MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor’s Office; Richard A. Lewis, President Judge; Jennifer Simpson, Court Administration; Chad Libby, Director of Probation Services; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Amy Harinath, Press Secretary; Carl Dickson, Director of Parks & Recreation; Kay Lengle, Human Resources; Melissa Bradley, Human Resources; J. Scott Burford, Deputy Chief Clerk; Anthony DiFrancesco, Director of Veterans Affairs; Tabatha Spangler, Probation Services; Robert Doll, Probation Services; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Col. James Astor, Fox 43, Clint Cullison, Todd Keefer and James Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:09 a.m.
MOMENT OF SILENCE
Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE
Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the September 14, 2016 Workshop Meeting Minutes and the September 21, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the September 21, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION
Mr. Keefer discussed an option where the County could save money on its health benefits. He mentioned that the Surgery Center of Oklahoma put cash prices online for services and hired a third party administrator. The Surgery Center signed a contract with their county/state to provide health services. If an employee chooses the Surgery Center, the co-pay is waived. Oklahoma has been working with the folks at OSS Health in York County. An event has been scheduled for the Harrisburg area. It is on October 14th from 7:30 to 11:30 a.m. at the Crown Plaza. He indicated that he will provide a link to the Commissioners of this event. Mr. Keefer is an advocate for free market healthcare.

DEPARTMENT DIRECTORS/GUESTS

1. Presentation of the Employer Support of the Guard and Reserve Patriot Award

Col. Astor mentioned that the Department of Defense Employer Support of the Guard and Reserve (ESGR), an office that promotes and enhances employer support for military service in the Guard and Reserve, presented a Patriot Award to the Dauphin County Probation Services and employee Tabatha Spangler. Employers work with the employee when they have military duty to see that their work is being handled until their
return. Since September 11th there have been a lot more military personnel being called for duty/training. Tabatha was nominated by her subordinate, Robert Doll, a 1st Lt. in the U.S. Army Reserves, for supporting him while he served overseas.

Ms. Spangler thanked Col. Astor for the award and that it was not her alone, it was also through the help of the Commissioners and the Courts. She is excited to see Lt. Doll back to work.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

An email was provided outlining some changes that were made to the Packet. There were no questions.

*It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci noted that one item was added on Page 7. It is for electronic signature pads for the Wills Office. All budget adjustments were made.

*It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.*

*Question:* Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe provided the following report:

*Report from the Office of Budget & Finance*

*October 5, 2016*

- **September 23, 2016** transferred **$895,216.73** to the Payables account from the County’s Concentration account for checks issued that week.
• **September 30, 2016** transferred **$3,387,721.94** to the **Payables** account and **$1,877,137.37** to the **Payroll** account from the County’s Concentration account for checks issued that week.

• **Wire Payments since last report:** **$2,948,925.70**

• **Debt Service Payments since last report:** **$447,875.00**

• **Term Investments**
  - 4/14/16 - **$10,000,000.00** 6-month CDARS CD – Customers Bank – 0.70% - matures 10/13/16
  - 5/11/16 - **$  5,000,000.00** 6-month FHL CD – Customers Bank – 0.70% - matures 11/08/16
  - 5/12/16 - **$  5,000,000.00** 6-month CDARS CD – Customers Bank – 0.70% - matures 11/10/16

• **Balance today in PA INVEST account #2100017144860:** **$1,383.85** rate 0.461%

• **Balance today in BB&T Bank investment account #1390003149591:** **$2,062,052.35** rate 0.350%

• **Balance today in First National Bank investment account #97014743:** **$10,675,061.04** rate 0.580%

• **Balance today in Integrity Bank Money Market Checking account #0206001209:** **$24,011,475.36** rate 0.570%

• **Balance today in Santander Bank investment account #9551017714:** **$19,920,401.22** rate 0.570%

• **Balance today in Customers Bank investment account #6459102:** **$5,078,485.24** rate 0.580%

• **Balance today in PLGIT Prime investment account #5033023:** **$2,000,000.00** rate 0.590%


**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor had no report and there were no questions.

**SOLICITOR’S REPORT – FRED LIGHTY, ESQ.**

Mr. Lighty reported that he has two additional items to be added for Board consideration. They are for the purchase of real estate in Middle Paxton Township. One is an Addendum to Bargain Sale Agreement for the Sale of Commercial Real

Mr. Haste noted that they will be listed as Item V and W under Matters Requiring Board Action.

**MATTERS REQUIRING BOARD ACTION**

A. Service Contract #85000185, Endorsement No. 284661 between Dauphin County (Treasurer) and Dunbar Armored, Inc.

B. Subordination Agreement for Gary Evans on the property located at 2509 Greenwood Street, Harrisburg, PA 17111.

C. Satisfaction Piece for Mitchell S. Condran on the property located at 506 Lopax Road, Harrisburg, PA 17112 - $5,000.

D. Partial Refund of 2010-2016 Real Estate Taxes – Parcel #11-006-017 (1909 N. Front St.) – 44 Harrisburg Associates - $61,556.49.

E. Certificate of Substantial Completion for the project at Dauphin County Bridge No. 45.

F. Agreement between Dauphin County (Human Resources) and ResCare Workforce Services.

G. Satisfaction Piece for Curtis L. Harvey on the property located at 2104 Brookwood Street, Harrisburg, PA 17104 - $3,000.

H. Satisfaction Piece for Jose R. Alers and Breanna S. Alers on the property located at 6254 Elmer Ave., Harrisburg, PA 17112 - $3,000.

I. Design Services Agreement between Dauphin County and Phillips Office Solutions for the Dauphin County Courthouse Reconfigure Project.

J. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the following entities: Municipal – Hope within Ministries/Londonderry Township – Security improvements at low income health clinic - $26,910; Penn Colonial Swim Club/Lower Paxton Township – water leak repair - $20,000 and County-wide – 19th Street Ventures (Aroogas) – centralized headquarters projects - $172,093.

K. Purchase of Service Agreement between Dauphin County (Children & Youth) and Snyder, Union, Mifflin Child Development, Inc.

L. Adoption Assistance Agreement #2016-40.

M. Adoption Assistance Agreement #2012-16 – Amendment #1.
N. Data Release Agreement between Dauphin County and the Pennsylvania Department of Human Services.

O. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
   2. Teen Challenge Training Center, Inc.

P. Long Term Structured Residence (LTSR) Agreement between Dauphin County (MH/ID) and the Counties of Cumberland and Perry on behalf of the Cumberland-Perry Mental Health Intellectual and Developmental Disabilities Office.

Q. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Century Medical Response, Inc. – Amendment #2
   2. Keystone Service Systems, Inc. – Amendment #2
   3. Community Services Group, Inc. – Amendment #1
   4. The Cornerstone Agency of PA, Inc. – Amendment #1
   5. The Devereux Foundation, Inc. – Amendment #1
   6. Gaudenzia, Inc. – Amendment #1
   7. Keon Enterprises, LLC – Amendment #2
   8. The Medical Bureau of Harrisburg, Inc. – Amendment #1
   9. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #2
   10. Pediatric Physical Therapy, Inc. – Amendment #1
   11. CMU, Inc. – Amendment #1
   12. Playtime Therapy LLC – Amendment #1

R. Subordination Agreement for Msafiri Kasongo on the property located at 1055 Princess Drive, Harrisburg, PA 17113.

S. Contract for Appraisal Services between Dauphin County and Noone & Associates, Inc. for an appraisal of a property located at the SE corner of the signalized intersection of Paxton and South 28th Streets, Swatara Township.

T. Purchase and sale agreement between Dauphin County and the Dauphin County General Authority for 25 South Front Street, Harrisburg (Human Services building).

U. Training Packet.


W. Addendum to Bargain Sale Agreement for the Sale of Commercial Real Estate dated October 5, 2016 (the “Agreement”), by and between Green Meadows Limited Partners I, a Delaware Limited Partnership (“Seller”), and County of Dauphin (“Buyer”).

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through W, listed above under Matters Requiring Board Action.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS
There was none.

NEW BUSINESS
There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS
There was none.

CORRESPONDENCE
The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a Joint Permit (Small Projects) Application for the Koch Lane Storm Sewer Project.

B. Notification from Snyder, Secary & Associates, LLC advising that the Union Deposit Corporation is applying to DEP for a NPDES Permit for stormwater charges associated with the construction of two new 5-story hotels and a drive thru restaurant, including driveways, parking areas, sidewalks, site utilities, landscaping amenities, a stormwater collection and conveyance system and other site related improvements.

C. Notification from HB Engineering, Inc. advising that Doli Construction Corp. is applying to DEP for a NPDES Permit for stormwater discharges associated with importing clean fill at 6700 Jonestown Road, Harrisburg.

D. Notification from Grant A. Marshall advising that he is submitting an application to DEP for the installation of a small flow treatment facility for a proposed single-family residence for the property located at 1049 North Fairville Avenue in West Hanover Township.

PUBLIC PARTICIPATION
There was none.

ADJOURNMENT
There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.