DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JANUARY 11, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Janis Creason, Treasurer; Jennifer Simpson, Court Administration; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Donna S. Miller, Commissioners’ Office; Laura Cullison, Controller; Kay Lengle, Human Resources; Fred Lighty, Esq., Solicitor's Office; Gerald Feaser, Jr., Director of Registration & Elections; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary and Julie Mackey, Commissioners' Office

GUESTS PRESENT

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the December 7, 2016 Workshop Meeting Minutes and the December 14, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the December 14, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held on January 6, 2017 to discuss litigation.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that there is $1,000,000 of requisitions, most of which are for purchase of service and contracts for the year. This money is reserved for these contracts.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
January 11, 2017

- **December 16, 2016** transferred $3,097,473.54 to the Payables account from the County’s Concentration account for checks issued that week.

- **December 23, 2016** transferred $3,579,263.80 to the Payables account and $1,912,684.09 to the Payroll account from the County’s Concentration account for checks issued that week.

- **December 30, 2016** transferred $1,484,783.89 to the Payables account from the County’s Concentration account for checks issued that week.

- **January 6, 2017** transferred $3,026,038.49 to the Payables account and $1,958,649.42 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $7,500,594.42

- Debt Service Payments since last report: $0.00

- Term Investments
  - None

- Balance today in PA INVEST account #2100017144860: $1,386.24 rate 0.621%

- Balance today in BB&T Bank investment account #1390003149591: $163,252.53 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,695,601.21 rate 0.580%
• Balance today in Integrity Bank Money Market account #0206001209: $8,045,574.58 rate 0.580%

• Balance today in Santander Bank investment account #9551017714: $8,946,962.26 rate 0.570%

• Balance today in Customers Bank investment account #6459102: $20,178,336.07 rate 0.790%

• Balance today in PLGIT Prime investment account #5033023: $2,004,115.62 rate 0.690%


Mr. Yohe noted that Customers Bank paid .79% and the rest of the banks would soon be at that rate. No TRAN is anticipated. There should be enough cash to get through the year.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted that Rick Rovegno’s term on the Capital Area Transit Board expired and he is not being reappointed. Scott Wyland was replacing Mr. Rovegno.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that all the items on the Agenda that were reviewed by the Solicitor’s Office are ready for consideration.

MATTERS REQUIRING BOARD ACTION

A. Repository Bids received from Carlos A. Soto for the following:
   1. Parcel #09-043-013 (1141 Derry Street) - $500.00
   2. Parcel #11-009-028 (1927 Logan Street) - $500.00

B. Repository Bid received from Jared Albright – Parcel #69-010-011 (Pottsville Street) - $650.00.

C. Performance Agreement between Dauphin County (Parks & Recreation) and Charlie Smith – Getting the Most from Your Digital Camera – Primer (February 4, 2017) - $100 per participant.

E. Service Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Liebert HVAC Unit 22 – ECC/9-1-1 Center.

F. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service at the tower sites.

G. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance service for the 500 KW generator at 911 Gibson Blvd. and the 35KW trailer mounted generator.

H. Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator maintenance for 1 Stadco Generator on Robot Truck Generator, 1 Generac 6500, 1 Uljanik Generator on Decon Trailer and 2 Honda Generators on Hazmat 77-3.

I. Agreement between Dauphin County (Public Safety) and Controls, Service and Engineering, Co., Inc. for HVAC Service for the Administrative Offices, Server Room and UPS Rooms HVAC units.

J. Proposal from Controls, Service & Engineering Co., Inc. for UV Lamp Replacement.

K. Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering, Co., Inc. for HVAC Service at the tower sites.

L. Subordination Agreement for Kirstin E. Miller and Wendy D. Miller on the property located at 552 Race Street, Harrisburg, PA 17104.

M. 2017 Orkin Pest Control Services Agreement between Dauphin County (Judicial Center) and Orkin.

N. Multicarrier Rebroadcast Agreement between Dauphin County (Public Safety) and Cellco Partnership d/b/a Verizon Wireless for activation of the Bidirectional amplification (BDA) system.

O. Proposal from NMS Labs to provide forensic toxicology testing for the period January 1, 2017 through December 31, 2018.

P. Agreement for Health Screenings between Dauphin County (Wellness) and Integrated Corporate Health, LLC d/b/a Integrated Health 21 for biometric screenings.


R. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. The Bair Foundation of Pennsylvania, Inc.
2. The Children’s Home of Easton, Inc.
3. CONTACT Helpline, Inc.
5. Steelton-Highspire School District
6. Youth Service, Inc.

S. Amendment #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and JusticeWorks YouthCare, Inc.

T. Subsidized Legal Custodianship Agreements #2016-13 and #2016-14.


V. Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. The Medical Bureau of Harrisburg, Inc.
   2. Associates in Medical Toxicology, PC

W. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Mazzitti & Sullivan Counseling Services, Inc.

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Pennsylvania Counseling Services, Inc.

Y. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Dinnah Mitro, PT.

Z. Rental Agreement between Dauphin County (MH/ID) and Dixon University Center.

AA. Human Services Development Fund Agreement between Dauphin County and United Way of the Capital Region, Inc.

BB. Maintenance and Support Agreement between Dauphin County and the PA Chiefs of Police Association and DataWorks Plus for maintenance and support of the Livescan machine and CPIN machine at the Judicial Center for the year 2017.

CC. Emergency Management Performance Grant (EMPG) Annual Application to PEMA.

DD. Subordination Agreement for Jessika Diaz-Flores on the property located at 2708 S. 2nd Street, Steelton, PA 17113.


FF. Pro Rata Share – Harristown Development Corporation – Docket No. 2015-CV-9013-TX (Parcel #03-001-069-000-0000) - $1,149.66.

GG. Agreement – Mutual Use of a Public Notification Service through Designated Users between Dauphin County and the Borough of Hummelstown.

HH. Resolution #1-2017 authorizing the County’s participation in the Pennsylvania School District Liquid Asset Fund with regards to the PNC Procurement Card Program.

II. Satisfaction Piece for Narayan Bajgai on the property located at 3501 Athena Avenue, Harrisburg, PA 17110 - $3,000.

JJ. Satisfaction Piece for Robert and Sharon Vizzacherro on the property located at 2454 Adrian Street, Harrisburg, PA 17104 - $4,267.16.

KK. Planned Maintenance Agreement between Dauphin County (Probation Services) and
Cummins Power Systems, LLC for the Kohler Generator Set for the period January 1, 2017 to December 31, 2019.

LL. Resolution #2 - 2017 authorizing the execution of a Federal-Aid Bridge Project Reimbursement Agreement No. 089633 and any supplemental agreements or amendments regarding the Duke Street Bridge Project.

MM. Letter of Amendment to Federal-Aid Bridge Project Reimbursement Agreement No. 089633D amending the terms by increasing the total construction phase costs to $4,229,964. (This approval voids the approval given on November 2, 2016.)

NN. Reimbursement Agreement between Dauphin County and Turkey Hill, LP.

OO. Time extension for Reimbursement Agreement No. 089633 to establish a new agreement expiration date of June 30, 2017 (Duke Street Bridge).

PP. Actions required as part of the Detweiler Property acquisition:
   1. Forgiveness of County roll-back tax in the amount of $44,231.76
   2. Authorization of payment of roll-back interest in the amount of $27,452.89; payable to the Agricultural Conservation Easement Purchase Fund
   3. Authorizing the payment of roll-back tax due the Central Dauphin School District should the tax forgiveness not be approved

QQ. Repository Bid received from Barry G. Daniels for Parcel #02-048-006 (1511 Berryhill Street) - $500.00.


TT. Appointment of the following to the Drugs & Alcohol Advisory Board: Lt. Darrell R. Reider, Rev. R. Mim Roberts Harvey, Diane Reed, James A. Lenker and Tammy Relken – Terms expire December 31, 2019.


VV. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through VV listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

Mr. Hartwick noted the passing of John Hoerner. Mr. Hoerner served as Highspire Borough President.
Mr. Pries also noted the passing of former County Commissioner Fred Rice, Ford Thompson’s mother and a staff member of EMA.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff accordingly.

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a BWEW-GP-11 General Permit, a Maintenance, Testing, Repair, Rehabilitation, or Replacement of Water Obstructions and Encroachments Permit for the Nassau Road Drainage Improvement Project in Lower Paxton Township.

B. Notification from the United States Department of Agriculture advising that William Norton, Jr. is applying to DEP for a GP-6 Agricultural Crossings & Ramps for a project located at 227 Deitrich Road in Jackson Township.

C. Notification from the United States Department of Agriculture advising that Anthony Zell is applying to DEP for a GP-6 Agricultural Crossings & Ramps for a project located at 3371 Mill Road in Conewago Township.

D. Notification from Evans Engineering, Inc. advising that the Hershey Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the relocation of its existing waste water treatment plant located along Hockersville Road and north of Spring Creek in Derry Township.

E. Notification from Rettew advising that the Harrisburg Area Community College is applying to DEP for a Chapter 105 General Permit No. 4 – Intake and Outfall Structures for the reconstruction of the existing West parking lot.

F. Notification from Penn State Hershey, Milton S. Hershey Medical Center advising that they are applying to DEP for a facility-wide air quality State Only Permit to continue operating its medical facility located in Derry Township.

G. Receipt of an Order from the United States Federal Energy Regulatory Commission approving as-built site plan drawings regarding the York Haven Power Company, LLC.

H. Receipt of an ERRATA Notice advising that Paragraph A of the Order approving the As-Built Site Plan Drawings references the incorrect FERC Drawing No. for the East Shore Boat Launch and Canal Lock. The correct FERC Drawing No. should read 1888-1024.

I. Notification from Snyder, Secary & Associates, LLC advising that Posh Properties is applying to DEP for a NPDES Permit for stormwater discharges associated with the
construction of a new 4-story, 123 room hotel (Woodspring Suites Hotel) on the south side of Shelton Avenue between North Blue Ribbon Avenue and Wenrich Street in Lower Paxton Township.

J. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the repair and/or replacement of approximately 8,750 feet of existing ACP with polyvinyl chloride and ductile iron pipe and associated manholes, laterals and building sewers.

K. Notification from Cardno, on behalf of Norfolk Southern Railway Company, advising of the presence of regulated substances within 20 miles upstream of county premises – 218 Enola Road, Enola, PA.

L. Notification from Covanta advising that they are applying to DEP for the renewal of their NPDES Permit to discharge industrial waste water for the Susquehanna Resource Management Complex.

M. Notification from Gannett Fleming advising that the Millersburg Area Authority is applying to DEP for permits for the demolition of the abandoned hydropneumatics tank and fire service pump, and the replacement of two existing booster pumps serving the Cloverly Acres area – Rising Sun Booster Station Upgrade.

N. Notification from Borton Lawson advising that PPL Electric Utilities Corp. is applying to DEP for a General Permit 5 – Utility Line Crossing for the creation of fiber connectivity from the Hummelstown Substation to the PPL Harrisburg Service Center in Lower Swatara and Derry Townships.

O. Receipt of a notification from the U.S. Department of Housing & Urban Development advising that the environmental review was determined to be in accordance with 24 CFR 58.36, environmental assessments, and a finding of no significant impact was determined – CDBG Program (Elizabethville Borough North & Lyter Street) – HUD Grant amount $100,000.

P. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for an amendment to their existing Water Quality Management Permit for the proposed addition of an in-line grinder to the existing Parkchester Pump Station.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz