DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 5, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Gerald Feaser, Jr., Director of Registration & Elections; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Jennifer Simpson, Court Administration; Laura Cullison, Controller’s Office; Steve Libhart, Director of Public Safety; Donna S. Miller, Commissioners’ Office; Nick Chimienti, Sheriff; Jeff Enders, Public Safety; Kay Lengle, Human Resources; Bob Stout, Public Safety; Susan Moore, Court Reporters; Chris Fisher, Public Safety; Andy Megonnell, Public Safety; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jerry Beaver, Chelsea Troutman, Sara Schmidt, Dave Draghi, Joleen Squillace, Shauna Stoy, Vince Cwietniewicz, Dave Marcheskie, Jim Roxbury, Jay Wenger, Tim Horstmann, Eric Darr and Duane Maun

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 15, 2017 Workshop Meeting Minutes; the March 15, 2017 Public Hearing and the March 22, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the March 22, 2017 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the March 22, 2017 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Retirement Proclamation – Jerry Beaver of Exelon

Mr. Pries asked Mr. Beaver to come forward. He mentioned that a couple of weeks ago the Commissioners presented a Proclamation to Ralph DeSantis and today they will be presenting one to Jerry Beaver. Between the two of these men, they have 70 years of knowledge that will be gone. Other employees from Exelon that are here today are: Chelsea Troutman, who will be Jerry’s replacement, Sara Schmidt, Vince Cwietniewicz, Joleen Squillace, Mike Braswell, Shauna Stoy and Dave Marcheskie. Mr. Beaver is retiring from Exelon after 38 years of service at Three Mile Island. He started working in October 1978 as a security officer, where he was instrumental in controlling access to the plant during and after the 1979 accident. In 1981, he transitioned to a Coordinator
of Public Information with the TMI Communications Department. From 1982-1988, Jerry worked as a technical analyst/procedure coordinator for the Emergency Preparedness Department at TMI and transitioned to Offsite Specialist in Emergency Preparedness in 1988. He is currently the Senior Offsite Emergency Preparedness Specialist at Exelon. In this role, he conducts training and writes, revises and reviews emergency plans for offsite agencies within the TMI emergency planning zone, which includes 5 counties, 36 municipalities and 14 school districts. He also serves as the Offsite Specialist for Peach Bottom. He led an effort to coordinate with PEMA a day-long training session for offsite emergency volunteers. In 2016, he was awarded the John Kowker Memorial Award. He has also been a full-team member of the Dauphin County HazMat since 2008.

Mr. Pries read the following Proclamation:

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to acknowledge Jerry Beaver for his long and distinguished career at Exelon’s Three Mile Island and to recognize with both joy and sadness his well-deserved retirement;

Whereas, for more than three decades, Jerry has worked at Three Mile Island – first as a Security Officer and, beginning in 1988, as an Offsite Specialist in Emergency Preparedness;

Whereas, he has worked tirelessly to ensure the counties, including Dauphin County; municipalities; and dozens of school districts within Three Mile Island’s 10-mile Emergency Planning Zone have comprehensive and updated emergency plans in place to protect the public;

Whereas, recognized nationally within the nuclear power industry as a leading expert in offsite emergency planning and training, Jerry has made this region safer, more secure and better prepared;

Therefore, we join the 270,000 residents of Dauphin County in honoring Jerry Beaver as he retires from a lifetime of service at Three Mile Island; we congratulate him most warmly on his retirement and recognize his enduring impact in the region; and in grateful recognition thereof, we do hereby proudly proclaim April 5, 2017 as “Jerry Beaver Day” in Dauphin County.

(Appplause was given.)

Mr. Beaver indicated that he is honored to receive the Proclamation and thanked the Commissioners. Even though he is leaving TMI, he plans to stay involved in his community and with the HazMat Team of Dauphin County.
Mr. Hartwick noted that Mr. Beaver cares about the community. He has a great relationship with everyone. He is never judgmental and is sincere about helping people. He thanked Mr. Beaver for his service.

Mr. Haste mentioned that Ralph was the public face of Exelon and Jerry is the glue behind the scenes to the first responders. He can be holding a personal conversation and within a second he goes into emergency mode. They owe Mr. Beaver a lot of gratitude for the systems that he put into place.

(Pictures were taken.)

Mr. Libhart stated that the one thing that has been a constant has been Jerry’s involvement. EMA deals with Jerry more than anyone else. Jerry is a member of our team and when you call him you never get a voice message. He always picks up the phone. Jerry will be missed in his role with Exelon, but is glad that Jerry will stick around as a member of the HazMat team.

(Applause was given.)

B. Jay Wenger, Susquehanna Group Advisors

1. Harrisburg University of Science and Technology Project (Listed as Item JJ under Matters Requiring Board Action)

Mr. Wenger reported that the Dauphin County General Authority held a TEFRA Hearing on March 31, 2017 regarding the proposed plan of financing involving the issuance by the General Authority of one or more series of tax-exempt bonds in an aggregate principal amount not to exceed $65 million for the benefit of the Harrisburg University of Science and Technology. The project did receive a BB rating. There is no risk to the General Authority. The Authority will act as a conduit. This borrowing will not require any County guarantee. The Commissioners have before them a Health, Safety and Welfare Resolution pertaining to this project.

The Commissioners commended Mr. Darr on his leadership at the University. The enrollment has gone up and it shows that the University is on the right path.

Mr. Wenger noted that there was one resident that appeared at the TEFRA Hearing, but there were no objections.

Mr. DeFoor indicated that he received a degree at Harrisburg University and since then he has been with HU’s financial literacy program. He commended Mr. Darr on the job that he is doing.

Mr. Darr thanked the Commissioners.

This Resolution will be considered under Matters Requiring Board Action, Item JJ.
SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

The Commissioners received an email from Kay Lengle outlining the changes and a new Personnel Listing was distributed. There were no questions asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that the budget adjustments were made. There were no questions asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
April 5, 2017

- **March 24, 2017** transferred **$3,073,414.21** to the Payables account from the County’s Concentration account for checks issued that week.

- **March 31, 2017** transferred **$3,141,548.98** to the Payables account and **$1,917,223.56** to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$6,677,494.58**

- Debt Service Payments since last report: **$64,442.86**

- Term Investments
• 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
• 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18

• Balance today in PA INVEST account #2100017144860: $1,387.90 rate 0.869%
• Balance today in BB&T Bank investment account #139003149591: $163,323.79 rate 0.300%
• Balance today in First National Bank investment account #97014743: $10,708,194.45 rate 0.800%
• Balance today in Integrity Bank Money Market account #0206001209: $16,056,089.10 rate 0.750%
• Balance today in Santander Bank investment account #9551017714: $1,258,022.54 rate 0.650%
• Balance today in Customers Bank investment account #6459102: $15,502,956.59 rate 0.790%
• Balance today in PLGIT Prime investment account #5033023: $23,713,176.60 rate 0.890%


Mr. Yohe noted that there are two term CD’s in place. He will be doing maybe one or two more depending on cash flow. He has not seen these rates in a long time.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted Item U under Matters Requiring Board Action. The contract with ZA was modified to show a reduction in auditing costs by almost 10%. The Controller’s Office will be doing more internally, resulting in less work for ZA.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that everything that was reviewed by the Solicitor’s Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Agreement for the Sale of Commercial Real Estate between Dauphin County and Old East Swamp, L.P. (corner of Paxton Street & 28th Street).

C. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Cornell Abraxas Group OS, LLC
2. The Milton S. Hershey Medical Center
3. Youth Services Agency

D. Adoption Assistance Agreements #2017-04; #2017-05, #2017-06; #2017-07 and #2017-08.

E. Amendment #3 to Purchase of Service Agreement between Dauphin County (MH/ID) and NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region.

F. Repository Bids received from James L. Hymon, Sr. for the following properties:

1. Parcel #01-007-110 (1316 S. 18th Street) - $500.00
2. Parcel #01-007-111 (1318 S. 18th Street) - $500.00

G. Repository Bid received from Scott E. Schultz for Parcel #69-006-085 (310 Pottsville Street) - $500.00.

H. Repository Bid received from Wendy C. Cajina for Parcel #10-040-068 (414 Maclay Street) - $500.00.

I. Repository Bids received from Calvin Scarlett for the following properties:

1. Parcel #10-015-013 (617 Radnor Street) - $500.00
2. Parcel #10-015-014 (615 Radnor Street) - $500.00

J. Repository Bid received from Lykens Borough for Parcel #38-004-041 (557 N. 2nd Street) - $500.00.

K. Repository Bid received from Rodolfo J. Cajina for Parcel #09-025-062 (81 N. 17th Street) - $510.00.

L. Repository Bid received from KAB Rentals, LLC for Parcel #09-044-039 (39 S. Summit Street) - $500.00.

M. Proposal/Renewal from Inservco for Workers Compensation for a 3-year period.

N. Safety Committee Manual.

O. Function Agreement between Dauphin County (Tax Claim) and Harrisburg Hilton for tax sale on June 12, 2017.

P. Request to Waive 2016 County and County Library penalties and cost – Parcel #34-011-061 (132 N. Geyers Church Road) – Richard Bibb - $93.84.

Q. Request to Waive 2016 County and County Library penalties and cost – Parcel #35-057-344 (5016 Locust Lane) - Mary Whayland - $92.87.

R. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Haley for Fort Hunter Movie Nights (June 16 & 23, 2017) - $250 per event.
S. Performance Agreement between Dauphin County (Parks & Recreation) and Colebrook Road Entertainment for Dauphin County Fort Hunter Day (September 17, 2017) - $150.00 ($500 paid by Friends of Fort Hunter).


U. Contract between Dauphin County and Zelenkofske Axelroad LLC to extend auditing services to Dauphin County for the year ending December 31, 2016.

V. Performance Agreement between Dauphin County (Parks & Recreation) and Jump Street – Wildwood Park Wetlands Festival (April 29, 2017) - $200.00.

W. Agreement between Dauphin County and Susquehanna Group Advisors, Inc.

X. Resolution #10 - 2017 certifying the execution of the Lease Agreement with De Lage Landen Financial Services, Inc. for copiers for various departments.

Y. Third Amendment to Grant No. C000056109 between Dauphin County and Commonwealth Financing Authority (Greenbelt).


AA. Repository Bids received from Janelle Limric for the following properties:

   1. Parcel #09-015-015 (1435 Shoop Street) - $500.00
   2. Parcel #09-015-014 (1437 Shoop Street) - $500.00
   3. Parcel #09-015-016 (1433 Shoop Street) - $500.00

BB. Client Training Proposal between Dauphin County (Controller) and HACC for a Project Management Class.

CC. Independent Contractor Agreement between Dauphin County (District Attorney's Office) and Dr. Jonathan Lee.

DD. Submission of a PCCD Grant – Byrne Justice Assistance Grant Program #27807 – Policing Solutions.


FF. Extension to the 3-Year Project Activity Completion Requirement for Contract #C000056517 FFY 2014 – Royalton Borough – PA Canal from 10/30/16 to 3/20/18.


HH. Appointment of Dolores Kuntz as Deputy Tax Collector for Conewago Township and Lower Dauphin School District.

II. Tyco Simplex Grinnell Preventative Maintenance Agreement between Dauphin County (Public Safety) for fire alarm systems in the Administration Building, Courthouse and Human Services Building.
JJ.Resolution #7-2017 – Authorizing the approval in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended, of a plan of financing of the Dauphin County General Authority; declaring that it is desirable for the health, safety and welfare of the people in the area to be served by such facilities to have such facilities provided by, or financed through, the Dauphin County General Authority - Harrisburg University of Science and Technology Project.

KK. Planned Maintenance Agreement between Dauphin County (Work Release) and Cummins Power Systems, LLC for the generator at Work Release.

LL. Subrecipient Agreement between Dauphin County and Gratz Borough Municipal Authority for Wastewater Treatment Plant and Pump Station Improvements.

MM. Appointment of Dr. Lori A. Suski to the Dauphin County Drugs & Alcohol Advisory Board. Dr. Suski’s term will expire December 31, 2019.

NN. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Matters Requiring Board Action, Items A through NN, listed above.

Discussion: Mr. Hartwick noted that he met with Donna Miller about Wellness, Safety and Workers Compensation. He thanked her for all that she does, especially with the Workers Compensation. It has saved the County money. Dauphin County is doing very well.

The appointment of Dr. Suski is a good addition to the Drugs and Alcohol Board. The next town meeting will be in Middletown.

Mr. Pries noted that Workers Compensation has changed dramatically and all for the better. In the past, employees would be on workers’ compensation for years. Now, Donna works to get them back to their job. The County is doing very well. He thanked Donna for all her hard work.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick stated that the House Appropriations Committee adopted an amendment to House Bill 218. The proposal reflects a $31.5 billion budget, about $800 million less
than proposed by the Governor and contains cuts in funding for human services, criminal justice and administrative programs that counties perform on behalf of the Commonwealth. Some of the line items to be eliminated: Juvenile probation services $18.9 million, Adult probation services $16.2 million, Intermediate punishment treatment programs $18.2 million, County trial reimbursement $200,000, Senior judge reimbursement $1.4 million and Court interpreter county grants $1.5 million. Line items to be decreased: County court reimbursement (reduced by $3.5 million), Jurors cost reimbursement (reduced by $168,000), Mental health services (reduced by $5 million from Governor’s proposal for total cut of $19.6 million), Behavioral health services (reduced by $4 million), Human services development fund (reduced by $2 million) and Homeless Assistance (reduced by $2.8 million). This is a vote to increase local property taxes. Counties have been able to maintain a level of services, but with these cuts it will no longer be feasible. This is forcing counties to raise revenue to support State mandated services. The losers will be the people that really need the help.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from R.J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the Paxton Place Project – consolidate the abandoned portion of S. 20th Street with PIN 01-006-040 and then construct a 3-story multifamily dwelling and parking, sidewalks, etc.

B. Notification from Barton & Loguidice advising that the City of Harrisburg is applying to DEP for a Ward Waste/Organics Composting General Permit for a recycling facility at 1850 Stanley Road in Susquehanna Township.

C. Notification from MaryAn K. Curtin, PE advising that Hershey Entertainment & Resorts Company is applying to DEP for a NPDES Permit for the discharge of treated groundwater from remediation system for quarterly sampling.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that the West Hanover Township Water and Sewer Authority is applying to DEP for a Water Quality Management Part II Permit and a GP-5 Utility Line Stream Crossing General Permit for the Houck Manor and Holiday Park Sanitary Sewer Extensions.

E. Notification from Hydro-Terra Group advising that the Hershey Entertainment and Resorts Company is applying to DEP for a NPDES Permit for a Groundwater Remediation System at the former HE&R Laundry Facility.

F. Notification from Thea Drive Associates c/o EG Stoltzfus advising that they are applying to DEP for a General Permit 5 Utility Line Stream Crossing for the Maplewood Development Project on Elmwood Drive in Susquehanna Township.

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz