DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

MARCH 2, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Fred Lighty, Esq., Solicitor’s Office; Jennifer Simpson, Court Administration; Kay Lengle, Human Resources; J. Scott Burford, Deputy Chief Clerk; Mike Yohe, Director of Budget & Finance; Laura Cullison, Controller’s Office; George Connor, Director of Community & Economic Development; Steve Libhart, Director of EMA; Gerald D. Feaser, Jr., Director of Registration & Elections; Melissa Bradley, Human Resources; Donna S. Miller, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Melody Osborn, Commissioners’ Office

GUESTS PRESENT

Jay Wenger, Stephen Hetrick, David Oren, Brenda Oren, Tim Reardon, Clint Cullison, Karl Singleton, James Roxbury, Fox 43, WHP, WGAL, Larry Peiffer, Lou Verdelli, Lauren Ebay and Donna Kreiser

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors

1. 2016 Refunding Schedule

A handout was provided to the Commissioners, which Mr. Wenger referenced in his presentation. There is a refunding opportunity of 2006 bonds that are outstanding. In 2011 the Board entered into a forward SWAP in anticipation of this funding. Rates are very low and it is better to issue traditional bonds. All parties involved will work on documents to close in advance of May 15.

It was noted that Mr. Yohe has reviewed and recommends the refunding.

B. Stephen Hetrick, Retirement Collaborative

1. Fund Strategy Changes to Deferred Compensation (A Vote is Requested 3/2/16)
It was noted by Mr. Hetrick that there have been a few long-term funds that have been on the watch list due to poor relative performance. The Voluntary Employee Benefit Committee (VEBC) approved removing these funds and replacing them with funds that are meeting the due diligence process.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the following with regard to Dauphin County, PA Deferred Compensation Plan:

- Replace the VOYA Corporate Leaders Trust B (LEXCX) with the Vanguard High Yield Dividend Index Inv Fund (VHDYX)
- Replace the Prudential Jennison Mid Cap Growth Fund R (JDERX) with the Buffalo Discovery Fund (BUFTX)
- Replace the Artisan Mid Cap Value Fund Inv (ARTQX) with the Vanguard Mid Cap Value Index Fund Adm (VMVAX)
- Replace the PIMCO Real Return Fund D (PRRDX) with the Fidelity Inflation Protected Bond Fund (FINPX).

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

C. Chad Saylor, Chief Clerk

1. Transit Consolidation

Mr. Saylor provided an update on the ongoing efforts in the study of regional transit consolidation. He provided the Board with a copy of the proposal. The County envisions combining with Lebanon and then potentially joining Berks/Lancaster in another five years. There are anticipated savings with both consolidations. There is a Resolution for the Board to consider under Items for Discussion.

PennDOT backs consolidation and will cover associated consolidation costs. Lebanon County expressed interest and it seems logical to consider consolidation. Lebanon Transit already has routes going into Dauphin County and there are a lot of veterans from Dauphin County that go to the Lebanon VA. The Commissioners thanked Chad for serving on the CAT Board and the Lebanon County Commissioners for being great partners. It was also noted that there could be significant savings for Harrisburg, which is also a CAT funding partner.

**HUMAN RESOURCES**

There were no questions on the Salary Board Packet and the Personnel Packet. Ms. Lengle noted some date changes. Item #8 the effective date is March 28, 2016 and on Item #14 the effective date is March 14, 2016. She also asked for Board approval on Item #5. The Commissioners indicated that Item #5 can be held until next week. Both
the Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

**PURCHASE ORDERS**

There were no questions on the Purchase Order Packet. The over budget items will be corrected prior to next week. The Purchase Order Packet will be considered at next week’s Legislative Meeting.

**Bid Award – Elevator Replacement for Administration Building**

A re-bid was done for the elevators in the Administration Building. A bid tabulation was provided to the Board. The low bid from the first bids was $397,340. The low bid this time was $335,700 from Hadfield Elevator.

*It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board award the bid for the elevator replacement for the Administration Building to the low qualified bidder, Hadfield Elevator Company, at a bid price of $335,700.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**TRAINING PACKET**

*It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item #29 of the Training Packet.*

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**ITEMS FOR DISCUSSION**

A. Resolution #5-2016 – supporting the cooperation with other counties and municipal entities in the south central Pennsylvania area for the consolidation of joint public transportation. *(A Vote is Requested 3/2/16)*

B. Resolution #6-2016 – urging the General Assembly and Administration to restore funding for Human Services Programs to historic levels, and to put mechanisms in place to assure any future budget impasse or budget delay does not become a burden on Dauphin County and its constituents. *(A Vote is Requested 3/2/16)*

Item B will be considered at next week’s Legislative Meeting.
It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item A listed above under Items for Discussion.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Everything on the Solicitor’s Report will be ready for consideration at next week’s Legislative Meeting.

**CHIEF CLERK’S REPORT – CHAD SAYLOR**

He had nothing to report and there were no questions.

**COMMISSIONERS’ COMMENTS**

Mr. Hartwick will be testifying on Friday, on behalf of NACo, on the Biggert Waters Act and how it will impact residents. The Board needs to keep pushing on this issue. The Commissioners have talked to the delegates and other counties.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz