CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:11 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the May 31, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the May 31, 2017 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the May 31, 2017 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

There were no changes to the Purchase Order Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Re-Advertise for Bids – Dauphin County 911 Center Sanitary Sewer Improvement Project

Mr. Baratucci noted that Herbert, Rowland & Grubic, Inc. is asking for Board approval to re-advertise for bids for the Dauphin County 911 Center Sanitary Sewer Improvement Project. No bids were received at the bid opening on May 25, 2017.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve to re-advertise for bids for the Dauphin County 911 Center Sanitary Sewer Improvement Project.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
June 14, 2017

- **June 2, 2017** transferred $667,917.77 to the Payables account from the County’s Concentration account for checks issued that week.

- **June 9, 2017** transferred $2,928,860.95 to the Payables account and $2,091,569.66 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $1,473,624.46

- Debt Service Payments since last report: $0.00

- Term Investments
  - 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
  - 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
- 4/6/17 - $20,000,000.00  3-month Term CD – PLGIT – 1.00% - matures 7/5/17
- 4/6/17 - $ 7,500,000.00  4-month Term CD – PLGIT – 1.07% - matures 8/4/17
- 4/6/17 - $ 7,500,000.00  5-month Term CD – PLGIT – 1.20% - matures 9/5/17
- 5/5/17 - $ 5,000,000.00  3-month Term CD – PLGIT – 1.03% - matures 7/28/17

- Balance today in PA INVEST account #2100017144860: $1,390.94  rate 0.933%
- Balance today in BB&T Bank investment account #1390003149591: $0.00  rate 0.300%
- Balance today in First National Bank investment account #97014743: $10,731,061.55  rate 0.930%
- Balance today in Integrity Bank Money Market account #0206001209: $16,095,392.92  rate 0.860%
- Balance today in Santander Bank investment account #9551017714: $10,260,789.68  rate 1.000%
- Balance today in Customers Bank investment account #6459102: $15,540,508.55  rate 1.000%
- Balance today in PLGIT Prime investment account #5033023: $8,739,926.87  rate 0.920%


Mr. Yohe noted that he closed out BB&T. It is taking a little longer to get the paperwork completed for Riverview. As soon as the paperwork is completed he will move the money into the account.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that the documents that were reviewed by the Solicitor’s Office are ready for consideration. There were no questions asked.

MATTERS REQUIRING BOARD ACTION

A. Repository Bids received from Jeremiah Carber for the following:

1. Parcel #10-031-041 (516 Emerald Street) - $505.00
2. Parcel #02-044-004 (4 Argyle Street) - $505.00
B. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Elizabethville Borough.

C. Function Agreement between Dauphin County (Tax Claim) and Hilton Harrisburg for tax sale on September 25, 2017.

D. Performance Agreement between Dauphin County (Parks & Recreation) and Ray Owen – Celebrate Wildwood (September 24, 2017) - $450.00.

E. Senior Center Grant Agreement between Dauphin County (AAA) and Steelton Senior Center.

F. Amendment #1 to Senior Center Grant Agreement between Dauphin County (AAA) and Elizabeth R. DeSousa.

G. Purchase of Service Agreement between Dauphin County (Children & Youth) and:
   1. The Devereux Foundation
   2. Woods Services, Inc.

H. Adoption Assistance Agreements #2017-13 and #2017-14.

I. Pharmacy Benefit Management Agreement between Dauphin County (MH/ID) and Express Scripts, Inc.

J. 2017/2018 Administrative Entity Operating Agreement between the County of Dauphin (MH/ID) and the Commonwealth of Pennsylvania, Department of Human Services, Office of Developmental Programs.

K. LTSR Program Agreement between Dauphin County (MH/ID) and the Counties of Franklin and Fulton on behalf of the Franklin Fulton Mental Health and Intellectual Disabilities Program.

L. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Community Services Group, Inc. – Amendment #1
   2. Goodwill Keystone Area – Amendment #1
   3. Living Unlimited, Inc. – Amendment #3
   4. NHS Pennsylvania t/d/b/a NHS Capital Region – Amendment #4
   5. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #1
   6. The ARC of Cumberland and Perry Counties – Amendment #1
   7. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit – Amendment #1

M. Engagement Letter between Dauphin County and Merves Amon & Barsz LLC for accounting services (assistance with debt transactions, bond accrual and other general accounting services as requested by management) for the year ended June 30, 2017.


O. Partial Refund of 2011-2017 Real Estate Taxes – Parcel #59-001-007 (528 Lincoln Street) – Almeta Grant (Executrix for Ella Hankerson) - $743.54.

Q. Participation in the 2018 Gypsy Moth Suppression Program for Dauphin County.


T. Partial Refund of 2017 Real Estate Taxes – Parcel #08-019-077 (1428 Walnut Street) – JC1 Investments - $118.44.


V. Partial Refund of 2016 Real Estate Taxes – Parcel #13-030-028 (2517 Barkley Lane) – Shannon Hill - $29.73.


X. Approval to re-advertise for bids for the Dauphin County 911 Sanitary Sewer Improvement Project.

Y. Purchase of Food Service Agreement between Dauphin County (AAA) and The Nutrition Group for the Meals-on-Wheels Program.

Z. Engagement Letter with Zelenkofske Axelrod LLC for auditing services for the period ending December 31, 2016.

AA. Subordination Agreement for Melissa L. Colon on the property located at 212 N. 46th Street, Harrisburg, PA 17111.

BB. Satisfaction Agreement for Brandy M. Schaeffer on the property located at 7 Allison Court, Harrisburg, PA 17104 - $1,500.00.

CC. Satisfaction Agreement for Jessica Louden on the property located at 2725 Reel Street, Harrisburg, PA 17110 - $5,000.00.

DD. Satisfaction Agreement for Elliot Solomon on the property located at 3486 N. 3rd Street, Harrisburg, PA 17110 - $3,000.00.

EE. Satisfaction Agreement for Elijah O. Riechi on the property located at 3751 Rutherford Street, Harrisburg, PA 17111 - $4,484.00.

FF. Appointment of Gregg Davis to the Dauphin County MH/ID Advisory Board. Mr. Davis’ term will expire December 31, 2020.

GG. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through GG listed above under Matters Requiring Board Action, noting that Item X was already approved.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

Mr. Hartwick thanked the staff from Tax Assessment, Tax Claim, Sheriff’s Office for their work in the Upset Tax sale. A change was made to the forms of payment that are accepted to make it customer friendly. He also thanked Julie for her help in assisting with the sale. There were over 200 people that took part in the sale. Everything went smoothly.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from K&W Designing Environments advising that Enterprise Holdings will be applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new building in Lower Swatara Township.

B. Notification from H. Edward Black and Associates, Ltd. advising that Lower Paxton Township is applying for an Act 13 Marcellus Legacy Fund, “Greenways, Trails and Recreation Program” Grant administered through the Commonwealth Financing Authority.

C. Notification from Penn E&R advising that PPL Electric Utilities Corporation, Penn Environmental and Remediation, Inc. is applying to DEP for a GP-11 Replacement of Water Obstruction Permit Registration for the City Island East Shore Distribution Project in the City of Harrisburg.

D. Notification from Louis Berger advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with rebuilding the existing aerial transmission lines located within their existing Right of Ways in Middle Paxton Township, Halifax Township, Upper Paxton Township, Mifflin Township (Dauphin County) and Lower Mahanoy Township (Northumberland County).

E. Receipt of a copy of a letter from PA DEP to Pennsy Supply, Inc. advising that existing Permit No. 22880302 is corrected per Surface Mining Permit No. 22880302C, NPDES Permit No. PA0594211, Fiddler’s Elbow North Quarry Operation in Lower Swatara Township. The purpose of the correction is to renew NPDES Permit No. PA 0594211.
PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz