DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 24, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Nick Chimienti, Sheriff; George Connor, Community & Economic Development; Melissa Bradley, Human Resources; Kay Lengle, Human Resources; Laura Cullison, Controller’s Office; Donna S. Miller, Commissioners’ Office; Robert Burns, Director of AAA; Jennifer Simpson, Court Administration; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

James Roxbury, Gary Lenker, Mark Stewart, Esq., Julie Mattero, Karl Singleton, Mike Musser, Dominic DiFrancesco, II, Jay Wenger, Julie Seeds, Chad Krebs, Doug Brown and Tim Reardon

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 3, 2016 Workshop Meeting Minutes and the February 10, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the February 10, 2016 Public Hearing Minutes (LERTA for Lykens Borough); motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 10, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Mr. Krebs of the East Shore YMCA thanked the Commissioners for their support of the YMCA project that was submitted through the Gaming Grant process.

Mayur Patel of Blackberry Associates also thanked the Commissioners for their support of the Technology Center and workforce development program.

DEPARTMENT DIRECTORS/GUESTS

None.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Haste – Aye; motion carried.

**PURCHASE ORDERS**

There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**Bid Award – Juvenile Transportation**

Bids were received for juvenile transportation services. Only one complete bid was received. It is a subsidiary of Boyo Transportation. Mr. Baratucci is recommending that the bid be awarded to BTS.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the bid for juvenile transportation services to BTS Services, Inc.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe presented the following Report:

**Report from the Office of Budget & Finance**

**February 24, 2016**

- **February 12, 2016** transferred $1,415,301.00 to the **Payables** account from the County’s Concentration account for checks issued that week.

- **February 19, 2016** transferred $3,483,125.33 to the **Payables** account and $1,817,802.31 to the **Payroll** account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** $10,974,061.22

- **Debt Service Payments since last report:** $0.00
• Term Investments
  • 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

• Balance today in PA INVEST account #2100017144860: $1,381.53 rate 0.212%

• Balance today in BB&T Bank investment account #1390003149591: $10,040,141.92 rate 0.300%

• Balance today in First National Bank investment account #97014743: $9,617,378.28 rate 0.500%

• Balance today in Integrity Bank Money Market Checking account #2206001209: $14,934,562.23 rate 0.500%

• Balance today in Santander Bank investment account #9551017714: $3,079,840.10 rate 0.450%

• Balance today in Metro Bank investment account #539014068: $1,027,474.57 rate 0.500%

• Balance today in Customers Bank investment account #xxx9102: $5,022,290.68 rate 0.500%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

There was nothing to report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Everything on the Solicitor’s Report is ready for consideration. There were no questions.

MATTERS REQUIRING BOARD ACTION

A. Performance Agreement between Dauphin County (Parks & Recreation) and Nathan J. McKelvie – Wildwood Park Wetlands Festival (April 30, 2016) - $200.

B. Performance Agreement between Dauphin County (Parks & Recreation) and Nathan J. McKelvie – Wildwood Way Day Camp Wildlife Up Close Program (June 29, 2016) - $100.

C. Performance Agreement between Dauphin County (Parks & Recreation) and Bradley S. Miller – Wildwood Park Workshop: Native American Decoys (July 28, 2016) - $100.
D. Intergovernmental Cooperation Agreement and Memorandum of Understanding between Dauphin County Land Bank Authority, Penbrook Borough, Central Dauphin School District and Dauphin County.


F. Extension of current contract with Print Works on Demand, Inc. for the period March 2016 – February 2017.

G. Repository Bids received Jermaine Grant for the following:
   1. Parcel #10-026-005 (2146 N. 6th St.) - $500.
   2. Parcel #10-026-004 (2148 N. 6th St.) - $500.

H. Subordination Agreement for Susan M. Grove on the property located at 5136 Irene Drive, Harrisburg, PA 17112.

I. Radio System Maintenance Agreement between Dauphin County (EMA) and Capital Area Communications for the microwave and legacy radio systems.

J. Revised Benefit Proposal for Health Care Benefits with Highmark Blue Shield to include Telemedicine, effective March 1, 2016.

K. Memorandum of Understanding between Dauphin County (AAA) and Union-Snyder Agency on Aging, Inc.

L. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Service Access & Management, Inc.
   2. CONTACT Helpline, Inc.
   3. Geo W. Weaver 7 Son, Inc.
   4. Youth Service, Inc.

M. Addendum #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and valley Youth House Committee, Inc.

N. Adoption Assistance Agreements #2016-04, #2016-07 and #2016-08.

O. Human Services Development Fund (HSDF) Agreement between Dauphin County and United Way Foundation of the Capital Region, Inc.

P. Product Lease Agreement between Dauphin County and Mail Finance, Inc. (Northern Dauphin Postage Meter rental).

Q. Wiconisco Fire Company Hall Rental Agreement (Ladies Night Out).

R. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and the Redevelopment Authority of the County of Dauphin.

S. Subrecipient Agreement between Dauphin County and the Redevelopment Authority of the County of Dauphin for Union House Apartments Project.
T. Memorandum of Agreement between Dauphin County (EMA) and the Federal Emergency Management Agency regarding the Integrated Public Alert and Warning System (IPAWS).


V. Approval of the Gaming Advisory Board recommendations, including all proposed conditions and grant reallocations, and award, allocation and appropriation of gaming funds to the following recipients, in the following amounts, and subject to any additional noted conditions:

Host & Contiguous

1. East Hanover Township ($800,000 debt serv. for Public Works bldg.; $275,000 fire station debt service; also received a $408,600 reallocation toward fire station debt) - $1,075,000
2. South Hanover Township (New municipal/fire complex) - $250,000
3. Derry Township ($250,000 fire station; $35,000 Vista Foundation; $20,000 Gemma’s Angels mobile market project; $25,000 MS Hershey Foundation gardens project) - $330,000
4. Middle Paxton Township ($103,960 Fishing Creek Community Bldg.; $74,000 Middle Paxton-Dauphin Joint Park Auth. baseball field improvements; $17,000 fire company engine debt service reduction; $20,650 Dauphin Recreation Association pool repairs) - $215,610
5. West Hanover Township ($100,000 fire station debt reduction; $100,000 SR 39 debt reduction) - $200,000

Other Awards

1. Dauphin County Parks & Recreation (Detweiler Park project) - $257,500
2. Susquehanna Township (Public Safety Bldg. expansion) - $200,000
3. Lower Swatara Township ($52,000 bridge replacement debt; $50,000 fire apparatus debt reduction) - $102,000
4. Upper Paxton Township (New municipal building) - $100,000
5. Millersburg Borough/Millersburg Fire (Water supply/hose improvement project) - $65,938
6. City of Harrisburg ($57,500 Bur. of Police laptops; $104,000 HVAC Fire Station #1) - $161,500
7. Lykens Borough (Fire truck refurbishment) - $20,625
8. West Hanover Township/Central Dauphin School District (School safety improvement project) - $83,000
9. Lower Paxton Township ($50,000 Comprehensive Plan update; $40,000 Devon Manor; $40,000 Penn Colonial; $25,132 Koons Park) - $155,132
10. Londonderry Township (Waterline infrastructure project) - $177,000
11. Jackson Township (Fisherville Fire Co. firehouse improvements) - $142,000
12. Steelton Borough ($77,800 Washington St. stormwater improvements; $37,083 firefighting equipment) - $114,883
13. Swatara Township (Chambers Hill Fire Co. station improvements) - $93,800
14. Hummelstown Borough (New municipal building debt retirement) - $33,891
15. Penbrook Borough (Elm Street Park improvements) - $28,178
16. Highspire Borough (Fire station improvements) - $45,000
17. Wiconisco Township (Water main replacement) - $35,600
18. Steelton Borough/Jump Street (School to Table Greenhouse Project) - $114,773
19. Lykens Community LP/Dauphin County Redevelopment Authority - (Union House Apartments redevelopment) - $200,000
<table>
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<tr>
<th></th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>20.</td>
<td>City of Harrisburg/Harrisburg River Rescue (Facility improvements)</td>
<td>$76,432</td>
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<td>21.</td>
<td>Susquehanna Twp./Susquehanna Twp. EMS (1 new Ferno Powerflexx stretcher)</td>
<td>$10,338</td>
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<td>22.</td>
<td>Penn State Harrisburg (CHOP program development; condition to coordinate review and implementation of program content with Dauphin County Drug &amp; Alcohol Services)</td>
<td>$77,250</td>
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<td>23.</td>
<td>Arooga’s (Equipment for expansion of manufacturing &amp; operations center)</td>
<td>$77,907</td>
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<td>24.</td>
<td>Humane Society of Harrisburg Area (Facility improvements; match condition)</td>
<td>$50,000</td>
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<td>25.</td>
<td>West Hanover Twp./MDJ Court Administration (MDJ buildings)</td>
<td>$200,000</td>
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<td>26.</td>
<td>Tri-County Regional Planning Commission (SR 39 corridor study)</td>
<td>$235,000</td>
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<td>27.</td>
<td>Tri-County HDC (Mulder Square project; condition for appropriate historic review)</td>
<td>$75,000</td>
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<td>28.</td>
<td>Plumbers and Pipefitters Local 520 (Upgrade fume extraction system at training facility)</td>
<td>$80,000</td>
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<td>29.</td>
<td>Iron Workers Local 404 (New roof for training facility)</td>
<td>$87,000</td>
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<td>30.</td>
<td>MOSELF (Hbg youth baseball field project; condition for field enclosure/non-multi-purpose)</td>
<td>$134,000</td>
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<td>31.</td>
<td>Lower Paxton Twp./Bishop McDevitt High School (Baseball facility improvements; condition that must coordinate with adjacent softball field and submission of facility community use program to Dauphin County for review and comment)</td>
<td>$75,000</td>
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<td>32.</td>
<td>Dauphin County General Authority (maintenance equipment acquisition; received reallocation of $2,917.39)</td>
<td>$69,083</td>
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<td>33.</td>
<td>Salvation Army (New headquarters and services facility)</td>
<td>$100,000</td>
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<td>34.</td>
<td>City of Harrisburg/Homeland Ctr (Generator project)</td>
<td>$90,000</td>
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<td>35.</td>
<td>City of Harrisburg/East Shore YMCA (Resident facility improvements)</td>
<td>$60,000</td>
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<td>36.</td>
<td>Catholic Charities (Elevator project)</td>
<td>$50,000</td>
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<td>37.</td>
<td>JT Dorsey Foundation (After-school &amp; mentoring program equipment)</td>
<td>$10,410</td>
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<td>38.</td>
<td>Keystone Human Services (2 service dogs; condition for persons in Dauphin County – priority to veterans)</td>
<td>$50,000</td>
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<td>39.</td>
<td>West Hanover Twp./M.A. Novosel Medal of Honor Vietnam Veterans of America (Handicap accessible van acquisition)</td>
<td>$25,000</td>
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<td>40.</td>
<td>Williamstown American Legion (Veterans’ facility upgrades)</td>
<td>$45,000</td>
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<td>41.</td>
<td>City of Harrisburg /R.J. Veterans Center (ADA improvements to veterans center)</td>
<td>$11,000</td>
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<td>42.</td>
<td>Halifax Borough (VFW debt retirement)</td>
<td>$20,000</td>
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<td>43.</td>
<td>Millersburg Borough/Ned Smith Ctr. (All-terrain emergency response vehicle)</td>
<td>$14,000</td>
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<td>44.</td>
<td>City of Harrisburg/Blackberry Street Associates (Technology Center &amp; workforce development program)</td>
<td>$50,000</td>
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<td>45.</td>
<td>City of Harrisburg/Fair Housing Council (Facility renovations – completion of Phase III)</td>
<td>$83,380</td>
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<td>46.</td>
<td>Pillow Borough (Water treatment plant upgrades)</td>
<td>$50,000</td>
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<td>47.</td>
<td>Middletown Public Library (Facility repairs)</td>
<td>$7,500</td>
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<td>48.</td>
<td>DC Bar Foundation (Legal Services campaign for children; match condition)</td>
<td>$47,000</td>
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W. Juvenile Justice Enhancement Strategy for 2016 and proposed Budget for funds received through the Juvenile Court Judges’ Commission.

X. Purchase of Service Agreement between Dauphin County and BTS, Inc. for juvenile transportation services.
Y. Contract between Dauphin County and Susquehanna Valley Construction Corporation for the construction of the Duke Street Bridge (contingent on Solicitor’s review) and issuance of Notice to Proceed.

Z. Contract Agreement between Dauphin County and Perry Media Group for a video to promote the Dauphin County Recycling Program.

AA. Appointments to the Tri-County Regional Planning Commission: Daniel Tunnell, John Kerschner, Gary Lenker, Paul Clark, Frank Chlebnikow (Dauphin Southwest), John Foley (Dauphin Southeast) and Bill Hart (Dauphin North).

BB. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through BB, listed above under Matters Requiring Board Action.

Discussion: The Commissioners discussed Item D – the second area for the Land Bank is in Penbrook Borough for the restoration of a home that is in a blighted section.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Commissioner Hartwick reported that the Board has had dialogue regarding the criminal justice system and that he will be working to put together a plan for criminal justice reform.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from CenterPoint Engineering, Inc. advising that in accordance with Condition #11 of General Permit #WMGR088 held by Commonwealth Disposal, Inc., a new source of residual waste that is being proposed for beneficial re-use on the Esther Kolva Farm located in Washington Township – the new source of the residual waste is the Broad Mountain Water Treatment Facility.
B. Receipt of a copy of a fully-executed and recorded Environmental Covenant related to a portion of the Hersheypark Property, 100 West Hersheypark Drive, Derry Township (Remediation of Downtown Hershey Parcels).

C. Notification from AECOM advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with construction activities for the Progress Substation on Commerce Drive, Lower Paxton Township.

D. Notification from Penn Terra Engineering, Inc. advising that Stephen Black is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a single family dwelling on Lot 7 of Beiler and Zimmerman Subdivision – approximately east of Valley Road termination at Mapledale Road.

E. Notification from Glace Associates, Inc. advising that the Lykens Borough Authority is applying to DEP for a Water Supply Construction/Modification Permit and related permits with regard to the Authority’s water treatment plant in Jackson Township.

F. Notification from James A. Cieri, P.E. advising that GSP Management Co., owner of the Pine Manor Mobile Home Park, is applying to DEP for a Minor Permit Amendment of Public Water Supply Permit #7220029 to install additional water storage capacity at wellhouse EP100.

G. Notification to Dauphin County Planning Commission from Finkenbinder Family Funeral Homes advising that in accordance with DEP’s Land Use Policy, they are submitting a General Information Form for the installation of a new Power Pak I human cremation unit.

H. Notification from Suez Water Pennsylvania advising that they are in the process of applying for the renewal of their NPDES Permit for the water treatment facility located at 211 Wall St., Hummelstown, PA.

PUBLIC PARTICIPATION

Karl Singleton of the City of Harrisburg commended the Board for crafting certain policies through CJAB with regard to re-entry. He also invited the Board to a minority male summit on April 23, 2016 at Camp Curtain YMCA from 9:30 to 3:30.

Doug Brown of Steelton Borough thanked the Commissioners and the Gaming Advisory Board for their support of the projects in Steelton Borough.

Mr. Haste noted that the Retirement Board will convene at 10:45 a.m.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz