CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 26, 2016 Workshop Meeting Minutes and the November 2, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the November 2, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor noted that there were two Executive Sessions held between meetings. The first one was held on November 9, 2016 to discuss Litigation and the second one was held this morning to discuss Personnel.

PUBLIC PARTICIPATION

Karl Singleton indicated that Harrisburg is working to expand its Disproportionate Minority Contact program into neighboring municipalities. The municipalities that are participating are: Harrisburg, Susquehanna Township, Lower Paxton Township, Middletown, Swatara Township, Lower Swatara Township, Penbrook and Steelton. The effort is to reduce disproportionate arrest rates of black and brown youth in comparison to their Caucasian counterparts. He indicated that it was necessary to take a regional approach. Harrisburg is using My Brother’s Keeper 21st Century Policing recommendations as a guide. He also noted that Barb miller of Pennlive wrote a story on this topic. He will keep the Commissioners apprised of what is happening and would also like the Commissioners to attend the meetings if available.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that all budget adjustments were made. There were two additions, which were approved by Mr. Haste. The first one is on Page 15 for the Register of Wills for work on docket books. The second one is on Page 17 for the Judicial Center to purchase Tasers.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bid Award – Elevator Replacement in Human Services Building

Mr. Baratucci noted that five bids were received for the elevator replacement project in the Human Services Building. The bids were reviewed by Herbert, Rowland & Grubic, Inc. and they are recommending that the bid be awarded to the low bidder, Hadfield Elevator Company Inc. for a lump sum bid of $433,300 for the Base Bid and Guarantee Maintenance.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the bid for the Elevator Replacement Project in the Human Services Building to the low bidder, Hadfield Elevator Company Inc., at a bid price of $433,300 (Base Bid and Guarantee Maintenance).

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
November 16, 2016

- November 4, 2016 transferred $992,943.16 to the Payables account from the County’s Concentration account for checks issued that week.

- November 10, 2016 transferred $7,221,682.04 to the Payables account and $1,850,028.75 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $372,523.26
• Debt Service Payments since last report: $7,275,670.84

• Term Investments
  • None

• Balance today in PA INVEST account #2100017144860: $1,384.88 rate 0.549%

• Balance today in BB&T Bank investment account #1390003149591: $163,179.08 rate 0.300%

• Balance today in First National Bank investment account #97014743: $10,685,411.04 rate 0.580%

• Balance today in Integrity Bank Money Market Checking account #0206001209: $12,833,213.27 rate 0.560%

• Balance today in Santander Bank investment account #9551017714: $19,928,679.62 rate 0.570%

• Balance today in Customers Bank investment account #6459102: $25,156,012.79 rate 0.580%

• Balance today in PLGIT Prime investment account #5033023: $2,001,970.34 rate 0.630%


Mr. Yohe noted that two term investments matured. PLGIT prime is bumping up and he will be making calls to the other institutions.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty noted that all items requiring Solicitor’s review are ready for consideration.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Affinity Forensic Services, LLC
2. Community Services Group, Inc.
3. Roger Bruce Kelly
4. Lotus CDC, Inc. t/d/b/a Growing Adventures Child Development Center
5. Elizabeth Montagnese, M.D.
6. Philhaven
7. Sarah A. Reed Children’s Center
8. United Children’s Home

B. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge.

C. Adoption Assistance Agreements #2016-44 and #2016-45.

D. Adoption Assistance Agreement Amendments #2012-05 Amendment #1 and #2010-73 Amendment #1.

E. Subsidized Legal Custodianship Agreement #2016-12.

F. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Gaudenzia, Inc.


H. Subordination Agreement for Michael R. Ross on the property located at 2329 Canby Street, Harrisburg, PA 17103.

I. Satisfaction Piece for Marisela Sanchez and Elvyn C. Perez on the property located at 102 Pearl Street, Harrisburg, PA 17109 - $3,656.00.

J. Satisfaction Piece for Christopher J. Hollinger on the property located at 691 Monroe Street, Steelton, PA 17113 - $3,290.00.

K. Lease Agreement between Dauphin County and De Lage Landen Financial Services, Inc. for various Department copier leases (Phase 1).

L. Standard Amendment Agreement between Dauphin County and the City of Philadelphia for the PA Task Force One – Urban Search and Rescue Agreement.

M. State Fiscal Year 2016/2017 Hazardous Material Response Fund Grant Agreement between Dauphin County PEMA.

N. Master Equipment and Products Agreement, Amendment to the Master Equipment and Products Agreement, Supplement to Master Equipment and Products Agreement and Amendment to the Supplement to the Master Equipment and Products Agreement between Dauphin County (Probation Services) and Siemens Healthcare Diagnostics Inc. for the drug testing lab program.

O. Monitoring Service Agreement between Dauphin County (Probation Services) and Sentinel Offender Services, LLC for electronic monitoring.

P. Contract between Dauphin County (Facilities Maintenance) and CWF Services for snow removal at the Northern Dauphin Human Services Center (2016/2017).

www.dauphincounty.org
Q. Agreement between Dauphin County (Parks & Recreation), acting through the Secretary of Transportation regarding the Capital Area Greenbelt Fort Hunter Extension on Linglestown Road over the Norfolk Southern Railroad.

R. Proposal from Taser International for Tasers for the Judicial Center.

S. State and Local Government Master Operating Lease Agreement #103108, Schedule #103108000069 between Dauphin County and Hewlett-Packard Financial Services Company.

T. State and Local Government Single Schedule Lease Purchase Agreement (Lease #10312000036, Schedule #10312000036) between Dauphin County and Hewlett-Packard Financial Services Company.

U. Products and Services Agreement between Dauphin County (Public Safety) and Centurylink Sales Solutions, Inc. for maintenance support for the CS 1000e Telecommunications system.


X. Refund of 2016 Real Estate Taxes – Parcel #08-002-004 (1812 North St.) – Bruce Thomas Wright - $363.29.


Z. Resolution #31-2016 regarding Fair Housing.

AA. Real Estate Purchase Agreement between Dauphin County and Paxton Partners, LLC (Pizza Hut).

BB. Memorandum of Understanding between Dauphin County (Judicial Center) and law enforcement agencies for the release of records subject to Criminal History Record Information Act (CHRIA).

CC. 2017 Commissioners’ Meeting Schedule.

DD. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through DD listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Snyder, Secary & Associates, LLC advising that Ava Group is applying to DEP for a NPDES Permit for stormwater discharges associated with the Kohn Road Hotel Project.

B. Notification from Capital Region Water advising that they have submitted a State-Only Operating Permit Renewal Application to DEP, which includes the following existing sources: Well McClain Boilers (2), Waukesha Enginators (2), Varec Waste Gas Burner, No. 2 Fuel Oil and Anaerobic Digester Gas.

C. Receipt of a letter from the Susquehanna River Basin Commission advising that they have reviewed the Elizabethville Borough Area Authority North Street & Lyter Street Water Main Replacement Project and have no comments.

D. Notification from AET Agricultural Consulting advising that Melvin Nissley of Melmar Acres intends to submit an application to DEP for the renewal of his NPDES Permit for a Concentrated Animal Feeding Operation at 1612 Pecks Road, Middletown.

E. Notification from Light-Heigel & Associates, Inc. advising that PA American Water is applying to DEP for an application to install 7,500 LF +/- of water main along S.R. 422, between Para Avenue and Lingle Avenue in Derry Township and Palmyra Borough.

F. Notification from LCSWMA advising that they are submitting an application to DEP for the renewal of its Title V Operating Permit for the Susquehanna Resource Management Complex Waste to Energy Facility.

G. Notification from GHD advising that the Lykens Borough Authority is applying to DEP for the renewal of their Water Allocation Permit No. WA-304A and SRBC Docket No. 19920903.

H. Notification from Light-Heigel & Associates, Inc. advising that Upper Paxton Township is applying to DEP for a General Permit-11 for the replacement of two culverts along Rife Road.

I. Notification from Light-Heigel & Associates, Inc. advising that Upper Paxton Township is applying to DEP for a General Permit-3 and General Permit-11 for a streambank stabilization and roadwork activities along Landfill Road and the Little Wiconisco Creek.

J. Notification from Evans Engineering, Inc. advising that MRP Industrial is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of
additional auto parking facilities and access road for the site located at 140 Fulling Mill Road.

K. Notification from AET Agricultural Consulting advising that Carsonville Farms, LP intends to submit an application to DEP for the renewal of its NPDES Permit for the concentrated animal feeding operation at 2731 Powell's Valley Road, Halifax.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz