DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 22, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; George Connor, Director of Community & Economic Development; Kay Lengle, Human Resources; Laura Cullison, Controller’s Office; Fred Lighty, Esq., Solicitor’s Office; Jennifer Simpson, Court Administration; Donna S. Miller, Commissioners’ Office; J. Scott Burford, Deputy Chief Clerk; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Amy Harinath, Press Secretary; Vince Paese, Controller’s Office; Steve Libhart, Director of Public Safety; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Steve Letavic, Melvin Hershey, Charles B. Fredlander, Mike Musser, Mark Stewart, Ralph DeSantis and Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:07 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 1, 2017 Workshop Meeting Minutes and the February 8, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the February 8, 2017 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Proclamation to TMI Spokesman Ralph DeSantis

The Commissioners commended Mr. DeSantis for his professionalism. Ralph always remained calm during the drills. He was a new employee when the accident occurred. Ralph did a great job informing the communities and keeping the lines of communication open. Sometimes the drills could be stressful, but Ralph maintained his composure and acted professionally. Ralph helped to make improvements in emergency response and public notification.

The Commissioners also commented on where they were at the time of the accident.

Mr. Haste read the following Proclamation:
Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are honored to applaud Ralph DeSantis for his long and distinguished career with Exelon’s Three Mile Island and to recognize with both joy and sadness his well-deserved retirement;

Whereas, for more than three decades, Ralph has skillfully managed communications for Three Mile Island nuclear generating station, forged relationships with key officials in the region and has improved community outreach;

Whereas, always keeping the press and the public informed, Ralph is recognized as one of the best in his industry;

Whereas, for decades, Ralph has been the “go-to” guy at Three Mile Island and is widely respected among his peers and members of the press;

Therefore, we join the 270,000 residents of Dauphin County in honoring Ralph DeSantis as he retires from a lifetime of service at Exelon; we congratulate him most warmly on his retirement and recognize his enduring impact in the region; and in grateful recognition thereof, we do hereby proudly proclaim February 22, 2017 as “Ralph DeSantis Day” in Dauphin County.

Mr. DeSantis expressed his appreciation for the honor. He started working at TMI a few months prior to the accident. The responders are the best in the nation. People were scared and he worked hard with the local leaders. He introduced Dave Marcheskie, who will be his replacement at Exelon.

(Appplause was given and pictures were taken.)

B. Mark Stewart, Esq., Dauphin County Gaming Advisory Board

1. Presentation of Gaming Grant Recommendations

Mr. Stewart made a presentation on the Dauphin County Gaming Advisory Board’s recommendations. He noted that the Gaming Act requires casinos to share their gaming revenues with host counties and municipalities, i.e., Local Share. Table game-based Local Share has separate requirements for distribution.

On September 28, 2016, the Court declared the municipal local share provision to be unconstitutional. The Court also severed the county local share provision from the Gaming Act. The Court has stayed its decision until May 26, 2017 to allow for a legislative fix, which has yet to be enacted. As a result, Hollywood Casino at Penn National Race Course entered into an agreement with Dauphin County to maintain local share payments for 2017. There are six categories that are used by the Gaming Advisory Board: Transportation, Public Interest Initiatives, Emergency Services/Health & Public Safety, Multiple Categories, Infrastructure/Facilities Improvement and Human Services.

By law, Local Share grant funds are not for property tax relief. Local Share funds are to help counties and municipalities absorb the impacts of gaming and promote projects in...
the identified areas. Local Share grants do help avoid increases in local taxes. 34% of every dollar of casino revenue supports property tax relief. The total Dauphin County Local Share Funds in 2016 was $12,992,885, which is $950,000 less than Funds received in 2010. Priorities are given to infrastructure projects and Inter-governmental projects and projects that leverage investment in Dauphin County were favored. Ready-to-go projects that needed a final funding piece had an advantage. Municipal sponsors had to prioritize their support for projects. Fire and emergency services applicants were asked to show consistency with the County-wide Comprehensive Fire Study.

Listed below are the recommendations of the Dauphin County Gaming Advisory Board.

Host & Contiguous

1. East Hanover Township (Debt service for Public Works bldg.) - $775,000
2. South Hanover Township ($250,000 new municipal/fire complex; $4,418 Antique Auto Museum handicap parking spaces) - $254,418
3. Derry Township ($270,000 fire station debt service; $30,000 Hershey-Derry Twp. Historical Society parking lot upgrades and accessibility project) - $300,000
4. Middle Paxton Township ($148,600 Fishing Creek Community Building improvements and Potato Valley Rd. debt reduction; $72,400 fire engine debt service) - $221,000
5. Rush Township (Carsonville Rd. paving and repairs) - $90,000
6. West Hanover Township (Fire station debt, S.R. 39 debt and Fairville Park equipment) - $250,000

Other Awards

1. Dauphin County Parks & Recreation (Detweiler Park project) - $350,000
2. Susquehanna Township (Public Safety Bldg. expansion debt service) - $163,236
3. Lower Swatara Township ($51,000 bridge replacement debt; $100,000 fire apparatus debt reduction) - $151,000
4. Upper Paxton Township (New municipal building) - $50,000
5. Millersburg Borough (MYO Park ADA improvements) - $100,000
6. City of Harrisburg (Fire Station #1 and #2 improvements) - $250,000
7. Lykens Borough ($25,000 fire truck refurbishment debt service; Phase I $100,000 water treatment plant repairs/ replacement) - $125,000
8. Paxtang Borough/Central Dauphin School District (School safety improvement project) - $140,650
9. Lower Paxton Township ($175,000 Possibility Place playground surface; $20,000 Penn Colonial main pool and baby pool repairs; $22,100 Linglestown Fire Co. bldg. improvements) - $217,100
10. Londonderry Township (Swatara Creek Rd. bridge replacement) - $163,000
11. Dauphin Borough (Lion's Club Park and lot upgrades) - $92,218
12. Steelton Borough (firefighting equipment) - $39,250
13. Swatara Township ($89,154 purchase water rescue boat and vehicle; $21,000 Reliance Hose Co. station improvements) - $110,154
14. Penbrook Borough (Elm Street Park equipment) - $55,000
15. Highspire Borough (firefighting equipment) - $43,152
16. Wiconisco Township (Municipal bldg. debt service) - $40,000
17. Gratz Borough (Borough Authority fire hydrant replacements and purchase of water meters) - $74,602
18. Elizabethville Borough (Municipal bldg. debt reduction; conditioned upon Borough making principal payment and match) - $54,864
19. Halifax Borough (Sidewalk construction safety project) - $50,000
20. Berrysburg Borough (New Municipal Authority Waste Water Treatment Plant) - $50,000
<table>
<thead>
<tr>
<th></th>
<th>Project Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>21.</td>
<td>Pillow Borough (Borough Building feasibility study)</td>
<td>$8,400</td>
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<td>22.</td>
<td>Dauphin Co. Human Services (Van purchase)</td>
<td>$30,000</td>
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<td>23.</td>
<td>Dauphin Co. Conservation District (Agricultural community outreach)</td>
<td>$127,000</td>
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<td>24.</td>
<td>MDJ Court Administration (Debt reduction for construction of MDJ buildings)</td>
<td>$200,000</td>
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<td>25.</td>
<td>Dauphin Co. Land Bank Authority (Renovation of two vacant homes)</td>
<td>$69,001</td>
</tr>
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<td>26.</td>
<td>Tri-County HDC (Construction of low to moderate income townhomes)</td>
<td>$132,000</td>
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<td>27.</td>
<td>2nd Street Realty Assoc. (Brownfield redevelopment)</td>
<td>$150,000</td>
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<td>28.</td>
<td>Heat &amp; Frost Insulators Local 23 (Training Center equipment upgrades)</td>
<td>$45,382</td>
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<td>29.</td>
<td>Communities in Schools of PA (Re-Engagement Center Renovations)</td>
<td>$70,000</td>
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<td>30.</td>
<td>Pinnacle Health (Addiction &amp; Substance Abuse Urgent Care Clinic; conditioned upon coordination with Dauphin Co. Drug &amp; Alcohol Services)</td>
<td>$100,000</td>
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<td>31.</td>
<td>JT Dorsey Foundation (Van purchase)</td>
<td>$38,405</td>
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<td>32.</td>
<td>Salvation Army (New headquarters and services facility)</td>
<td>$70,000</td>
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<td>33.</td>
<td>Dauphin Co. General Authority (Maintenance equipment acquisition)</td>
<td>$33,000</td>
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<td>34.</td>
<td>Homeland Center (Emergency generator project)</td>
<td>$35,000</td>
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<td>35.</td>
<td>Lower Paxton Township/Heroes Grove (Phase II amphitheater improvement project)</td>
<td>$70,000</td>
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<td>36.</td>
<td>Boys &amp; Girls Club of Harrisburg (John Hall Clubhouse renovations and improvements)</td>
<td>$50,000</td>
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<td>37.</td>
<td>Monumental AME Church (Removal of Church boiler and purchase/installation of new HVAC)</td>
<td>$50,000</td>
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<td>38.</td>
<td>Jewish Family Services (Renovation of headquarters)</td>
<td>$26,204</td>
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<td>39.</td>
<td>American Literacy Corporation (Books in Barbershops program)</td>
<td>$35,000</td>
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<td>40.</td>
<td>Crime Stoppers (Public awareness efforts)</td>
<td>$15,000</td>
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<tr>
<td>41.</td>
<td>Shalom House (Replacement of porch roof and plumbing upgrades)</td>
<td>$4,000</td>
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The Commissioners thanked the Gaming Advisory Board for all their work in putting together the recommendations. There were a lot of meetings. The recipients should be aware that if this is not fixed by the Legislature, the funds will go away and that they should get in touch with their legislators to get this corrected. The Commissioners also thanked Hollywood Casino for their partnership.

Mr. Connor noted that prior to this funding, the only funding available to municipalities was from the Community Development Block Grant (CDBG) program. CDBG funds have been declining.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle noted that there is one addition. It is New Hire #14. There were no questions.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that there were no changes except for the budget adjustments. There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
February 22, 2017

- **February 10, 2017** transferred $1,874,551.14 to the Payables account from the County’s Concentration account for checks issued that week.

- **February 17, 2017** transferred $3,578,129.21 to the Payables account and $1,874,396.16 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $9,999,234.89

- Debt Service Payments since last report: $0.00

- Term Investments
  - None

- Balance today in PA INVEST account #2100017144860: $1,387.09 rate 0.720%

- Balance today in BB&T Bank investment account #1390003149591: $163,289.97 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,701,626.88 rate 0.800%

- Balance today in Integrity Bank Money Market account #0206001209: $13,548,807.61 rate 0.750%

- Balance today in Santander Bank investment account #9551017714: $1,256,984.40 rate 0.650%
- Balance today in Customers Bank investment account #6459102: $20,190,716.94 rate 0.790%

- Balance today in PLGIT Prime investment account #5033023: $10,207,230.82 rate 0.840%


REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor noted Item LL under Matters Requiring Board Action. He met with Mr. Anderson and he will make a great appointment to the Library Board. He is very active in his community.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo asked that Item HH be pulled from Matters Requiring Board Action. Everything else is ready for consideration.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Community Specialists Corporation
   2. Diakon Child, Family & Community Ministries, Inc. (Contract 1 non-placement)
   3. Diakon Child, Family & Community Ministries, Inc. (Contract 2 – placement)
   4. Edison Court, Inc.
   5. EIHAB Human Services Pennsylvania, Inc.
   7. Pressley Ridge, Inc.
   8. The Summit School, Inc.
   9. Vision Quest National, LTD

B. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. JusticeWorks YouthCare, Inc. – Amendment #3
   2. Valley Youth House Committee, Inc. – Amendment #1

C. Adoption Assistance Agreement #2017-02.

D. Purchase of Service Agreement between Dauphin County (MH/ID) and HELP Services, Inc.

E. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Pennsylvania Psychiatric Institute, Inc.

F. Sponsorship Agreement between Dauphin County and Capital Blue Cross (Ladies Night Out Event).

G. Amendment #1 to the Dauphin County GIS Public License with the United States Census Bureau.
H. Satisfaction Piece for Kimberly L. Stratton on the property located at 1903 Rudy Road, Harrisburg, PA 17104 - $1,500.

I. Hold Harmless Agreement between Dauphin County, as the fiduciary agent of the South-Central Task Force and Gulf Limited Partnership.

J. Satisfaction Piece for Sherri L. Appleman on the property located at 2532 Boas Street, Harrisburg, PA 17103 - $5,000.

K. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Josh Haring for the following events:
   1. Maple Sugar Festival – March 5, 2017 - $125
   2. Egg Hunt – April 9, 2017 - $125
   3. Wetlands Festival – April 29, 2017 - $125
   4. Garden Faire – May 7, 2017 - $125

L. Agreement between Dauphin County (Parks & Recreation) and IEG Marketing.com for special events assistance at the Music & Wine Festival, Swine & Dine Festival, Brew Fest, Cultural Fest and Jazz Fest - $4,000.

M. Performance Agreement between Dauphin County (Parks & Recreation) and Keeley McCue (The Jay Players) – Swine & Dine (June 25, 2017) - $550.

N. Performance Agreement between Dauphin County (Parks & Recreation) and Mark DeRose (Mark DeRose and the Dreadnought Brigade) – Swine & Dine (June 25, 2017) - $400.

O. Performance Agreement between Dauphin County (Parks & Recreation) and Gary Rothrock (Acoustic Stew) – Swine & Dine (June 25, 2017) - $400.

P. Agreement between Dauphin County (Parks & Recreation) and South Advantage, Inc. for the Sunset Movie Series as a vendor for the year 2017 (June 2, 9, 16, 17, 23, 30) - $5,700.

Q. Performance Agreement between Dauphin County (Parks & Recreation) and Vanessa Collier – Music & Wine Festival (June 10, 2017) - $1,200.

R. Performance Agreement between Dauphin County (Parks & Recreation) and Kristie M. Smith – Girl and Boy Scout Workshop: Leave No Trace (April 1, 2017) - $150.

S. Performance Agreement between Dauphin County (Parks & Recreation) and Beth Galston – Art in the Wild Lecture: “Recasting Nature” (April 6, 2017) - $1,000.

T. Performance Agreement between Dauphin County (Parks & Recreation) and Roger Hammer – Wildwood Park Wetlands Festival (April 29, 2017) - $250.

U. Performance Agreement between Dauphin County (Parks & Recreation) and Leonard M. Tepsich – Wildwood Park Wetlands Festival (April 29, 2017) - $450.

V. Performance Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge – Wetlands Festival (April 29, 2017) - $600.

W. Agreement between Dauphin County (Facilities Maintenance) and ATIS Elevator Inspections, LLC for elevator inspection services for the following buildings: Courthouse,
Veterans Memorial, Administration, AAA Kitchen, Prison, Wildwood, EMA, 100 Cameron Street)

X. Service Solutions Contract between Dauphin County (Facilities Maintenance) and Automated Logic for the Automated Logic WebCTRL System at the Administration Building.

Y. Memorandum of Understanding between Dauphin County (Children & Youth) and:
   1. Harrisburg City School District
   2. Williams Valley School District

Z. Repository Bid received from Akouvi Maglo for Parcel #08-019-079 (1424 Walnut Street) - $501.00.

AA. Repository Bids received from Cory Robinson for the following properties:
   1. Parcel #02-040-001 (500 S. 13th Street) - $502.00
   2. Parcel #10-024-039 (542 Curtin Street) - $502.00
   3. Parcel #10-015-116 (2503 N. 6th Street) - $502.00

BB. Service Contract #85000185, Endorsement #284661 between Dauphin County (Treasurer) and Dunbar Armored, Inc. extending the period from 3/1/17 to 2/28/18.

CC. Repository Bid received from Lance Hines-Butts for Parcel #09-047-029 (1215 Derry Street) - $510.00.

DD. Pro Rata Share – Market Square Plaza LP – Parcels #03-003-154, #03-003-154, #03-003-200, #03-033-246, #03-003-292, #03-003-338 and #03-003-384 (17 N. Second Street) – Docket No. 2016-CV-8290-TX - $1,453.48.

EE. Extension of current contract with Print Works on Demand, Inc. for the period March 2017 – February 2018.

FF. Assignment of Dauphin County Local Share Municipal Grant Agreement between Dauphin County, United Way of Pennsylvania and Harrisburg Area Community College.

GG. Subordination Agreement for Edwin Vidot, Jr. and Damaris Vidot on the property located at 757 Highland Street, Steelton, PA 17113.

HH. Release Agreement between Dauphin County and Huan Ba Le and Oanh Truc Pham. (PULLED)

II. State and Local Government Master Operating Lease Agreement #103108, Schedule #103108000070 between Dauphin County and Hewlett-Packard Financial Services Company for PCs and Laptops for Dauphin County Public Safety Department.

JJ. State and Local Government Master Operating Lease Agreement #103108, Schedule #103108000071 between Dauphin County and Hewlett-Packard Financial Services Company for PCs and Laptops for Dauphin County departments.


LL. Appointment of William Anderson to the Dauphin County Library Board. Mr. Anderson’s term will expire December 31, 2017.
MM. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through MM, listed above under Matters Requiring Board Action, noting that Item HH was pulled.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Enterprise Products advising that they are applying to DEP for a Chapter 105 Water Obstructions and Encroachment General Permit for excavation activities necessary to repair previously identified abnormalities at three locations located within Londonderry Township.

B. Notification from Humane Society of Harrisburg Area advising that they have applied for a State-Only Operating Permit Renewal Application to DEP for a cremation unit at 7790 Grayson Road.

C. Notification from Hanover Engineering advising that Brendon Zimmerman is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a house, detached garage, stone driveway and applicable stormwater management facilities and future Poultry Barns at 2490 Mill Road, Elizabethtown.

D. Receipt of an Order from the Federal Energy Regulatory Commission approving the extension of time under License Article 401 issued February 9, 2017 regarding the York Haven Power Company, LLC.

E. Receipt of a copy of a letter from Exelon Generation to the U.S. Nuclear Regulatory Commission advising of their submission of an Emergency Plan Addendum revision for Three Mile Island Nuclear Station (TMI).
PUBLIC PARTICIPATION

There was none.

Mr. Haste noted that the Retirement Board will convene at 11:15.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz