DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

MAY 11, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of EMA; Gerald Feaser, Jr., Director of Registration & Elections; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Kay Lengle, Human Resources; Fred Lighty, Esq., Solicitor’s Office; Nick Chimienti, Sheriff; Laura Cullison, Controller’s Office; Collin Zwally, Commissioners’ Office; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

David Twaddell, Esq. and Karl Singleton

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

DEPARTMENT DIRECTORS/GUESTS

A. David O. Twaddell, Esq., Rhoads & Sinon LLP

1. Resolution #15-2016 approving the Harrisburg Area YMCA Tax Exempt Financing (Listed under Items for Discussion)

Mr. Twaddell indicated that the Harrisburg Area YMCA would like to refinance and restructure its 2004 tax exempt financing with the Cumberland County Industrial Development Authority. The savings will be applied to reimbursing the cost of acquiring a former M&T Bank branch adjacent to the West Shore Y and making repairs and renovations to the West Shore Y and the East Shore Y facilities. The majority of the funds will be spent on the West Shore facilities. A public hearing was held on May 9, 2016 to solicit public comment. There were no members of the public present and no public comment was received. Since most of the funds will be spent in Cumberland County it was determined to go through the Cumberland County Industrial Development Authority. He enjoys working with the Dauphin County Industrial Development Authority and the folks at the Y are aware that they are available to do financings. There are a lot of Y facilities in Dauphin County. The 2004 financing was applied to the Camp Curtin and Northern Dauphin County YMCA’s. The Cumberland County Commissioners also approved a Resolution on Monday.
HUMAN RESOURCES

There were no questions asked on the Salary Board Packet and/or the Personnel Packet.

Ms. Lengle noted that there is an educational incentive request in the Packet.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

Mr. Saylor noted that the Hiring Window is this meeting cycle.

PURCHASE ORDERS

Mr. Baratucci indicated that the Purchase Order Packet is large, due to the maintenance agreements for the various leased copiers. There are a few budget adjustments that will need to be made prior to next week.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET

The Training Packet will be considered at next week’s Legislative Meeting.

ITEM FOR DISCUSSION


C. Resolution # Resolution #15-2016 approving the Harrisburg Area YMCA Tax Exempt Financing. (A Vote is Requested 5/11/16)

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A, B and C listed above under Items for Discussion.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Items V, W and X on the Solicitor’s Report are the items listed under “Items for Discussion” as A, B and C. The remaining items will be ready for next week’s Legislative Meeting.
CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor noted that Information Technology, Solicitor’s Office and Scott Burford have been working on a new Email Retention Policy and that Mr. Burford will be meeting with each of the Commissioners to discuss the policy prior to consideration.

COMMISSIONERS’ COMMENTS

There was none.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

    There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by:  Richie-Ann Martz