DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JUNE 1, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Nick Chimienti, Sheriff; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Laura Cullison, Controller's Office; Fred Lighty, Esq., Solicitor's Office; Donna S. Miller, Commissioners' Office; Carl Dickson, Director of Parks & Recreation; Larry Moore, Parks & Recreation; Michelle Hornberger, Parks & Recreation; George Connor, Director of Community & Economic Development; Bruce Foreman, Esq., Solicitor's Office; Colin Zwally, Commissioners' Office; Janet Reed, Parks & Recreation; Janelle Weidner, Human Resources; Ruby Doub, Commissioners' Office; Melody Osborn, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Tim Reardon, Karl Singleton, WHTM, James Roxbury, Megan Wilkinson, Tina L. Nixon, Lauren Maurer, Kelsey Tatge, Wes Bower, Adrienne Squillace, Jeff Copus, Rose Richardson, Perrise Thomas, Andy Rebuck, Gary Lenker, Christine Smith, Todd A Seachrist, Waverly Parker and Katrina Briddell

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the May 11, 2016 Workshop Meeting Minutes and the May 18, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the May 18, 2016 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Pries that the Board approve the May 11, 2016 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC HEARING

A complete set of Public Hearing Minutes are on file in the Commissioners' Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Carl Dickson & Larry Moore – Parks & Recreation

1. Parks & Recreation Summer Concert Series & Recognition of Corporate Sponsors

Mr. Dickson stated today is the day to recognize the wonderful sponsors. Without the outstanding relationships over the years, the County would never be at the level it is today with our music festivals. One additional event is being added and that is the Swine & Dine Festival, which will be held in the fall.
Mr. Moore noted that the annual series features five major festivals. There are six free Sunset Music and Movie evening shows at different venues throughout the County. The major music festivals will feature two stages, ten wineries from the Hershey Harrisburg Wine Country, 20 national recording acts and 18 of the area’s elite performing artists. The genres of music will range from pop, neo-soul, bluegrass, rock, funk, folk, blues, R&B, country and smooth jazz.

He introduced Vera Cornish. Her local newspaper, the Urban Connection, has been a Dauphin County Music Festival partner for the past 9 years.

Ms. Cornish commended the Commissioners for their vision and acknowledged all the work that has been done by the Commissioners, corporations, sponsors, partners and the Dauphin County team. Through the music festivals and other events, Dauphin County has become a destination, both regional and national, for people to visit. Dauphin County has become a place to live, work and play.

Mr. Dickson and Mr. Moore introduced the following sponsors:

**Title Sponsors**

1. For the Black History Month Living History School Program, the Cultural Festival & Music Festivals – **Highmark Blue Shield** – Susan Hubley, Jack Jaroh, Gary Holtzapple, Debbie Lambert & Jill Snyder
2. Music and Wine Festival – **M&T Bank** – Mike Gossert
3. Jazz and Wine Festival – **PA Housing Finance Agency** – Brian Hudson & Scott Elliott
4. Jazz and Wine Festival – **PNC Bank** – Lori Alderman & Adrienne Squillace
5. Brewfest – **West Shore Window & Door** – Todd Sechrist
6. Music & Wine and Jazz Festivals – **The Brenner Family Stage** – purchased the naming of the stages – Mike Brenner & Waverly Parker

**Major Corporate Sponsors**

1. Cultural Festival & Egg Hunt – **Hershey Company** – Alex Oles & Katrina Briddell
2. Cultural Festival – **Pinnacle Health** – Tina Nixon
3. Diabetes Movement Initiative – Fitness Festival – **Capital BlueCross** – Rhonda Laing & Courtney Levegood

**State Arts Grants-Involved with PCA & PA Partners in the Arts**

1. **Pennsylvania Council on the Arts** – Charon Battles
2. **Pennsylvania Partners in the Arts** – Jump Street – Melissa Snyder & Jeff Copus
Media Sponsors

1. Hershey Harrisburg Regional Visitors Bureau – Mary Smith & Rick Dunlap
2. ESPN 92.7 and 101 Fun – Krista Howard
3. 98.9 WQLV – Ric Cooper & Jay Dee Cooper
4. ABC 27 – Betty Bryan & Valerie Pritchard
5. Showcase Now – George Sheetz, Kelly Summerford & Phyllis Bennett
6. Urban Connection – Vera Cornish & Alana Cornish
7. Lamar Advertising – Andy Rebuck
8. WXPN – Wes Bower
9. WITF – Christine Smith
10. The Burg – Lauren Maurer & Kelsey Tatge
11. Latino Connection – George Fernandes
12. Perry Media Group – Marcia Perry

Hotel Sponsors

1. Harrisburg Hilton – Barry Dively & Nick DiFrancesco
2. Days Inn – Krisha Damone
3. Hampton Inn Suites & Spring Hill Suites – Kirsha Damone
4. Clarion Inn & Suites – Gary & Diane
5. Crowne Plaza – Daryl Cason
6. Best Western-Central Hotel – Tim Shellenberger & Megan Wilkinson

Community Partners

1. Blues Society of Central PA – Gary Rothrock & Buster Grubb
2. Hershey HBG Wine Country – Jason Reimer & Mike Wilson
4. Central PA Friends of Jazz – Steve Rudolph
5. Filson Water – Jeff Kintz
6. Hamilton Health Systems – Jeannine Peterson
7. Giant Food Stores – Chris Brand & Serena Corrigan
8. Harrisburg High School Class of 1978 – Cheryl Weathers
9. Harrisburg Midtown Arts Center – John Traynor

The Commissioners thanked the sponsors. This was a vision of the Commissioners several years ago. The events are successful because of the community and the sponsors. Many of these events are sold out. The Board also thanked all the people who are on the clean-up crew as well.

(Applause was given and a group picture was taken.)
SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
June 1, 2016

- **May 20, 2016** transferred $3,473,937.80 to the Payables account from the County’s Concentration account for checks issued that week.

- **May 27, 2016** transferred $3,222,508.45 to the Payables account and $1,899,421.02 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $4,876,869.96

- Debt Service Payments since last report: $595,515.00

- Term Investments
  - 4/14/16 - $10,000,000.00 6-month CDARS CD – Customers Bank – 0.70% - matures 10/13/16
  - 5/11/16 - $5,000,000.00 6-month FHL CD – Customers Bank – 0.70% - matures 11/08/16
  - 5/12/16 - $5,000,000.00 6-month CDARS CD – Customers Bank – 0.70% - matures 11/10/16
Balance today in PA INVEST account #2100017144860: $1,382.21 rate 0.264%

Balance today in BB&T Bank investment account #1390003149591: $9,450,437.47 rate 0.300%

Balance today in First National Bank investment account #97014743: $10,656,947.30 rate 0.500%

Balance today in Integrity Bank Money Market Checking account #0206001209: $32,656,092.99 rate 0.500%

Balance today in Santander Bank investment account #9551017714: $19,886,918.67 rate 0.500%

Balance today in Customers Bank investment account #6459102: $5,027,797.21 rate 0.500%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

There was no Chief Clerk report and there were no questions asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

The Board already approved Item CC and everything else on the Agenda is ready for consideration. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Bellefair Jewish Children’s Bureau
2. Bethany Christian Services of Central Pennsylvania
3. The Children’s Home of Reading
4. Concern Professional Services for Children, Youth and Families
5. Cornell Abraxas Group, Inc.
6. ElHAB Human Services, Inc.
7. George Junior Republic in Pennsylvania
8. LifeSpan Family Services of PA
9. Pinkney’s Vineyard of Faith Ministries
10. Valley Youth House Committee

B. Amendment #3 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Valley Youth House Committee, Inc.

C. Amendment #1 to Adoption Assistance Agreement #2008-98 and Amendment #1 to Adoption Assistance Agreement #2013-06.
D. Child Welfare Education for Leadership (CWEL) Program Agreement between Dauphin County, the University of Pittsburgh and Samantha Jo Weirich.

E. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Therapy Resource Center LLC – Amendment #1
   2. Barbara Weber, MS, CCC-SLP – Amendment #1

F. Job Change Order for CenturyLink/Presidio Technology 911 Phone System – Removal of training session and the addition of an external ringer device and associated engineering – deduct of $2,173.91.

G. Repository Bid received from Alice Thomas – Parcel #02-044-012 (22 Argyle Street) - $500.00.

H. Independent Contractor Agreement between Dauphin County (District Attorney’s Office) and Gary T. Lathrop.

I. Agreement, Performance and Payment Bonds between Dauphin County and Lycoming Supply, Inc. for the Glen Park Dam Flood Damage Restoration Project.

J. Agreement between Dauphin County (Public Safety/South Central Task Force) and Dell Marketing, LP for Microsoft SQL Server Data Base Software System to be used for the WebEOC data base.

K. Subrecipient Agreement between Dauphin County and Jump Street, Inc. for Thrive Senior Arts and Fitness Program Project.

L. Repository Bid received from Peter Lewis – Parcel #09-049-022 (5 S. 14th Street) - $500.00.

M. Repository Bid received from Alice Thomas – Parcel #09-047-029 (1215 Derry Street) - $500.00.

N. Subordination Agreement for Janine Borreli on the property located at 2420 Adrian Street, Harrisburg, PA 17104.

O. Accepting the Affirmative Action Report for 2015-2016 from Roffman Horvitz, PLC.

P. Function Agreement between Dauphin County and Hilton Harrisburg for the Tax Sale on September 22, 2016.

Q. Second Amendment to the Sponsorship Agreement dated August 1, 2011 between Dauphin County and Coca-Cola Refreshments, Inc.

R. Approval for Verizon to remove the Verizon cable between pole 11 and 12 at Fort Hunter Park - $4,216.11.

S. Agreement, Performance and Payment Bonds between Dauphin County and Kevin E. Raker Construction LLC for the Dauphin County Bridge No. 45 Rehabilitation Project.

T. Satisfaction Piece for Gabriel D. Bol on the property located at 2743 Boas Street, Harrisburg, PA 17103 - $5,000.

U. Satisfaction Piece for Cynthia Karstetter on the property located at 720 S. 29th Street, Harrisburg, PA 17111 - $1,500.
V. Agreement between Dauphin County (Public Safety/South Central Task Force) and Esri, Inc. ARC GIS Server and User Software Products.

W. Agreement between Dauphin County (Public Safety/South Central Task Force) and Toshiba Business Solutions d/b/a Card Data Systems for Bade Printer and Signature Devices.

X. Agreement between Dauphin County (Public Safety/South Central Task Force) and Dell Marketing, LP for SalamanderLive Photo ID System Service.

Y. Agreement between Dauphin County (Public Safety/South Central Task Force) and Dell Marketing, LP for Citrix Go To Meeting Software Renewal.

Z. Agreement between Dauphin County (Public Safety/South Central Task Force) and Dell Marketing, LP for Microsoft SQL Server.

AA. Partial Refund of 2014-2016 Real Estate Taxes – Parcel #35-067-018 (4000 Union Deposit Road) – Lowe’s Home Centers Incorporated - $4,277.80.

BB. State and Local Government Single Schedule Lease Purchase Agreement (Lease & Schedule #10312000033) between Dauphin County and Hewlett-Packard Financial Services Company for networking equipment upgrades and replacements.

CC. Resolution #18-2016 adopting a tax abatement and exemptions under the Improvement of Deteriorating Real Property or Areas Tax Exemption Act (72 P.S. §4711-101, et. seq.) and the Local Economic Revitalization Tax Assistance Act (72 P.S. §4722, et. seq.) identical to the Tax Abatement and Exemptions for the same district and term adopted by the City of Harrisburg and the School District of the City of Harrisburg.

DD. Resolution #19-2016 establishing the annual rental rate and the annual building operating cost rate attributable to the rental area of the Dauphin County Human Services Building for FY 2016/2017.

EE. Appointment of George P. Hartwick, III to the Dauphin County Community Fund Committee. Term expires December 31, 2018.

FF. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through FF, minus CC, which was approved during the Public Hearing, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the subdivision of a 10.01 acre tract into 25 single family dwelling lots project for William’s Manor Subdivision.

B. Notification from DEP that PPL Electric Utilities Corporation is applying to DEP for a General Permit #5 for the Cocoa Substation Distribution Project in South Hanover and Derry Townships.

C. Notification from HARSCO advising that they are submitting a State-Only Operating Permit Renewal Application to DEP for the following existing sources: Slag quenching and transfer station, magnetic separator, slag processing plant, slag screening/crushing/quenching plant, portable screening plant w/engine, scrap cutting, 3 control, wet suppression systems, fugitive-hot slag quenching and fugitive-slag processing.

D. Notification from Hanover Engineering Associates, Inc. advising that Thomas Dedonatis (TJD Family, LLC) is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a 32 unit apartment complex in Hummelstown.

E. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for General Permits 3, 8 and 11 for utility stream crossings, temporary road crossings, and streambank rehabilitation that are associated with the Township’s Mini-Basin PC-4A Sanitary Sewer Replacement Project.

F. Receipt of a copy of the DCED-CLGS-04, Annual Report of Municipal Authorities for 2015 and the 2015 audited financial statements of the Susquehanna Area Regional Airport Authority.

G. Notification from CH2M Hill Engineers, Inc. advising that Buckeye Partners, LP is applying to DEP for a General Permit 5 Utility Line Crossings for a pipeline operations project (Integrity Dig F-0442390 Project – Londonderry Township).

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz