DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 23, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Gerald Feaser, Jr., Director of Registration & Elections; J. Scott Burford, Deputy Chief Clerk; Laura Cullison, Controller’s Office; Kay Lengle, Human Resources; Bobby Sisock, Court Administration; Dave Schreiber, Human Resources; Stacey Glickman, Controller’s Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

James Roxbury, Jack Sherzer, Karl Singleton and Bruce Krell

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:16 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 2, 2016 Workshop Meeting Minutes and the March 9, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the March 9, 2016 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the March 2, 2016 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There was one Executive Session held this morning to discuss matters of litigation.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle asked that Item #24 be pulled. There were no questions.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance  
March 23, 2016

- **March 11, 2016** transferred $1,511,498.97 to the Payables account from the County’s Concentration account for checks issued that week.

- **March 18, 2016** transferred $4,892,403.17 to the Payables account and $1,860,042.00 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $15,810,692.30

- Debt Service Payments since last report: $0.00

- Term Investments
  - 5/12/15 - $5,000,000.00 12-month CD – Customers Bank – 0.84% - matures 5/11/16

- Balance today in PA INVEST account #2100017144860: $1,381.71 rate 0.236%

- Balance today in BB&T Bank investment account #1390003149591: $5,644,923.38 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,648,106.08 rate 0.500%

- Balance today in Integrity Bank Money Market Checking account #2206001209: $17,139,140.16 rate 0.500%

- Balance today in Santander Bank investment account #9551017714: $5,580,572.19 rate 0.500%
• Balance today in Customers Bank investment account #6459102: $5,023,597.89 rate 0.500%


Taxes are coming in, as well as State money. Some long term investments will be considered.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – J. SCOTT BURFORD

Mr. Burford had nothing to report, but asked if there were any questions. (There was none.)

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that everything that has been reviewed by the Solicitor’s Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Contract between Dauphin County (Parks & Recreation) and Mingo Fishtrap-Roger L. Belvins, Jr. – Dauphin County Music & Wine Festival (June 11, 2016) - $7,500.

B. Contract between Dauphin County (Parks & Recreation) and Carolyn Wonderland – Dauphin County Music & Wine Festival (June 11, 2016) - $5,500.

C. Performance Agreement between Dauphin County (Parks & Recreation) and Jah Works with Special Guest Monsoon – Dauphin County Music & Wine Festival (June 12, 2016) - $4,000.

D. Performance Agreement between Dauphin County (Parks & Recreation) and Peter White (Mighty Music Corporation) – Dauphin County Jazz & Wine Festival (September 10, 2016) - $11,000.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Art Sherrod, Jr. & Althea Rene (Mighty Music Corporation) – Dauphin County Jazz & Wine Festival (September 10, 2016) - $3,750.

F. Performance Agreement between Dauphin County (Parks & Recreation) and Four 80 East & Marcus Anderson (Mighty Music Corporation) – Dauphin County Jazz & Wine Festival (September 11, 2016) - $3,500.

G. Subordination Agreement for Narad Dahal on the property located at 119 Wild Lilac Court, Harrisburg, PA 17110.

H. Repository Bid received from Terra Nova Development Corp. (Geoffroy P. Hilaire) for Parcel #02-040-001 (500 S. 13th St.) - $501.00.

I. Repository Bid received from Terra Nova Development Corp. (Geoffroy P. Hilaire) for Parcel #09-022-023 (1458 Market Street) - $501.00.
J. Repository Bid received from Janelle Limric for Parcel #25-008-008-099-0099 (99 Decatur Drive) - $500.00.

K. Repository Bid received from Michael A. Jones for Parcel #08-016-013 (141 Hoerner Street) - $500.00.

L. Agreement between Dauphin County (EMA-South Central Task Force) and Everbridge, Inc. for the renewal of the SaaS services for Everbridge Mass Notifications including South Central Alert systems.


O. Request to Waive County penalties and costs – Parcel #34-026-005-252-0682 (252 Michael Street) – William Reckus - $49.11.

P. Resolution #7-2016 – Application for County Aid – Derry Township for engineering design for the Streetscape Improvements and Paving along SR 422 in Derry Township - $245,000.

Q. Approval of Settlement Agreement with Rhoads & Sinon LLP.

R. Second Amendment to Grant No. C000056109 between Dauphin County (Parks & Recreation) and the Commonwealth Financing Authority to extend grant agreement for one year.

S. Purchase of Service Agreement between Dauphin County (AAA) and:
   1. Elder Healthcare Solutions, LLC
   2. Jeanne Benfante

T. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. County of Montgomery
   2. Common Sense Adoption Services, Inc.
   3. PA Child
   4. Breaking the Chainz, Inc.

U. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hempfield Behavioral Health, Inc.

V. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Harborcreek Youth Services, Inc.

W. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Duane Mallard.

X. Purchase of Service Agreement between Dauphin County (MH/ID) and Baric Scherer, LLC.

Y. Human Services Development Fund Agreements between Dauphin County and:
1. Contact Helpline, Inc.
2. Christian Churches United of the Tri-County Area, Inc.
3. Shalom House, Inc.
4. Capital Area Coalition on Homelessness, Inc.
5. International Service Center, Inc.

Z. Performance Agreement between Dauphin County (Parks & Recreation) and Leonard M. Tepsich – Wildwood Park Wetlands Festival (April 30, 2016) - $350.

AA. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Creatures of the Night-Jr. Naturalist Camp (July 12, 2016) - $300.

BB. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Native PA Species-Photo Boot Camp (August 3, 2016) - $400.

CC. Resolution #8-2016 supporting the grant application for Capital Area Greenbelt – Riverfront Extension Planning.

DD. Resolution #9-2016 supporting the grant application for $50,000 to create Park Master Site Plan.

EE. Satisfaction Piece for Brian A. Bianca and Angelo J. Bianca on the property located at 213 Timber View Drive, Harrisburg, PA 17110 - $5,000.

FF. Request to Waive County and County Library penalties – Parcel #35-067-053 (883 Arlington Ave.) – Hershey Prosthetic Partners - $211.15.

GG. Proposal for Professional Services from Mellott Engineering, Inc. to prepare Final Subdivision Plans for Dauphin County property off S. 28th Street.

HH. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation/Marion Meadows and Selina Albright – Dauphin County Jazz & Wine Festival (September 11, 2016) - $6,500.

II. Child Welfare Information Solution (CWIS) Data Sharing Agreement between the Pennsylvania Department of Human Services and Dauphin County.

JJ. Renewal Term of Lease of tower site dated September 11, 2006 between SUNOCO Pipeline, L.P. and Dauphin County with regard to land used for Tower on Ridge Road, Conewago Township – extending for the initial Renewal Term of five years commencing from November 2016 through the end of October 2021.

KK. Agreement between Dauphin County (Judicial Center) and Fitchburg State University.

LL. Subrecipient Agreement between Dauphin County and Royalton Borough for PA Canal Drainage Improvement Project ($500,000 funding from PA Dept. of Community & Economic Development).

MM. Subrecipient Agreement between Dauphin County and Royalton Borough for PA Canal Drainage Improvement Project.

NN. Letter of Engagement as Special Counsel – Eckert Seamans.

OO. Memorandum of Agreement between Dauphin County and Teamsters Local Union #776-AFL-CIO.
PP. Appointment of Kathy L. Sicher to the Children & Youth Advisory Board. Ms. Sicher’s term will expire December 31, 2018.


RR. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through RR listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will handled by the staff appropriately.

A. Receipt of a copy of a letter from DEP to Koperna Mining Co., LLP advising that they have been granted a waiver from the requirement to obtain a permit to conduct coal exploration under Title 25 Pennsylvania Code, Section 86.133 (Intent to Explore Notice #22151103 – Wiconisco Township).

B. Receipt of a copy of a letter from DEP to Koperna Mining Co., LLP advising that they have been granted a waiver from the requirement to obtain a permit to conduct coal exploration under Title 25 Pennsylvania Code, Section 86.133 (Intent to Explore Notice #22151102 – Wiconisco Township).

C. Notification from Herbert, Rowland & Grubic, Inc. advising that the Steelton Borough Authority is applying to DEP for a Water Obstruction and Encroachment Permit for the DBP Rule Compliance Improvement Project in Steelton Borough.

D. Notification from STV advising that UGI Energy Services, LLC is applying to DEP for a NPDES Permit for the proposed Steelton LNG Peaking Facility in Swatara Township and Steelton Borough.
E. Notification from Vortex Environmental, Inc. advising that the Highspire Borough Authority is applying to DEP for a General Permit #8 and General Permit #11 for the replacement of an existing undersized 10” PVC sewer main with a new larger 18” SDR-35 sewer main.

F. Receipt of a copy of a letter from UGI to Rosemary Chiavetta, PUC, advising that UGI Utilities, Inc. application was approved for the alteration of the public crossing (DOT 591 910 B) by the installation of eight-inch steel gas main under two tracks of Norfolk Southern Railway Company where the tracks cross, at-grade, Paxton Street (SR 3009) in the City of Harrisburg, Docket No. A-2014-2456920.

G. Notification from Glace Associates, Inc. advising that the Gratz Borough Municipal Authority is applying to DEP for the renewal of their NPDES Permit #PA0088188 for the discharge of treated wastewater effluent to a small tributary of the Wiconisco Creek in Lykens Township.

H. Receipt of a copy of a letter from Middletown & Hummelstown Railroad Company to PUC asking for approval of additional warning devices at the public crossing 591 490 Y where Fulling Mill Road crosses, at grade, tracks of the Middletown & Hummelstown Railroad located in Lower Swatara Township.

I. Notification from Herbert, Rowland & Grubic, Inc. advising that Dauphin County Parks & Recreation is applying to DEP for a Water Obstruction and Encroachment Permit for the Lykens Glen Fish Nursery.

PUBLIC PARTICIPATION

Mr. Roxbury questioned Item Q under Matters Requiring Board Action. Mr. Curcillo indicated that it includes several issues, as well as the incinerator. Rhoads & Sinon will be paying the County $20,000.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz