DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JULY 13, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk, Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Donna S. Miller, Commissioners’ Office; Mary Brigh Lavery, Commissioners’ Office; Jennifer Simpson, Court Administration; Nick Chimienti, Sheriff; Colin Zwally, Commissioners’ Office; Gerald Feaser, Jr., Director of Registration & Elections; Steve Libhart, Director of Public Safety; Laura Cullison, Controller’s Office; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor’s Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Adrianna Chimienti and James Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the June 22, 2016 Workshop Meeting Minutes and the June 29, 2016 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held this morning to discuss Personnel and Real Estate.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that the over budget items were corrected and that the requisition that was approved to be added to the packet for the Clerk of Courts is now listed on
Page 20. He also added a Requisition that was approved by the oversight Commissioner for Facilities Maintenance. That item is listed on Page 5. It is for a yearly agreement for HVAC.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Investment Report:

Report from the Office of Budget & Finance
July 13, 2016

- July 1, 2016 transferred $1,651,615.72 to the Payables account from the County’s Concentration account for checks issued that week.

- July 8, 2016 transferred $2,366,764.45 to the Payables account and $1,859,474.87 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $721,489.26

- Debt Service Payments since last report: $0.00

- Term Investments
  - 4/14/16 - $10,000,000.00 6-month CDARS CD – Customers Bank – 0.70% - matures 10/13/16
  - 5/11/16 - $ 5,000,000.00 6-month FHL CD – Customers Bank – 0.70% - matures 11/08/16
  - 5/12/16 - $ 5,000,000.00 6-month CDARS CD – Customers Bank – 0.70% - matures 11/10/16

- Balance today in PA INVEST account #2100017144860: $1,382.82 rate 0.283%

- Balance today in BB&T Bank investment account #1390003149591: $16,857,770.36 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,661,618.84 rate 0.500%

- Balance today in Integrity Bank Money Market Checking account #0206001209: $32,683,710.79 rate 0.500%
• Balance today in Santander Bank investment account #9551017714: $19,894,570.62 rate 0.500%

• Balance today in Customers Bank investment account #6459102: $5,032,000.04 rate 0.500%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor had nothing to report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that everything is ready for a vote and that he has nothing to add.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (AAA) and:

1. Elder Healthcare Solutions, LLC
2. Good News Consulting, Inc.
3. Keystone Guardianship Services

B. First Amendment to Grant Agreement 4100058010 (Aging Medicaid Waiver) between the Commonwealth of Pennsylvania Department of Human Services, Commonwealth of Pennsylvania Department of Aging and Dauphin County.

C. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Affinity Forensic Services, LLC
2. The Bradley Center
3. Children’s Home of York
4. The Sarah A. Reed Children’s Center
5. Orr Training Services, LLC
6. Charles Willis, t/d/b/a Alwaze Clean
7. Community Services Group, Inc.
8. Cornell Abraxas Group OS, Inc.
9. Discovery Kids Childcare Center, Inc.
11. Hamilton Health
12. Knowledge Learning Corporation
13. NHS Pennsylvania

D. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and UHS of Pennsylvania Inc. t/d/b/a Roxbury Treatment Center.

E. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. AHEDD – Amendment #1
2. The Advocacy Alliance – Amendment #1
3. The ARC of Cumberland and Perry Counties – Amendment #1
4. County Commissioners Association of Pennsylvania – Amendment #1
5. Thomas E. Fink, Ph.D. – Amendment #1
6. Goodwill Keystone Area – Amendment #1
7. Bonnie R. Quackenbush, MA, CCC-SLP – Amendment #1
8. Cherie M. Rodgers, MA, SLP-CCC – Amendment #1

F. FY 2016/2017 LTSR Agreement between Franklin/Fulton Mental Health/Intellectual Disabilities and Dauphin County.

G. FY 2015-2016 LTSR Agreement between Franklin/Fulton Mental Health/Intellectual Disabilities and Dauphin County – Amendment #1.

H. Amendments to Medical Assistance Transportation Program Agreements between Dauphin County (MH/ID) and:
   1. Boyo Transportation Services, Inc. – Amendment #1
   2. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit – Amendment #1

I. Human Services Development Fund (HSDF) Agreements between Dauphin County and:
   1. JusticeWorks YouthCare, Inc.
   2. YWCA of Greater Harrisburg, Inc.

J. Purchase of Service Agreement between Dauphin County (Probation Services) and Orr Training Services, LLC.

K. Shared-Use Trail Maintenance Agreement between Dauphin County (Parks & Recreation) and PA Department of Transportation. (This is a revised version of the Agreement that was signed on 6/15/16.)

L. BrewFest Brewery Travel Stipend:
   1. Appalachian Brewing Co. - $125
   2. Crystal Ball Brewing Co. - $125
   3. Penn Brewing Co. - $125
   4. Big Hill Ciderworks - $125
   5. Lancaster Brewing Co. - $125
   6. Old Forge Brewing Co. - $125
   7. The Brewery at Hershey (dba The Vineyard at Hershey) - $125
   8. Troegs Brewing Co. - $125
   10. Thirsty Dog Brewing Co. - $125
   11. Rubber Soul Brewing Co. - $125
   12. Saint Boniface Craft Brewing Co. - $125
   13. Weyerbacher Brewing Co. - $125
   14. Victory Brewing Co. - $125
   15. Tattered Flag Brewery & Still Works - $125
   16. Rusty Rail Brewing Co. - $125
   17. Yards Brewing Co. (W&L Sales) - $125
   18. Evolution Brewing Co. (dba Delmar Brewing Co.) - $125
M. Satisfaction Piece for Donald Sechrist, Jr. on the property located at 127 S. Railroad St., Hummelstown, PA 17036 - $3,000.

N. Satisfaction Piece for Jennifer A. Finneran on the property located at 316 Wilhelm Road, Harrisburg, PA 17111 - $3,000.

O. Satisfaction Piece for Atiya Q. Williams on the property located at 1807 Sycamore Street, Harrisburg, PA 17104 - $1,500.

P. Satisfaction Piece for Tracey J. Tressler on the property located at 402 Cherrington Dr., Harrisburg, PA 17110 - $3,000.

Q. Satisfaction Piece for Mark J. Swalm on the property located at 2006 Wexford Drive, Palmyra, PA 17078 - $3,000.

R. Resolution #24 - 2016 for an Agreement for Deposit Account with BB&T.


T. Subordination Agreement for Patrick W. Bell on the property located at 19 N. 24th Street, Harrisburg, PA 17103.

U. Subordination Agreement for Brenda D. McPherson on the property located at 1025 Second Avenue, Oberlin, PA 17113.

V. Proposal from Buchart Horn – Additional work to the Dauphin County Clerk of Courts First Floor Renovation - $2,200.

W. License Agreement between Susquehanna River Basin Commission (SRBC) and the County of Dauphin to affix a camera to South Hanover Street Bridge.

X. Subordination Agreement for Msafiri A. Kasongo on the property located at 1055 Princess Drive, Harrisburg, PA 17113.


Z. Approval to remit filing fee for the Subdivision Plan payable to Swatara Township, not to exceed $540.

AA. Approval to remit recording fee to the Dauphin County Recorder of Deeds for the Declaration of Easement and the Subdivision Plan for the Area Agency on Aging Kitchen, not to exceed $74.

BB. Approval to remit engineering review fee to Swatara Township, not to exceed $1,000.

CC. Training Packet.

Mr. Hartwick questioned Item Y – the proposal from Fry Communications. He is fine with 2016, but would like to check to see if it could be done cheaper internally. He wondered if there is a benefit for having the proposal for three years.

Mr. Howe was called to come before the Board to address this issue.)
It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through CC, minus Y, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Howe stated that Devnet has the data to prepare the tax bills. The bills need to be prepared in a very short period of time and on a specific perforated paper. Fry is a printing and mailing company. The County does not have the capability to print that volume of bills in that short period of time. The County is responsible for five of the eleven school districts’ bills. The other six school districts are on their own. The County has tried to get the other school districts on board. The County has reached out to the City. Their system is antiquated. Mr. Howe will review the matter with Fry Communications.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Item Y, listed above under Matters Requiring Board Action as to allow payment of the July 1, 2016 mailing. The balance of the contract will be reviewed as to 2017 and 2018 with Fry Communications.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

B. Notification from Penn E&R advising that they are applying to DEP for a GP-11 Replacement of Water Obstruction Permit for the West Shore-Steelton 230kV Pole Foundation Repair Project in Swatara Township (repair foundations on six electric transmission poles located in the Susquehanna River).

C. Notification from ArcelorMittal advising that they are applying to DEP for a Facility-Wide Quality Title V Operating Permit to continue operating its Steelton Steel Mill located in Steelton.

D. Notification from Act One & Associates advising that Touch of Color Flooring is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of an access drive and parking area.

E. Receipt of a letter from DST advising that due to the continued operational needs of DST Health Solutions operation, related to the closing, at 2400 Thea Drive, Harrisburg, the Company is extending the separation and employment termination date for 2 employees to August 5, 2016.

F. Receipt of a letter from DST advising that due to the continue operational needs of DST Health Solutions operation, related to the closing, at 2400 Thea Drive, Harrisburg, the Company is extending the separation and employment termination date for 28 employees to August 24, 2016.

G. Receipt of a Report of Full Compliance with March 12, 2012 Commission Order Modifying Licenses with regard to requirements for Mitigation Strategies for Beyond-Design-Basis External Events (Order Number EA-12-049) regarding Three Mile Island Nuclear Station, Unit 1 – Renewed Facility Operating License No. DPR-50 – NRC Docket No. 50-289.

H. Notification from Louis Berger advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with rebuilding the existing aerial transmission lines within the existing right-of-ways. The project is located in Derry Township, Conewago Township (Dauphin County) and Mount Joy, East Donegal Township, West Donegal Township and Elizabethtown Borough (Lancaster County).

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.