DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JULY 12, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Amy Harinath, Press Secretary; Steve Libhart, Director of Public Safety; Janelle Weidner, Human Resources; Gerald Feaser, Jr., Director of Registration & Elections; Adriana Vukmanic, Solicitor’s Office; Rebecca McCullough, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Tim Reardon, Jerry Duke, Steve Deck, Alexa Porter, Larry Portzline, Rob Lesher, Lauren Gross, WHTM and WGAL

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the June 21, 2017 Workshop Meeting Minutes and the June 28, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the June 28, 2017 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC HEARING

A complete set of Public Hearing Meeting Minutes are on file in the Commissioners’ Office.

ELECTION BOARD MEETING

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.
HUMAN RESOURCES

Ms. Weidner noted that there were no changes. No questions were asked.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that the budget adjustments were made. There were no questions asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
July 12, 2017

• June 30, 2017 transferred $1,250,171.45 to the Payables account from the County’s Concentration account for checks issued that week.

• July 7, 2017 transferred $2,696,254.22 to the Payables account and $1,886,121.44 to the Payroll account from the County’s Concentration account for checks issued that week.

• Wire Payments since last report: $360,325.60

• Debt Service Payments since last report: $0.00

• Term Investments
  • 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
  • 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
  • 4/6/17 - $7,500,000.00 4-month Term CD – PLGIT – 1.07% - matures 8/4/17
  • 4/6/17 - $7,500,000.00 5-month Term CD – PLGIT – 1.20% - matures 9/5/17
• 5/5/17  -  $5,000,000.00  3-month Term CD – PLGIT – 1.03% - matures 7/28/17

• Balance today in PA INVEST account #2100017144860:  $1,390.94  rate 1.002%

• Balance today in BB&T Bank investment account #1390003149591:  $0.00  rate 0.300%

• Balance today in First National Bank investment account #97014743:  $10,739,264.20 rate 0.930%

• Balance today in Integrity Bank Money Market account #0206001209:  $3,604,237.04 rate 0.860%

• Balance today in Santander Bank investment account #9551017714:  $10,260,789.68 rate 1.000%

• Balance today in Customers Bank investment account #6459102:  $15,553,286.04 rate 1.000%

• Balance today in PLGIT Prime investment account #5033023:  $28,796,186.75 rate 1.040%

• Balance today in Riverview Bank investment account #227069210:  $3,000,245.34 rate 1.000%


Mr. Yohe reported that the budget packets for 2018 were emailed to the directors.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had nothing to report and no questions were asked.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty noted that everything has been reviewed and approved as to form and legality. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. Teen Challenge Training Center, Inc. t/d/b/a Pennsylvania Adult and Teen Challenge
   2. Lower Dauphin Communities That Care, Inc.

B. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
1. International Service Center, Inc. – Amendment #2
2. PerformCare – Amendment #8

C. Purchase of Service Agreements between Dauphin County (Probation Services) and:
   1. Commonwealth Clinical Group, Inc.
   2. Pennsylvania Counseling Services, Inc.
   3. New Passages, Inc.
   4. Triad Treatment Specialist, Inc.

D. Second Contract Extension Agreement between Dauphin County (Probation Services) and #1A LifeSafer, Inc.

E. Resolution #16-2017 approving the DUI Checkpoint and Enforcement Project Grant and designating Project Director authorization to Detective Todd A. Johnson.

F. Preventative Maintenance Agreement between Dauphin County (Judicial Center) and Winter Engine-Generator Service, Inc. for the emergency generator.

G. Contract Agreement between Dauphin County (Solid Waste & Recycling) and Perry Media Group for media marketing plan.

H. Performance Agreement between Dauphin County (Parks & Recreation) and Jesse J. Williams – Me & Us Inc./Universal Sound – Cultural Festival (August 4, 2017) - $1,000.00.


K. Subordination Agreement for Richelle A. Jackson and Tiara J. McQuay on the property located at 2124 Kensington Street, Harrisburg, PA 17104.

L. Local Share Municipal Grant Agreement between Dauphin County and East Hanover Township.

M. 2017 Local Share Municipal Administrative Funding for Dauphin County Community & Economic Development - $425,000.


O. PCCD Grant – Policing Solutions (Unmanned Aerial Vehicle-Drone).

P. Agreement between Dauphin County (Public Safety/South Central Task Force) and Esri Inc. for ARCGIS Maintenance and Support for Server and User Software Products to deliver and maintain the SCTF regional GIS Maps from 7/1/2017 to 6/30/2018.

Q. Authorized Signer Form with BB&T for the Dauphin County Site Specific Post-Closure Trust.

R. Ordinance #3-2017 – Dauphin County IDA Solar Farm Restructuring Guaranty.
S. Appointment of Robert Christoff, Assistant Manager, Dauphin County Conservation District, to be the authorized individual responsible for the completion of the PA DEP’s MS4 and all requirements related to submission and signing of all documents related thereto.

T. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through T listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries congratulated Mr. DeFoor on the submission of the first CAFR.

Mr. Haste noted that the Retirement Board will convene at 10:40 a.m.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Mackin Engineering Company advising that PennDOT – District 8-0 is applying to DEP for a Water Obstruction Permit for the S.R. 2019 (N. Nyes Road) Section 017 over Nyes Run Project in Lower Paxton Township.

B. Notification from GHD advising that The Hershey Company is applying to DEP for an Air Quality Plan to construct a new Industrial Waste Treatment Plant in Derry Township.

C. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a Water Quality Management Part II Permit for the Beaver Creek Mini-Basin 2A, 2B, 2C, 5B Sanitary Sewer Replacement.

D. Notification from Third Mountain Surveying advising that Ameer & Taryn K. Farhat is applying to DEP for a NPDES Permit for the development of an existing 14.61 +/- acre tract with a new commercial development (construction of a private road cul-de-sac, several new commercial buildings, a new commercial macadam plant, several stormwater management basins and utilities in Halifax Township.
PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz