DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 19, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Mike Yohe, Director of Budget; Janelle Weidner, Human Resources; Amy Harinath, Press Secretary; Donna S. Miller, Commissioners’ Office; Randy Baratucci, Director of Purchasing; Laura Cullison, Controller’s Office; Vince Paese, Controller’s Office; Nikhil Goklaney, Controller’s Office; Fred Lighty, Esq., Solicitor’s Office; Ruby Doub, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

James Roxbury and John Terre

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the September 28, 2016 Workshop Meeting Minutes and the October 5, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the October 5, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There was an Executive Session held on October 12, 2016 to discuss potential litigation and personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

Ms. Weidner noted that the only addition was New Hire Nikhil Goklaney.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that the budget adjustments were made and that the Requisition for ammo for the Sheriff’s Office was added to the Packet. He also added Page 1, items for the upcoming Election. Commissioner Pries approved adding those items to the Packet. There were no questions.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
October 19, 2016

- October 7, 2016 transferred $910,796.47 to the Payables account from the County’s Concentration account for checks issued that week.

- October 14, 2016 transferred $2,734,893.85 to the Payables account and $1,869,345.15 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $7,915,808.00

- Debt Service Payments since last report: $0.00

- Term Investments
  - 5/11/16 - $5,000,000.00  6-month FHL CD – Customers Bank – 0.70% - matures 11/08/16
  - 5/12/16 - $5,000,000.00  6-month CDARS CD – Customers Bank – 0.70% - matures 11/10/16

- Balance today in PA INVEST account #2100017144860: $1,384.28 rate 0.484%

- Balance today in BB&T Bank investment account #1390003149591: $162,973.57 rate 0.350%

- Balance today in First National Bank investment account #97014743: $10,680,149.97 rate 0.580%
• Balance today in Integrity Bank Money Market Checking account #0206001209: $25,422,052.66 rate 0.570%

• Balance today in Santander Bank investment account #9551017714: $19,928,679.62 rate 0.570%

• Balance today in Customers Bank investment account #6459102: $15,115,688.60 rate 0.580%

• Balance today in PLGIT Prime investment account #5033023: $2,000,910.88 rate 0.590%


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported on the following: (1) the situation with CAT and the consolidation. The Commissioners were invited to take part in a Conference Call with PennDOT to review the results of the revised study and (2) a Directors’ Meeting has been scheduled for October 25, 2016 to discuss several issues, including 2017 healthcare benefits.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that everything listed on the Agenda is ready for consideration. There were no questions.

MATTERS REQUIRING BOARD ACTION

A. Budget Amendment Reports for the quarter ending September 30, 2016.

B. FFY 2016 Emergency Management Performance Grant Program Agreement.

C. Partial Refund of 2010-2016 Real Estate Taxes – Parcel #35-053-053 (205 Mayfield Street) – Barbara McClay - $1,140.16.

D. 2016/2017 Radiation Emergency Response Fund Grant Agreement.

E. Subordination Agreement for Zulma I. Doyle on the property located at 778 Pine Street, Steelton, PA 17113.

F. Resolution #29-2016 - Shared Use Path Crossing Agreement (#08A529) between Dauphin County and the PA Dept. of Transportation. (Covers the responsibilities for the upgrades of the crossings of the Greenbelt Shared Use Path.)


H. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Bradley Center
2. Harborcreek Youth Services, Inc.
3. Hoffman Homes for Youth, Inc.
5. Youth Excel, Inc.

I. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and JusticeWorks YouthCare, Inc.

J. Adoption Assistance Agreements #2016-41 and #2016-42.

K. Subsidized Legal Custodianship Agreements #2016-09, #2016-10 and #2016-11.

L. Purchase of Service Agreement between Dauphin County (MH/ID) and County Commissioners Association of Pennsylvania.

M. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Pinnacle Health Hospitals, Inc. – Amendment #1
   2. NHS Pennsylvania Inc. t/d/b/a NHS Capital Region – Amendment #1
   3. Volunteers of America of Pennsylvania, Inc. – Amendment #1
   4. JG Early Intervention Specialists, Inc. – Amendment #1
   5. NHS Pennsylvania t/d/b/a NHS Capital Region – Amendment #1

N. Letter of Agreement for Early Intervention Evidence Based Implementation Grant between Dauphin County (MH/ID) and Tuscarora Intermediate Unit 11.

O. Extension Letter of Mutual Agreement between Dauphin County and WM Curbside, LLC for the period October 1, 2016 through September 30, 2017 – All door-to-door HHW stops will be $140.

P. Emergency Solutions Grant Program Contract between Dauphin County and the Commonwealth of Pennsylvania Department of Community & Economic Development.

Q. Amendment #9 to the Health Choices Behavioral Health Agreement between the PA Department of Human Services and Dauphin County.

R. Service Agreement between Dauphin County (Prison) and Honeywell Building Solutions for HVAC Services.

S. Subordination Agreement for Jessika Y. Diaz-Flores and Minerva Flores-Stewart on the property located at 2708 S. 2nd St., Steelton, PA 17113.

T. Subordination Agreement for Larry J. Miller and Rhonda D. Miller on the property located at 332 Berry Mountain Road, Millersburg, PA 17061.

U. Intragovernmental Transfer Agreement between Dauphin County and the City of Harrisburg for a 2003 Cadillac Escalade VIN: 1GYEK63N93R150354.

V. Retail Electricity Agreement between Dauphin County and Talen Energy Marketing, LLC.

W. Amendment to Real Estate Purchase Agreement between Dauphin County and Richard L. Brown and Sandra Brown for the property at 2853 Paxton Street, Harrisburg (AutoZone).

X. 2016 Sick Leave Sell-Back Program.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through Y, listed above under Matters Requiring Board Action, minus Item X.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Item X, listed above under Matters Requiring Board Action.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

**COMMISSIONERS’ DISCUSSION & ACTIONS**

There was none.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from The EADS Group, Inc. advising that the Elizabethville Area Authority is submitting an application to the Commonwealth Financing Authority for funding assistance under the PA Small Water and Sewer Program. The proposed project involved the replacement of a portion of the Authority’s water line located in Spruce Street.

B. Notification from Rettew advising that Harrisburg Area Community College is applying to DEP for a NPDES Permit for stormwater discharges associated with the rehabilitation of existing West parking lot adjacent to Industrial Road and Alumni Drive, includes payment reclamation and overlay.

C. Notification from RGS Associates advising that Troegs Independent Brewing is applying to DEP for a NPDES Permit for stormwater discharges associated with the expansion of the existing parking facility.

D. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the PCSM Plan for 7011 Red
Top Road in South Hanover Township for a single-family home proposed on one 6.230 acre lot.

E. Notification from Penn State Hershey, Milton S. Hershey Medical Center advising that they are submitting an application for renewal of Permit #WMGI007R001, a General Permit for Processing/Disinfection of Infectious Waste to DEP.

PUBLIC PARTICIPATION

Mr. Terry asked the Board if they would be addressing an issue regarding the Pizza Hut property. He represents a buyer that is interested in the property. (There were no Pizza Hut matters being discussed at today’s meeting.)

Mr. Haste asked everyone to keep Jeanne Spagnolo’s family in their thoughts and prayers. Jeanne passed away after a longtime battle with cancer.

Mr. Haste also noted that the staff did an excellent job at last week’s Eggs and Issues Breakfast.

Mr. DeFoor invited everyone to a lecture on what the responsibilities and functions are of the County Controller. The event will be held on October 20th at 12:00 Noon at Harrisburg University.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz