DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

SEPTEMBER 28, 2016
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Deputy Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor’s Office; Laura Cullison, Controller’s Office; Jennifer Simpson, Court Administration; Robert Burns, Director of Area Agency on Aging; Randy Baratucci, Director of Purchasing; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; George Connor, Director of Community & Economic Development; Elena Welsh, Area Agency on Aging; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Leah Eppinger, Marjorie Willow and Bruce Krell

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. George Connor, Director, Dauphin County Community & Economic Development
   Leah Eppinger, Deputy Director, Dauphin County Housing Authority
   Marjorie Willow, Consultant, Mulligan and Lonergan Company

1. Resolution #28-2016 - Assessment of Fair Housing for 2016-2020 (A Vote is Requested 9/28/16)

Mr. Connor noted that the preparation of the Assessment of Fair Housing (AFH) serves as a component for the efforts of Dauphin County and the Housing Authority of the County of Dauphin to satisfy the requirements of the Housing and Community Development Act of 1974.

Two public meetings and nine stakeholder group interviews, plus additional phone conversations as needed, were conducted between June and July of 2016, with one additional public hearing to be held in September to receive public comment on the proposed AFH before final action and submission to HUD.

The Federal Fair Housing Act prohibits discrimination in housing based on a person’s race, color, religion, gender, disability, familial status, or national origin. HUD issued a Final Rule that prohibits entitlement communities, public housing authorities, and other recipients of federal housing resources from discriminating on the basis of actual or perceived sexual orientation, gender identity or marital status. The AFH is a review of demographic data, metrics of discrimination and disparity, and local regulations and administrative policies, procedures and practices that affect the location, availability, and accessibility of housing.
Dauphin County was one of 18 grantees. It took two years to complete and this is the first time for this particular plan.

A question was asked if the safety of the neighborhood was looked at during this process. A criticism received was that you supply public housing, but don’t take into account the safety of the people.

HUD provided tools to use in the collection of data, but the crime statistics were not one of them.

The stakeholders were representatives from Dauphin County Community & Economic Development, Housing Authority of the County of Dauphin, Resident Advisory Board of the Dauphin County Housing Authority, Tri-County Regional Planning Commission, Capital Area Transit, Tri-County Housing Development Corporation, Greater Harrisburg Healthy Start, the Salvation Army, Hamilton Health Center, Harrisburg Area YMCA and Northern Dauphin County YMCA.

It was noted to include libraries, churches, civic buildings.

The plan is due October 4 and HUD has 60 days to review and if there are any questions the County and the Housing Authority have 45 days to address them.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adopt Resolution #28-2016 authorizing the submission of the 2016-2020 Assessment of Fair Housing for Housing and Community Development Programs.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

B. Robert Burns, Director of Area Agency on Aging

1. Update on Area Agency on Aging meal preparation outsourcing

Mr. Burns noted that this is the 2nd Anniversary of a three-year contract for meal preparation. It has saved money for the County and the food quality has been good. The savings have been shifted to Protective Services, which is supervised by Elena Welsh. These savings allowed for the hiring of a caseworker.

Ms. Welsh indicated that in 2014 there were 695 reports received. In 2015, 1,311 cases were received on which 778 were investigated. So far for 2016, 1,177 cases have been received so far. The reason not all cases are investigated is because some of them may be for another county and some are passed on to Liberty.

A question was asked about the Allison Hill area.

Mr. Burns indicated that it has been a challenge getting volunteers.
It was noted that Hamilton Health Center may be able to help identify individuals and also to get in touch with Gloria at the Hispanic Center.

**HUMAN RESOURCES**

Ms. Lengle noted that she will have a rate for Item #14 prior to next week. There were no questions on the Salary Board Packet and/or the Personnel Packet.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

**PURCHASE ORDERS**

Mr. Baratucci noted that some minor budget adjustments will be made prior to next week. Mr. Hartwick asked to see some back-up on Page 16. Mr. Baratucci will have the Director get in touch with Commissioner Hartwick.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

**Bid Award – Courthouse & Human Services Building Renovations**

Mr. Baratucci provided the Commissioners with a summary of bids received for this project. Discussion was held with regard to the total cost of the project and if it fell within the proposed budget. Buchart Horn reviewed the bids and made recommendations. Their recommendations totaled $585,753, plus the Alternate of $107,112. Mr. Burford explained what renovations were included in this Project. These figures also included the asbestos removal. The Alternate Bid is for the renovations to the Prothonotary’s Office.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board award the Bid for Courthouse and Human Services Building Renovations to the low qualified bidder, which is as follows: **General** – Wayne S. Lesher IV, Inc. – base bid $341,333.00; **Electrical** – Wassertech Engineering Limited – base bid $90,120.00; **Mechanical** – Silvertip, Inc. – base bid $154,300.00 and also approved the Alternate Bid of $107,112.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**TRAINING PACKET**

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items #6 and #7 of the Training Packet.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

ITEMS FOR DISCUSSION

A. Real Estate Purchase Agreement between Dauphin County, Marcus & Millichap and Huan Ba Le for the Turkey Hill Minit Market property on Paxton Street. (A Vote is Requested 9/28/16)

B. Real Estate Purchase Agreement between Dauphin County, Marcus & Millichap and Richard L. Brown and Sandra Brown for the AutoZone property on Paxton Street. (A Vote is Requested 9/28/16)

C. Submission of Environmental Reviews for the following Activities/Projects: (A Vote is Requested 9/28/16)
   1. CF 2016-07 Housing Modernization and Site Improvements Program Multi-Year (FY 2016-FY 2020) – Countywide
   5. CF 16-03 Fees & Costs – Multi-Year (FY 2016-FY 2020) – Dauphin County.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through C, listed above under Items for Discussion.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty asked if there were any questions on the Solicitor’s Report.

Mr. Hartwick asked to see Items F and J, which will be provided to him following the meeting.

CHIEF CLERK’S REPORT – J. SCOTT BURFORD

Mr. Burford had nothing to report and there were no questions.

COMMISSIONERS’ COMMENTS

There was none.
PUBLIC PARTICIPATION

Mr. Haste noted that the Retirement Board will convene at 10:45 a.m.

ADJOURNMENT

   There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz