DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

FEBRUARY 17, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Jennifer Simpson, Court Administration; George Connor, Acting Director of Community & Economic Development; Kay Lengle, Human Resources; J. Scott Burford, Deputy Chief Clerk; Nick Chimienti, Sheriff; Edgar Cohen, Director of Facilities Maintenance; Laura Cullison, Controller’s Office; Fred Lighty, Esq., Solicitor’s Office; Donna S. Miller, Commissioners’ Office; Debbie Heary, Court Reporter; Justine Kiechel, Court Reporter; Shana Langione, Court Reporter; Susan Ohara-Moore, Chief Court Reporter; Heather Artz, Court Reporter; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

James Roxbury, Karl Singleton, Jack Sherzer, Mark Stewart, Esq., Tim Reardon, Mary Moyer, Richard Bowra, Bob Welsh and media

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are several sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

   1. Presentation of Proclamation – Court Reporters

The following Proclamation was read into the minutes.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to join with judges, elected officials, members of the National Court Reporters Association and members of the community at large to honor and applaud court reporters and captioners during National Court Reporting and Captioning Week;

Whereas, court reporters have served as guardians of court public records since ancient times and have preserved some of our history’s most important documents, including the Declaration of Independence, the Bill of Rights, and the Emancipation Proclamation;

Whereas, court reporters have played a permanent and invaluable role in courtrooms and legislative bodies across the country, the Commonwealth of Pennsylvania and Dauphin County;

Whereas, more than ten highly skilled and dedicated court reporters serve the county Court of Common Pleas, translating the spoken word into text, creating essential records, and preserving our history;
Therefore, we join the 270,000 residents of Dauphin County in recognizing all court reporters and captioners, the individuals who record our nation’s history; whether referred to as the scribes of yesterday or the court reporters of today, we are thankful for their countless contributions; and in grateful recognition thereof, we do hereby proudly proclaim February 14th through 20th, 2016 to be “National Court Reporting and Captioning Week” in Dauphin County.

The Commissioners thanked the Court Reporters for the job that they do.

(Pictures were taken.)

B. Dauphin County Commissioners

1. Presentation of Proclamation – Richard Bowra

The following Proclamation was read into the minutes.

Office of County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, take pride and pleasure in joining with the many friends, family members and colleagues in congratulating Richard Bowra on his 30 years of dedicated service as Executive Director of the Dauphin County Library System;

Whereas, during Rich’s tenure the system has successfully managed significant changes and improvements, including implementing a digital catalogue and adding more than 100 computers to branches throughout the county;

Whereas, under Rich’s direction the library system implemented a variety of innovative community services, from expanding early childhood education programming to most recently reinstating an aggressive and creative slate of programs for adults;

Whereas, he led successful capital campaigns culminating in the construction of the Northern Dauphin Library in Lykens, the Madeline L. Olewine Memorial Library in uptown Harrisburg and the William H. & Marion C. Alexander Family Library in Hummelstown;

Whereas, under Rich’s leadership the system was recognized as Simply the Best Library in 2013 by Harrisburg Magazine and received a John Cotton Dana public relations award in 1988 and a Gale Cengage Learning Financial Development Award in 2010.

Therefore, we join the 270,000 residents of Dauphin County in congratulating Richard Bowra on his outstanding years of service and applaud his devotion to personal excellence and professional achievement and wish him continued health, happiness and success in the years to come; and in grateful recognition of his exemplary life and extraordinary professionalism, we are delighted to declare February 17, 2016 as “Richard Bowra Day” in Dauphin County.
The Commissioners thanked Mr. Bowra for his years of service and for the outstanding job that he did as Director. He worked through years when funding was difficult. He brought new ideas to the Library System and was very creative with the funding that was received. Last year over 1.1 million people visited the Library.

Mr. Bowra thanked the Commissioners for their support and partnership.

(Applause was given and pictures were taken.)

C. Mark Stewart, Esq., Dauphin County Gaming Advisory Board

1. Presentation of Gaming Grant Recommendations (Listed as Item C under Items for Discussion)

Mr. Stewart provided the Commissioners with a presentation on the recommendations that were made by the Gaming Advisory Board. The Gaming Act requires casinos to share their gaming revenues with host counties and municipalities – slot machine revenue. Table game-based local share is distributed through the District Attorney. The mission of the Gaming Advisory Board is to advise the Commissioners on the allocation of municipal grants from local share gaming monies. The local share cannot be used for property tax relief. With the 2015 local share grant cycle, there were 103 project applications totaling $17,999,855 in grant requests. Eligible applicants are East Hanover Township (host); Derry, Middle Paxton Township, Rush Township, South Hanover Township and West Hanover Township (contiguous) and Dauphin County. The Advisory Board reviewed applications and had public hearings during the fall and then ranked the applications. Priority was given to infrastructure projects, intergovernmental projects and projects that leverage investment in Dauphin County. The recommendations are listed as Item C under “Items for Discussion”. The recommendations total $6,161,730. The Advisory Board also provided a list of 2015 remaining applications (in priority) should funds become available. The Advisory Board established program conditions – no municipal sponsorship fees will be permitted and no grant funds can be used to pay municipal sponsorship administrative fees.

HUMAN RESOURCES

There were no questions on the Salary Board Packet and/or the Personnel Packet. The Packets will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

There were no questions on the Purchase Order Packet. The Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET
It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item #1, #2 and #17 of the Training Packet.

**Question**: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**ITEMS FOR DISCUSSION**

A. 2015 Gaming Grant for East Hanover Township – Make-up Grant - $104,017.03. (**A Vote is Requested 2/17/16**)

B. 2016 Tourism Grants: (**A Vote is Requested 2/17/16**)  
   1. Gamut Theater - $100,000  
   2. PA State Police Historical Educational Memorial Center - $98,000  
   3. Dauphin County Historical Society - $50,000

C. 2015-2016 Dauphin County Local Share Municipal Grant Awards: (**A Vote is Requested 2/17/16**)
   
   **Host & Contiguous**
   1. East Hanover Township ($800,000 debt serv. for Public Works bldg.; $275,000 fire station debt service; also received a $408,600 reallocation toward fire station debt) - $1,075,000  
   2. South Hanover Township (New municipal/fire complex) - $250,000  
   3. Derry Township ($250,000 fire station; $35,000 Vista Foundation; $20,000 Gemma’s Angels mobile market project; $25,000 MS Hershey Foundation gardens project) - $330,000  
   4. Middle Paxton Township ($103,960 Fishing Creek Community Bldg.; $74,000 Middle Paxton-Dauphin Joint Park Auth. baseball field improvements; $17,000 fire company engine debt service reduction; $20,650 Dauphin Recreation Association pool repairs) - $215,610  
   5. West Hanover Township ($100,000 fire station debt reduction; $100,000 SR 39 debt reduction) - $200,000

   **Other Awards**
   1. Dauphin County Parks & Recreation (Detweiler Park project) - $257,500  
   2. Susquehanna Township (Public Safety Bldg. expansion) - $200,000  
   3. Lower Swatara Township ($52,000 bridge replacement debt; $50,000 fire apparatus debt reduction) - $102,000  
   4. Upper Paxton Township (New municipal building) - $100,000  
   5. Millersburg Borough/Millersburg Fire (Water supply/hose improvement project) - $65,938  
   6. City of Harrisburg ($57,500 Bur. of Police laptops; $104,000 HVAC Fire Station #1) - $161,500  
   7. Lykens Borough (Fire truck refurbishment) - $20,625  
   8. West Hanover Township/Central Dauphin School District (School safety improvement project) - $83,000  
   9. Lower Paxton Township ($50,000 Comprehensive Plan update; $40,000 Devon Manor; $40,000 Penn Colonial; $25,132 Koons Park) - $155,132  
   10. Londonderry Township (Waterline infrastructure project) - $177,000  
   11. Jackson Township (Fisherville Fire Co. firehouse improvements) - $142,000
12. Steelton Borough ($77,800 Washington St. stormwater improvements; $37,083 firefighting equipment) - $114,883
13. Swatara Township (Chambers Hill Fire Co. station improvements) - $93,800
14. Hummelstown Borough (New municipal building debt retirement) - $33,891
15. Penbrook Borough (Elm Street Park improvements) - $28,178
16. Highspire Borough (Fire station improvements) - $45,000
17. Wiconisco Township (Water main replacement) - $35,600
18. Steelton Borough/Jump Street (School to Table Greenhouse Project) - $114,773
19. Lykens Community LP/Dauphin County Redevelopment Authority (Union House Apartments redevelopment) - $200,000
20. City of Harrisburg/Harrisburg River Rescue (Facility improvements) - $76,432
21. Susquehanna Twp./Susquehanna Twp. EMS (1 new Ferno Powerflexx stretcher) - $10,338
22. Penn State Harrisburg (CHOP program development; condition to coordinate review and implementation of program content with Dauphin County Drug & Alcohol Services) - $77,250
23. Arooga’s (Equipment for expansion of manufacturing & operations center) - $77,907
24. Humane Society of Harrisburg Area (Facility improvements; match condition) - $50,000
25. West Hanover Twp./MDJ Court Administration (MDJ buildings) - $200,000
26. Tri-County Regional Planning Commission (SR 39 corridor study) - $235,000
27. Tri-County HDC (Mulder Square project; condition for appropriate historic review) - $75,000
28. Plumbers and Pipefitters Local 520 (Upgrade fume extraction system at training facility) - $80,000
29. Iron Workers Local 404 (New roof for training facility) - $87,000
30. MOSELF (Hbg youth baseball field project; condition for field enclosure/non-multi-purpose) - $134,000
31. Lower Paxton Twp./Bishop McDevitt High School (Baseball facility improvements; condition that must coordinate with adjacent softball field and submission of facility community use program to Dauphin County for review and comment) - $75,000
32. Dauphin County General Authority (maintenance equipment acquisition; received reallocation of $2,917.39) - $69,083
33. Salvation Army (New headquarters and services facility) - $100,000
34. City of Harrisburg/Homeland Ctr (Generator project) - $90,000
35. City of Harrisburg/East Shore YMCA (Resident facility improvements) - $60,000
36. Catholic Charities (Elevator project) - $50,000
37. JT Dorsley Foundation (After-school & mentoring program equipment) - $10,410
38. Keystone Human Services (2 service dogs; condition for persons in Dauphin County – priority to veterans) - $50,000
39. West Hanover Twp./M.A. Novosel Medal of Honor Vietnam Veterans of America (Handicap accessible van acquisition) - $25,000
40. Williamstown American Legion (Veterans’ facility upgrades) - $45,000
41. City of Harrisburg /R.J. Veterans Center (ADA improvements to veterans center) - $11,000
42. Halifax Borough (VFW debt retirement) - $20,000
43. Millersburg Borough/Ned Smith Ctr. (All-terrain emergency response vehicle) - $14,000
44. City of Harrisburg/Blackberry Street Associates (Technology Center & workforce development program) - $50,000
45. City of Harrisburg/Fair Housing Council (Facility renovations – completion of Phase III) - $83,380
46. Pillow Borough (Water treatment plant upgrades) - $50,000
47. Middletown Public Library (Facility repairs) - $7,500
48. DC Bar Foundation (Legal Services campaign for children; match condition) - $47,000

It was noted that Item C will be pulled and voted on at next week’s Legislative Meeting.

   It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A and B, listed above under Items for Discussion.

   Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

The items on the Solicitor’s Report will be ready for consideration at next week’s Legislative Meeting. There were no questions asked.

CHIEF CLERK’S REPORT – CHAD SAYLOR

The Chief Clerk had nothing to report and there were no questions asked.

COMMISSIONERS’ COMMENTS

Mr. Hartwick noted that CCAP is collecting information from all 67 Counties regarding the impact felt from the State Budget Impasse. This information will be submitted to the Legislature in the hope of preventing this from ever happening again.

Mr. Pries congratulated Mr. Haste on a successful Outdoor Show – the businesses, hotels and restaurants benefited in the success.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

   There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz