DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 30, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Fred Lighty, Esq., Solicitor's Office; Donna S. Miller, Commissioners' Office; Laura Cullison, Controller's Office; Steve Libhart, Director of Public Safety; Kay Lengle, Human Resources; Melody Osborn, Commissioners' Office; Ruby Doub, Commissioners' Office and Richie-A nn Martz, Assistant Chief Clerk

GUESTS PRESENT

Barb Miller, Karl Singleton, Jim Roxbury, Rob Martin, Lamont Jones, Jim Williams, Jason Umberger, John Bey, Roma Benjamin, Janet Hatcher, Lenore Wyant and Kevin Bethel

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 9, 2016 Workshop Meeting Minutes and the November 16, 2016 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Karl Singleton and Kevin Bethel were present at today's meeting to discuss the Disproportionate Minority Contact (DMC) program.

Eight police departments and several school districts in Dauphin County are coming together to help stem the “school to prison” pipeline.

Mr. Bethel, a retired 30-year deputy Philadelphia police Commissioner, presented a PowerPoint presentation on how a “stem the school to prison pipeline” program has been working in the City of Philadelphia. The program began in May 2014 and arrests in schools have dropped. Through the program, Mr. Bethel was able to build a collaboration to identify students accused of low-level offenses who could be diverted from entering the juvenile justice system. Once a student enters the program, a letter is sent to the parents and a home assessment is performed. There are six different programs that are available to the students.

Mr. Hartwick indicated that he is excited about the program. The County is currently working on reforming the juvenile justice system. Discussion needs to take place on how to building up community services.

Mr. Haste has been involved with youth sports for several years and has seen incidents in which kids have gotten in trouble with police for minor incidents. Commonsense needs to be applied. Sometimes the rules that schools put in place are black and white.

Mr. Singleton invited the Commissioners to attend a session on the DMC initiative on December 14th at Camp Curtin YMCA starting at 8:00 a.m. Mr. Bethel will make a
Presentation, as well as Anthony Smith of Cities United and Raymond Winbush of Urban Research Institute.

**DEPARTMENT DIRECTORS/GUESTS**

There was none.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

There were no changes and no questions were asked.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

All budget adjustments were made and no questions were asked.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe provided the following Report:

> **Report from the Office of Budget & Finance**  
  November 30, 2016

- **November 18, 2016** transferred **$2,532,558.08** to the Payables account from the County’s Concentration account for checks issued that week.

- **November 25, 2016** transferred **$4,240,628.18** to the Payables account and **$2,116,197.85** to the Payroll account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** **$12,805,669.67**
• Debt Service Payments since last report: $0.00

• Term Investments
  • None

• Balance today in PA INVEST account #2100017144860: $1,384.88 rate 0.551%

• Balance today in BB&T Bank investment account #1390003149591: $163,179.08 rate 0.300%

• Balance today in First National Bank investment account #97014743: $10,685,411.04 rate 0.580%

• Balance today in Integrity Bank Money Market Checking account #0206001209: $9,833,213.27 rate 0.560%

• Balance today in Santander Bank investment account #9551017714: $12,937,680.20 rate 0.570%

• Balance today in Customers Bank investment account #6459102: $25,156,012.79 rate 0.580%

• Balance today in PLGIT Prime investment account #5033023: $2,001,970.34 rate 0.630%


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted Item A, the Subrecipient Agreement. This is one of the many disaster recovery projects that are occurring. This is to repair the Paxton Creek channel in the City of Harrisburg. Jump Street is working on getting the project off the ground.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything that was submitted to the Solicitor’s Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Subrecipient Agreement between Dauphin County and Jump Street, Inc. for Paxton Creek Channel Restoration Project.

B. Commonwealth of Pennsylvania, PA Emergency Management Agency 9-1-1 Fund Statewide Interconnectivity Funding Grant Agreement between Dauphin County (Public Safety) and PEMA.
C. Subordination Agreement for Angel L. Rodriguez on the property located at 1926 Swatara Street, Harrisburg, PA 17104.

D. Partial Refund of 2016 Real Estate Taxes – Parcel #02-010-023 (201-203 S. Cameron Street) and Parcel #02-010-024 (205-235 S. Cameron Street) – Howard & Monique Henry - $1,248.27.

E. Juvenile Justice Enhancement Strategy for 2016-17 and Proposed Budget for dollars received through the Juvenile Court Judges’ Commission.

F. Proposal from IT Services, a Division of Gannett Fleming, for consulting services for enhancements to the Work Release Information Tracking System (WRITS).

G. Proposal from Hoagy’s Lawn Care Service for snow removal at two MDJ locations (Witmer & J. Lenker).

H. Training Agreement between Dauphin County (Probation Services) and University of Cincinnati Research Institute.

I. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Preventative Aftercare, Inc.
   2. Families United Network, Inc.
   3. NHS Pennsylvania
   4. Open Door International, Inc.
   5. the Village Services, Inc.
   6. Big Brothers Big Sisters of the Capital Region, Inc.

J. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hempfield Behavioral Health, Inc.

K. Adoption Assistance Agreements #2016-11 and #2016-43.

L. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
   a. Migliore Treatment Services, LLC
   b. ARS of Pennsylvania, LLC

M. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Shalom House, Inc.

N. Repository Bid received from Naivis Mesa-Santana for Parcel #09-048-044 (127 Evergreen Street) - $500.00.

O. Repository Bid received from Redevelopment Authority of the City of Harrisburg for the following parcels:
   1. #02-030-053 (418 S. 15th Street) - $100.00
   2. #02-030-055 (422 S. 15th Street) - $100.00
   3. #02-030-056 (424 S. 15th Street) - $100.00
   4. #02-030-057 (426 S. 15th Street) - $100.00
   5. #02-030-058 (428 S. 15th Street) - $100.00
6. #02-030-059 (430 S. 15th Street) - $100.00

P. Proposal for the provision of Technical Pathology Services between Dauphin County (Coroner’s Office) and Pennsylvania Specialty Pathology.

Q. Proposal from Buchart Horn to provide revisions to the layout of the Victim Witness offices on the 7th Floor of the Human Services Building - $3,800.00.

R. Harrisburg State Farm Community Gardens Lease between Dauphin County and the Pennsylvania Department of Agriculture for the Harrisburg State Farm Community Gardens for the period January 1, 2017 to December 31, 2017 at a rental rate of $660.00 per year.

S. Westlaw Contract, Westlaw Contract Addendum, NAF Addendum and Print Contract with Westlaw for the Dauphin County Magisterial District Court.


U. Resolution #32-2016 authorizing J. Scott Burford and other appropriate County officers, staff and employees to execute documents and take other appropriate action to sell and convey the County’s interest in Tax Parcel #63-024-295 for $1,675,385 as set forth in a contract for sale previously executed and entered into by Dauphin County.

V. Approval to assign all contracts between Dauphin County and Protective Services, Inc. to RoadSafe Traffic Systems, Inc.

W. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Justice Works Youth Care, Inc.

X. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through X listed above under “Matters Requiring Board Action”.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

There was none.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office, which will be handled by the staff appropriately.

A. Receipt of a current member Agreement for the Pennsylvania Counties Health Insurance Purchasing Cooperative from Benecon.

B. Notification from the United States Department of Agriculture, Natural Resources Conservation Service advising that Elmer King is applying to DEP for a General Permits 5 and 6 for one utility line and three stream crossings for livestock.

C. Notification from BL Companies advising that Select Medical is applying to DEP for a NPDES Permit for stormwater discharges associated with the demolition of an existing airplane hangar and majority of existing site improvements to construct a proposed airplane hangar with a fuel farm and associated site improvements.

D. Notification from Bohler Engineering advising that J.C. Bar Properties, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the development of an existing 1.27-acre parcel with a CVS Pharmacy with rear drive-through services, plus related site amenities inclusive of parking, access roadways, lighting, landscaping, utilities and stormwater management controls necessary to support the development.

E. Notification from the PA Dept. of Transportation of a Notice of Intent to Enter with regard to the I-83 Reconstruction from the South Bridge through the Eisenhower Interchange (East Shore Section 2 & 3) Project that is located in the City of Harrisburg, Swatara Township, Paxtang Borough and Lower Paxton Township.

F. Receipt of an Order from the U.S. Federal Energy Regulatory Commission approving Revised Exhibit G Drawing for the York Haven Power Company, LLC.

G. Notification from Hoover engineering Services, Inc. advising that Harrisburg Property Services, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the development of an 8500-square foot accessory use structure to house PA DEP equipment.

H. Notification from PUC regarding an application of Comcast of Southeast Pennsylvania LLC for approval of the installation of a communication facility where Center Street (DOT # 518 127 Y) crosses at-grade the tracks of Norfolk Southern Railway Company, located in the Borough of Millersburg.

I. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a BWEW-GP11 Permit for the replacement of an existing storm sewer network at 2041 Market Street Ext. and 351 White House Lane in Middletown, PA.

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz