2016** transferred $2,010,829.02 to the Payables account from the County’s Concentration account for checks issued that week.

- **February 5, 2016** transferred $6,600,175.53 to the Payables account and $1,984,873.98 to the Payroll account from the County’s Concentration account for checks issued that week.
Wire Payments since last report: $175,685.87

Debt Service Payments since last report: $0.00

Term Investments
- 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

Balance today in PA INVEST account #2100017144860: $1,381.53 rate 0.202%

Balance today in BB&T Bank investment account #1390003149591: $13,340,141.92 rate 0.300%

Balance today in First National Bank investment account #97014743: $9,617,378.28 rate 0.330%

Balance today in Integrity Bank Money Market Checking account #2206001209: $9,435,849.37 rate 0.300%

Balance today in Santander Bank investment account #9551017714: $3,079,840.10 rate 0.300%

Balance today in Metro Bank investment account #539014068: $1,027,474.57 rate 0.300%

Balance today in Customers Bank investment account: $5,014,889.67 rate 0.500%


Mr. Pries stated that he is hopeful the addition of Customers Bank will generate competitive rates.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

There was nothing to report and there were no questions asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Everything is ready for consideration. There were no questions.

MATTERS REQUIRING BOARD ACTION

A. Resolution #4-2016 – new banking account with Customers Bank.

B. Satisfaction Piece for Ana M. Aponte on the property located at 2714 Greenwood Street, Harrisburg, PA 17104. (This is a forgivable mortgage from 1996.)
C. Repository Bid received from Luis A. Morales – Parcel #09-032-021 (14 N. 17th Street) - $500.00.

D. Repository Bids received from Harrisburg Housing Authority for the following properties:

1. Parcel #10-012-048 (2137 Jefferson Street) - $500.00
2. Parcel #10-012-050 (2133 Jefferson Street) - $500.00
3. Parcel #10-019-003 (627 Forrest Street) - $500.00
4. Parcel #10-019-007 (619 Forrest Street) - $500.00
5. Parcel #10-019-008 (617 Forrest Street) - $500.00
6. Parcel #10-019-009 (615 Forrest Street) - $500.00
7. Parcel #10-019-017 (2130 Jefferson Street) - $500.00
8. Parcel #10-019-019 (2124 Jefferson Street) - $500.00
9. Parcel #10-019-035 (2128 Jefferson Street) - $500.00
10. Parcel #10-012-044 (2145 Jefferson Street) - $500.00
11. Parcel #10-012-045 (2143 Jefferson Street) - $500.00
12. Parcel #10-012-046 (2141 Jefferson Street) - $500.00
13. Parcel #10-019-004 (625 Forrest Street) - $500.00
14. Parcel #10-019-005 (623 Forrest Street) - $500.00
15. Parcel #10-019-006 (621 Forrest Street) - $500.00
16. Parcel #10-019-010 (613 Forrest Street) - $500.00
17. Parcel #10-019-011 (611 Forrest Street) - $500.00
18. Parcel #10-019-016 (2132 Jefferson Street) - $500.00

E. Agreement between Dauphin County (EMA) and Controls, Service & Engineering Co., Inc. for annual service on Tower Site HVAC Maintenance.

F. Agreement between Dauphin County (EMA) and Controls, Service & Engineering Co., Inc. for annual service on the EMA HVAC Units, excluding Unit #22.

G. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on EMA and EMA Trailer Generators.

H. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on tower site Generators.

I. Agreement between Dauphin County (EMA) and Tom Stephenson Generator Service, Inc. for annual service on “One” Generator Set (Decon Trailer, Robot Truck & Vehicle 77).

J. Ordinance #3-2016 LERTA – Lykens Borough.

K. Performance Agreement between Dauphin County (Parks & Recreation) and The Myth Makers – Dona Dodson and Andy Moerlein – April 7, 2016 – Art in the Wild 2016 - $1,000.

L. Repository Bids received from Jacob Compton for the following properties:

1. Parcel #10-062-017 (2120 Green Street) - $500.00
2. Parcel #10-062-018 (2118 Green Street) - $500.00

M. Purchase of Service Agreement between Dauphin County (Children & Youth) and Family Care Services, Inc.

N. Adoption Assistance Agreement #2007-40 – Amendment #1.
O. Approval of Christian Churches United, Inc.’s Emergency Solutions Grant Budget Modification #1.

P. Proposal from Susquehanna Accounting & Consulting Solutions, Inc. for negotiating a new per diem rate for federal inmates.

Q. Application for the Dauphin County Hazardous Materials Response Team to renew status for an additional 3 years as a participating department within the Office of the State Fire Commissioner’s Certificate Program.

R. Emergency Management Performance Grant Annual Application submission to the PA Department of Emergency Management.

S. Amended Coroner’s Office Standard Operating Procedure Fee Schedule.


V. Subordination Agreement for David Lee Mehaffie on the property located at 2904 Boas Street, Harrisburg, PA 17103.

W. Subrecipient Agreement between Dauphin County and Royalton Borough for Lower Ward Sanitary and Storm Sewer Repairs.

X. Repository Bid received from the Borough of Pillow – Parcel #64-003-022 (Chestnut Street) - $500.00.

Y. State and Local Government Master Operating Lease Agreement (Master Agreement #103108, Schedule #103108000066) between Dauphin County and Hewlett-Packard Financial Services Company for PCs and laptops.

Z. Contract between Dauphin County (Prison) and Eastern Time for the fire alarm system at the Prison.

AA. Appointment of Clint Cullison to the Tourism Board. Mr. Cullison’s term will expire December 31, 2016 (filling an unexpired term).

BB. Appointment of Timothy DeFoor and Paul O’Donnell to the Local Emergency Planning Committee.

CC. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through CC, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

This week is the Great Outdoor Show and attendance has been very good.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Evans Engineering, Inc. advising that United Parcel Service, Inc. is applying to DEP for a General NPDES Permit for the expansion of an existing truck court to allow for more trailer storage in Swatara Township.

B. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a Water Quality Management Permit for the proposed Parkchester Pump Station Force Main in Lower Paxton Township.

C. Notification from K&W advising that Penn State University is applying to DEP for a NPDES Permit for stormwater discharges associated with parking lot improvements at Penn State Harrisburg.

D. Receipt of a copy of a letter from GHD to the PA Public Utility Commission regarding the resubmission of an application from Capital Region Water to PUC reflecting alterations in the Paxton Street Bridge Railroad Crossing project in the City of Harrisburg.

E. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the replacement of approximately 24,520 linear feet of existing sanitary sewer and associated manholes at Minibasin 32D and Minibasin 32E.

F. Notification from ArcelorMittal advising that they are applying to DEP for an updated plan approval for the walking beam furnace at ArcelorMittal Steelton Facility.

G. Notification from Evans Engineering, Inc. advising that Weis Markets, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a throughway access drive on Parcel #35-009-158 located along Linglestown Road.

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz