I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- December 7, 2016 Workshop Meeting
- December 14, 2016 Legislative Meeting
- December 14, 2016 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD – KAY LENGLE

A. Controller’s Office

1. Create one (1) Full-Time Accountant I position, Pay Level 00111, Step 01, Grade 01, Salary $19.36 p/h, effective January 11, 2017.

2. Create two (2) Part-Time Summer Intern positions, Pay Level 09050, Step 01, Grade 01, Salary $7.69 p/h, effective January 11, 2017.

B. Solicitor’s Office

1. Abolish a Full-Time Assistant Solicitor position, Pay Level 00018, Step 01, Grade 01, Salary $29.79 p/h, effective January 11, 2017.

2. Abolish a Full-Time Solicitor’s Assistant position, Pay Level 00109, Step 01, Grade 01, Salary $17.41 p/h, effective January 11, 2017.

C. Treasurer’s Office

1. Abolish a Part-Time Accounting Assistant II position, Pay Level 09050, Step 30, Grade 05, Salary $17.29 p/h, effective January 16, 2017.

D. Voter Registration & Elections


2. Create a Full-Time Office Manager I position, Pay Level 00106, Step 01, Grade 01, Salary $15.18 p/h, effective January 2, 2017.
E. Costs & Fines
   1. Create a Full-Time Accounts Clerk position, Pay Level 01483, Step 01, Grade 01, Salary $12.78 p/h, effective January 11, 2017.

F. Probation Services (Adult Division)
   1. Create a Full-Time Administrative Assistant II position, Pay Level 00108, Step 01, Grade 01, Salary $16.73 p/h, effective January 11, 2017.

G. MDJ Johnson’s Office
   1. Create a Full-Time Legal Clerk position, Pay Level 01481, Step 01, Grade 01, Salary $10.52 p/h, effective January 11, 2017.

H. 2017 Pay Scales and Pay Increases

IX. HUMAN RESOURCES – KAY LENGLE
   A. Personnel Packet

X. PURCHASING DIRECTOR, RANDY BARATUCCI
   A. Purchase Orders

XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Repository Bids received from Carlos A. Soto for the following:
      1. Parcel #09-043-013 (1141 Derry Street) - $500.00
      2. Parcel #11-009-028 (1927 Logan Street) - $500.00

   B. Repository Bid received from Jared Albright – Parcel #69-010-011 (Pottsville Street) - $650.00.

   C. Performance Agreement between Dauphin County (Parks & Recreation) and Charlie Smith – Getting the Most from Your Digital Camera – Primer (February 4, 2017) - $100 per participant.


   E. Service Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Liebert HVAC Unit 22 – ECC/9-1-1 Center.
F. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service at the tower sites.

G. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service for the 500 KW generator at 911 Gibson Blvd. and the 35KW trailer mounted generator.

H. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance for 1 Stadco Generator on Robot Truck Generator, 1 Generac 6500, 1 Uljanik Generator on Decon Trailer and 2 Honda Generators on Hazmat 77-3.

I. Agreement between Dauphin County (Public Safety) and Controls, Service and Engineering, Co., Inc. for HVAC Service for the Administrative Offices, Server Room and UPS Rooms HVAC units.

J. Proposal from Controls, Service & Engineering Co., Inc. for UV Lamp Replacement.

K. Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering, Co., Inc. for HVAC Service at the tower sites.

L. Subordination Agreement for Kirstin E. Miller and Wendy D. Miller on the property located at 552 Race Street, Harrisburg, PA 17104.

M. 2017 Orkin Pest Control Services Agreement between Dauphin County (Judicial Center) and Orkin.

N. Multicarrier Rebroadcast Agreement between Dauphin County (Public Safety) and Cellco Partnership d/b/a Verizon Wireless for activation of the Bidirectional amplification (BDA) system.

O. Proposal from NMS Labs to provide forensic toxicology testing for the period January 1, 2017 through December 31, 2018.

P. Agreement for Health Screenings between Dauphin County (Wellness) and Integrated Corporate Health, LLC d/b/a Integrated Health 21 for biometric screenings.


R. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Bair Foundation of Pennsylvania, Inc.
   2. The Children’s Home of Easton, Inc.
   3. CONTACT Helpline, Inc.
   5. Steelton-Highspire School District
   6. Youth Service, Inc.

S. Amendment #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and JusticeWorks YouthCare, Inc.
T. Subsidized Legal Custodianship Agreements #2016-13 and #2016-14.


V. Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. The Medical Bureau of Harrisburg, Inc.
   2. Associates in Medical Toxicology, PC

W. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Mazzitti & Sullivan Counseling Services, Inc.

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Pennsylvania Counseling Services, Inc.

Y. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Dinnah Mitro, PT.

Z. Rental Agreement between Dauphin County (MH/ID) and Dixon University Center.

AA. Human Services Development Fund Agreement between Dauphin County and United Way of the Capital Region, Inc.

BB. Maintenance and Support Agreement between Dauphin County and the PA Chiefs of Police Association and DataWorks Plus for maintenance and support of the Livescan machine and CPIN machine at the Judicial Center for the year 2017.

CC. Emergency Management Performance Grant (EMPG) Annual Application to PEMA.

DD. Subordination Agreement for Jessika Diaz-Flores on the property located at 2708 S. 2nd Street, Steelton, PA 17113.


FF. Pro Rata Share – Harristown Development Corporation – Docket No. 2015-CV-9013-TX (Parcel #03-001-069-000-0000) - $1,149.66.

GG. Agreement – Mutual Use of a Public Notification Service through Designated Users between Dauphin County and the Borough of Hummelstown.

HH. Resolution #1 - 2017 authorizing the County’s participation in the Pennsylvania School District Liquid Asset Fund with regards to the PNC Procurement Card Program.

II. Satisfaction Piece for Narayan Bajgai on the property located at 3501 Athena Avenue, Harrisburg, PA 17110 - $3,000.

JJ. Satisfaction Piece for Robert and Sharon Vizzacherro on the property located at 2454 Adrian Street, Harrisburg, PA 17104 - $4,267.16.

KK. Planned Maintenance Agreement between Dauphin County (Probation Services) and Cummins Power Systems, LLC for the Kohler Generator Set for the period January 1, 2017 to December 31, 2019.

LL. Resolution #2 - 2017 authorizing the execution of a Federal-Aid Bridge Project.
Reimbursement Agreement No. 089633 and any supplemental agreements or amendments regarding the Duke Street Bridge Project.

MM. Letter of Amendment to Federal-Aid Bridge Project Reimbursement Agreement No. 089633D amending the terms by increasing the total construction phase costs to $4,229,964. (This approval voids the approval given on November 2, 2016.)

NN. Reimbursement Agreement between Dauphin County and Turkey Hill, LP.

OO. Time extension for Reimbursement Agreement No. 089633 to establish a new agreement expiration date of June 30, 2017 (Duke Street Bridge).

PP. Actions required as part of the Detweiler Property acquisition:

1. Forgiveness of County roll-back tax in the amount of $44,231.76
2. Authorization of payment of roll-back interest in the amount of $27,452.89; payable to the Agricultural Conservation Easement Purchase Fund
3. Authorizing the payment of roll-back tax due the Central Dauphin School District should the tax forgiveness not be approved

QQ. Repository Bid received from Barry G. Daniels for Parcel #02-048-006 (1511 Berryhill Street) - $500.00.


TT. Appointment of the following to the Drugs & Alcohol Advisory Board: Lt. Darrell R. Reider, Rev. R. Mim Roberts Harvey, Diane Reed, James A. Lenker and Tammy Relken – Terms expire December 31, 2019.


VV. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWEW-GP-11 General Permit, a Maintenance, Testing, Repair, Rehabilitation, or Replacement of Water Obstructions and Encroachments Permit for the Nassau Road Drainage Improvement Project in Lower Paxton Township.

B. Notification from the United States Department of Agriculture advising that William Norton, Jr. is applying to DEP for a GP-6 Agricultural Crossings & Ramps for a project located at 227 Deitrich Road in Jackson Township.
C. Notification from the United States Department of Agriculture advising that Anthony Zell is applying to DEP for a GP-6 Agricultural Crossings & Ramps for a project located at 3371 Mill Road in Conewago Township.

D. Notification from Evans Engineering, Inc. advising that the Hershey Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the relocation of its existing waste water treatment plant located along Hockersville Road and north of Spring Creek in Derry Township.

E. Notification from Rettew advising that the Harrisburg Area Community College is applying to DEP for a Chapter 105 General Permit No. 4 – Intake and Outfall Structures for the reconstruction of the existing West parking lot.

F. Notification from Penn State Hershey, Milton S. Hershey Medical Center advising that they are applying to DEP for a facility-wide air quality State Only Permit to continue operating its medical facility located in Derry Township.

G. Receipt of an Order from the United States Federal Energy Regulatory Commission approving as-built site plan drawings regarding the York Haven Power Company, LLC.

H. Receipt of an ERRATA Notice advising that Paragraph A of the Order approving the As-Built Site Plan Drawings references the incorrect FERC Drawing No. for the East Shore Boat Launch and Canal Lock. The correct FERC Drawing No. should read 1888-1024.

I. Notification from Snyder, Secary & Associates, LLC advising that Posh Properties is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new 4-story, 123 room hotel (Woodspring Suites Hotel) on the south side of Shelton Avenue between North Blue Ribbon Avenue and Wenrich Street in Lower Paxton Township.

J. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the repair and/or replacement of approximately 8,750 feet of existing ACP with polyvinyl chloride and ductile iron pipe and associated manholes, laterals and building sewers.

K. Notification from Cardno, on behalf of Norfolk Southern Railway Company, advising of the presence of regulated substances within 20 miles upstream of county premises – 218 Enola Road, Enola, PA.

L. Notification from Covanta advising that they are applying to DEP for the renewal of their NPDES Permit to discharge industrial waste water for the Susquehanna Resource Management Complex.

M. Notification from Gannett Fleming advising that the Millersburg Area Authority is applying to DEP for permits for the demolition of the abandoned hydropneumatics tank and fire service pump, and the replacement of two existing booster pumps serving the Cloverly Acres area – Rising Sun Booster Station Upgrade.

N. Notification from Borton Lawson advising that PPL Electric Utilities Corp. is applying to DEP for a General Permit 5 – Utility Line Crossing for the creation of fiber connectivity from the Hummelstown Substation to the PPL Harrisburg Service Center in Lower Swatara and Derry Townships.

O. Receipt of a notification from the U.S. Department of Housing & Urban Development advising that the environmental review was determined to be in accordance with 24 CFR 58.36, environmental assessments, and a finding of no significant impact was determined
– CDBG Program (Elizabethville Borough North & Lyter Street) – HUD Grant amount $100,000.

P. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for an amendment to their existing Water Quality Management Permit for the proposed addition of an in-line grinder to the existing Parkchester Pump Station.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

*****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 18, 2017 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. *****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”