DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JUNE 28, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
George P. Hartwick, III, Secretary

Mike Pries, Vice Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Solicitor’s Office; George Connor, Director of Community & Economic Development; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Amy Harinath, Press Secretary; Donna Miller, Commissioners’ Office; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Steve Libhart, Director of Public Safety; Bruce Foreman, Esq., Solicitor’s Office; Kay Lengle, Human Resources; Gerald Feaser, Jr., Director of Registration & Elections; Troy Petery, Court Administration; Rebecca McCullough, Commissioners’ Office; Adriana Vukmanic, Solicitor’s Office; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jay Wenger, Brian Proctor, Doug Brown and Maria Marcinko

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:14 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the June 7, 2017 Workshop Meeting Minutes and the June 14, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the June 14, 2017 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC HEARING

A. Resolution providing for an exemption from taxes on new improvements to real estate in the Borough of Steelton. (Listed as Item S under Matters Requiring Board Action)

A complete set of Public Hearing Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions.
It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

**Question:** Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

There were no questions on the Purchase Order Packet.

Mr. Baratucci noted that one item was pulled, because it is to go through the new fiscal year. The over budgets were adjusted.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

**Question:** Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

**Bid Award – Dauphin County Prison Mechanical Upgrades Project to Edwin L. Heim Co. – total bid amount $792,272.00**

Mr. Baratucci noted that Herbert, Rowland & Grubic, Inc. recommended the bid award for the Prison Mechanical Upgrades Project to the low bidder, Edwin L. Heim Co.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board award the bid for the Prison Mechanical Upgrades Project to the low bidder, Edwin L. Heim Co., at a bid price of $792,272.00 (includes base bid, Alternate #1 and Alternate #2).

**Question:** Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR**

Mr. Yohe provided the following Report:

**Report from the Office of Budget & Finance**

**June 28, 2017**

- **June 16, 2017** transferred $3,634,956.65 to the Payables account from the County’s Concentration account for checks issued that week.

- **June 23, 2017** transferred $5,331,442.18 to the Payables account and $1,914,295.22 to the Payroll account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** $7,649,078.57

- **Debt Service Payments since last report:** $0.00
• Term Investments
  • 3/30/17 - $10,000,000.00  6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
  • 4/6/17 - $10,000,000.00  9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
  • 4/6/17 - $20,000,000.00  3-month Term CD – PLGIT – 1.00% - matures 7/5/17
  • 4/6/17 - $ 7,500,000.00  4-month Term CD – PLGIT – 1.07% - matures 8/4/17
  • 4/6/17 - $ 7,500,000.00  5-month Term CD – PLGIT – 1.20% - matures 9/5/17
  • 5/5/17 - $ 5,000,000.00  3-month Term CD – PLGIT – 1.03% - matures 7/28/17

• Balance today in PA INVEST account #2100017144860:  $1,390.94  rate 1.005%

• Balance today in BB&T Bank investment account #1390003149591:  $0.00  rate 0.300%

• Balance today in First National Bank investment account #97014743:  $10,731,061.55 rate 0.930%

• Balance today in Integrity Bank Money Market account #0206001209:  $6,095,392.92 rate 0.860%

• Balance today in Santander Bank investment account #9551017714:  $10,260,789.68 rate 1.000%

• Balance today in Customers Bank investment account #6459102:  $15,540,508.55 rate 1.000%

• Balance today in PLGIT Prime investment account #5033023:  $8,739,926.87 rate 1.000%

• Balance today in Riverview Bank investment account #227069210:  $3,000,000.00 rate 1.000%


Mr. Yohe noted that some money has been deposited into the Riverview Bank Account and more will be transferred next week.

Adoption of the 2017/2018 Fiscal Year Budget

Mr. Yohe noted that today is the day that was advertised for the approval of the Fiscal Year 2017/2018 Budget. It is for eight departments that run from July to June. They are the same numbers as was presented on June 7, 2017.

Mr. Hartwick commented on the State. He indicated that the merger is on hold.
It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the adoption of the 2017/2018 Fiscal Year Budget.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported that the County’s fire detection system is aging and maintenance is a problem because the parts are outdated. There is no consistency on where things are hooked into.

The matter was delegated to Steve Libhart to work with Scott Burford, Edgar Cohen and Randy Baratucci on doing an RFP for a vendor that can put a plan together.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that everything on the agenda that required Solicitor’s review is ready for consideration.

Mr. Hartwick thanked Mr. Lighty and his department for getting all the contracts done on time.

MATTERS REQUIRING BOARD ACTION

A. Change Order #08-G – Wayne S. Lesher IV, Inc. – adding $3,388.89 to modify HM frame and glass at Clerk of Courts Reception Counter.

B. Performance Agreement between Dauphin County (Parks & Recreation) and Steven Courtney – Celebrate Wildwood (September 24, 2017) - $1,200.

C. BrewFest Brewery Travel Stipends:

1. Appalachian Brewing Co. - $125
2. Big Hill Ciderworks - $125
3. Boston Beer Co. (Samuel Adams, Angry Orchard, Traveler Beer Col., Truly Spiked) - $500
4. Crystal Ball Brewing Co. - $125
5. Rubber Soul Brewing Co. - $125
6. Saint Boniface Craft Brewing Co. - $125
7. Troegs Brewing Co. - $125
8. The Brewery at Hershey (dba The Vineyard at Hershey) - $125
9. Straub Brewery - $125
10. Evolution Brewing Company (dba Delmar Brewing Co.) - $125
11. Harrisburg Millworks, LLC (dba The Millworks) - $125
12. Levity Brewing Co. - $125
13. Double Brew, LLC (dba Owl’s Brew Radler) - $125
14. Howling Henry’s Brewery, LLC - $125
15. Wolf Brewing Co. - $125
16. Schoffstall Farm, LLC (dba Spring Gate Brewery & Spring Gate Farms & Vineyard) - $125
17. Zeroday Brewing Co. - $125
18. Boneshire Brew Works, LLC - $125

D. Resolution #14-2017 pursuant to the Local Economic Revitalization Tax Assistance Act making amendments to Resolution #22-2012, which defined and authorized tax exemptions from real property tax for improvements to certain deteriorated industrial, commercial or other business property or for the new construction of property in the Borough of Hummelstown.

E. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Native PA Species (June 22, 2017 - $310.00, June 29, 2017 - $310.00, July 26, 2017 - $410.00 and August 2, 2017 - $410.00)

F. Request to Waive 2016 County and County Library penalties and Bureau costs – Dawn Raines – Parcel #56-007-016-022-0022 (193 Brownstone) - $59.02.

G. Purchase of Service Agreements for FY 2017/2018 between Dauphin County (AAA) and:

1. Messiah Lifeways Community Support Services, Inc.
2. Arcturus Home Care, LLC.
3. Prostat, Inc.
4. Susquehanna Seniors, LLC. t/d/b/a Senior Helpers
5. BRY & WMS Medical, Inc. t/d/b/a ComForCare
6. Michele’s Establishment, Inc. t/d/b/a Caring Matters Home Care 034
7. Alma Health LLC. t/d/b/a MedStaffers
8. Portraits of Life Adult Day Services, Inc.
9. Jennicare Home Health Services LLC.
10. Elizabeth R. DeSousa
11. Greenfield of Harrisburg LLC. t/d/b/a Greenfield Senior Living at Grayson View
12. International Service Center, Inc.
14. VNA Private Duty, Inc.
15. Global Empire LLC. t/d/b/a GHG HomeCare
16. The ARC of Cumberland and Perry Counties Inc. t/d/b/a Life Time Adult Day Care
17. Lifeline Systems Company, Inc.
19. Norma J. Murphy
20. Beverly Christ
22. Yoffe & Yoffe P.C.
23. Widener University, Inc.
24. Margo Wright t/d/b/a It’s Your Home Care
25. The Medical Bureau of Harrisburg, Inc.
26. Patricia Dodd
27. Elder Healthcare Solutions LLC.
28. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
29. Dr. Christopher D. Royer
31. All Hands Home Care LLC.
32. Abel Personnel, Inc.
33. Jewish Family Service of Greater Harrisburg, Inc.
34. ADDUS Health Care, Inc.
35. Harrisburg Home Health Holdings, LLC t/d/b/a Angels on Call, LTD.
36. Integrated Wellness Consultants, Inc.
37. Jeanne Benfante
38. Good News Consulting, Inc.
39. Connect America.Com, LLC.

H. Senior Center Grant Agreements for FY 2017/2018 between Dauphin County (AAA) and:

1. The Heinz-Menaker Senior Center, Inc.
2. The Millersburg Area Senior Center Advisory Board, Inc.
3. The Capital Area Late Start Inc. t/d/b/a The Rutherford House
4. The Jewish Federation of Greater Harrisburg, Inc.
5. Lykens Senior Center

I. Purchase of Service Agreements for FY 2017/2018 between Dauphin County (Children & Youth) and:

2. Children's Home of York, Inc.
3. Families United Network, Inc.
4. Northeast Treatment Centers, Inc.
5. Amiracle4sure, Inc.
6. Archie Group, LLC
7. Boyo Transportation Services, Inc.
8. Commonwealth Clinical Group, Inc.
9. Geo W. Weaver & Son, Inc.
10. International Service Center, Inc.
12. New Passages, Inc.
13. New Love in Christ Church, Inc.
15. Easter Seals Western and Central Pennsylvania, Inc.
16. Halifax United Methodist Church, Inc.
17. Rocco Manfredi
18. The Medical Bureau of Harrisburg, Inc.
19. YWCA of Greater Harrisburg, Inc.
21. The Boys and Girls Club of Harrisburg, Inc.
22. Brethren Housing Association, Inc.
23. Pinnacle Health Hospitals, Inc.
24. Hamilton Health Center, Inc.
25. Hempfield Behavioral Health, Inc.
27. Martin Luther King Community Development Corporation
28. The Program for Female Offenders of South Central Pennsylvania, Inc.
29. Harrisburg Area YMCA, Inc.
30. Detention Services between Dauphin County and Montgomery County

J. Amendments to Purchase of Service Agreements for FY 2016/2017 between Dauphin County (Children & Youth) and:

1. Avanco International, Inc. – Amendment #1 (Software License Agreement)
2. Avanco International, Inc. – Amendment #1 (Maintenance Agreement)

K. Amendment #1 to Adoption Assistance Agreement #2011-41, Amendment #1 to Adoption Assistance Agreement #2013-70, Amendment #1 to Adoption Assistance Agreement #2008-62 and Amendment #1 to Adoption Assistance Agreement #2008-95.
L. Custodianship Subsidy Agreement #2017-02.

M. Purchase of Service Agreements for FY 2017/2018 between Dauphin County (Drugs & Alcohol) and:

1. The Medical Bureau of Harrisburg, Inc.
2. Nasr Consultant Group, Inc.
3. Colonial House, Inc.
4. T.W. Ponessa & Associates Counseling Services, Inc.
5. Center for Behavioral Health H.A., Inc.
6. Alder Health Services, Inc.
7. Pyramid Healthcare, Inc. t/d/b/a Mazzitti & Sullivan Counseling Services
8. Contact Helpline, Inc.
9. Substance Abuse Services, Inc. t/d/b/a The Rase Project
10. Genesis House, Inc.
11. Naaman Center, Inc.
12. Migliore Treatment Services LLC.
14. Daystar Center for Spiritual Recovery, Inc.
15. Pennsylvania Counseling Services, Inc.
16. Hamilton Health Center, Inc.
17. ARS of Pennsylvania LLC.
18. Gaudenzia, Inc.
19. YWCA of Greater Harrisburg, Inc.
20. Shalom House, Inc.
21. Treatment Trends, Inc.
22. Associates in Medical Toxicology, P.C.
23. Advanced Treatment Systems LLC.
24. Positive Recovery Solutions LLC.
25. UHS of Pennsylvania, Inc.
27. Halfway Environment for Alcoholics Recovering, Inc. t/d/b/a The Gate House
28. Neighborhood Center of the Susquehanna Conference of the United Methodist Church, Inc.
29. St. Peters Evangelical Lutheran Church in Middletown, Inc.
30. Life Esteem, Inc.
31. Bowling Green Inn at Brandywine, Inc.
32. Firetree, Ltd.
33. Pennsylvania Recovery Organizations Alliance, Inc.
34. Spanish American Civic Association for Equality, Inc.
35. White Deer Run, Inc.

N. Purchase of Service Agreements for FY 2017/2018 between Dauphin County (MH/ID) and:

1. AHEDD, Inc.
2. Arcturus Home Care, LLC
3. Aspirations, LLC
4. Aurora Social Rehabilitation Services, Inc.
5. Bry & Wms Medical, Inc. t/d/b/a ComForCare Senior Services
7. Central Pennsylvania Supportive Services, Inc.
8. Clear Communications, LLC
9. Commonwealth Clinical Group, Inc.
10. Contact Helpline, Inc.
11. Merle J. Crawford, MS, OTR/L, LLC
12. Lynn Cummings, MS, CCC-SLP
13. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
15. Gaudenzia, Inc.
16. Jessica Gazsi, PT, DPT
17. Julie E. Granito, MA, CCC-SLP
18. Housing Authority of the County of Dauphin
19. International Service Center, Inc.
21. NAMI PA – NAMI Dauphin County, Inc.
22. Patch-n-Match, Inc.
23. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries
24. Pediatric Physical Therapy, Inc.
25. Pressley Ridge
26. Bonnie Quackenbush, MA, CCC-SLP
27. Karen K. Reale, OTR/L
28. Riverside Associates, P.C.
29. Sovia Therapy, LLC
30. TMB Developmental Therapy & Infant Massage, Inc.
31. T.W. Ponessa & Associates Counseling Services, Inc.
32. Volunteers of America of Pennsylvania, Inc.
33. Barbara Weber, MS, CCC-SLP, BCBA
34. The Cornerstone Agency of PA, Inc.
35. JG Early Intervention Specialists, Inc.
36. Keon Enterprises, LLC
37. Living Unlimited, Inc.
38. Dinnah Mitro, PT
39. My Therapy Tree, LLC
40. Pennsylvania Counseling Services, Inc.
41. Playtime Therapy, LLC
42. Special Event Emergency Medical Services, Inc. t/d/b/a Mid-State Mobile Health Partners
43. Therapy Resource Center, LLC
44. Youth Advocate Programs, Inc.
45. Building Blocks Therapy, LLC
46. PA Lifesharing, LLC
47. SpeechCare, Inc.
48. United Cerebral Palsy of Central Pennsylvania, Inc.
49. Thomas E. Fink, Ph.D.
50. Goodwill Keystone Area, Inc.
51. Center for Independent Living of Central Pennsylvania, Inc.
52. Central PA Therapy Connections, LLC.
53. Crystie Fritz
54. Goodwill Keystone Area, Inc. (Project Search)
55. YWCA Greater Harrisburg, Inc.
56. Joanna K. Karns, MT-BC
57. The Medical Bureau of Harrisburg, Inc.
58. WellSpan Philhaven, Inc. t/d/b/a Philhaven
59. Lawrence Vuxta
60. The Advocacy Alliance, Inc.
61. The ARC of Dauphin County, Inc.
62. CMU, Inc.
63. NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region
64. Pennsylvania Psychiatric Institute, Inc.
65. The Presbyterian Church of Harrisburg, Inc.
66. Cherie M. Rodgers, MA, SLP-CCC
67. Fauzia Sheikh, M.D.
68. Camp Smiles at Grace, LLC.
69. Elwyn, Inc.
70. Pinnacle Health Hospitals, Inc.
71. Community Services Group, Inc.
72. George Shultz, Esquire
73. 106 Walnut Law Offices
74. James M. Petracsu, Esq.
75. Community LifeTeam, Inc.
76. Keystone Service Systems, Inc.
77. Lavery Law, PC
78. Melmark, Inc.

O. Amendments to Purchase of Service Agreements for FY 2016/2017 between Dauphin County (MH/ID) and:

1. The ARC of Dauphin County, Inc. – Amendment #1
2. Pennsylvania Psychiatric Institute, Inc. – Amendment #2
3. Shalom House, Inc. – Amendment #1
4. Keystone Service Systems, Inc. – Amendment #3
5. Pinnacle Health Hospitals, Inc. – Amendment #2
6. The Vista Foundation, Inc. – Amendment #1
7. Pinnacle Health Hospitals, Inc. – Amendment #3

P. Medical Assistance Transportation Program Agreements for FY 2017/2018 between Dauphin County (MH/ID) and:

1. Boyo Transportation Services, Inc.
2. Center for Community Building, Inc.
3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit
4. Pediatria HealthCare, LLC. t/d/b/a Pediatria HealthCare for Kids
5. NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region
6. WellSpan Philhaven, Inc. t/d/b/a Philhaven

Q. Homeless Assistance Program (HAP) Fund Agreements for FY 2017/2018 between Dauphin County (MH/ID) and:

1. Brethren Housing Association, Inc.
3. Christian Churches United of the Tri-County Area, Inc.
4. Gaudenzia, Inc.
5. Shalom House, Inc.
6. YWCA Greater Harrisburg, Inc.

R. Human Services Development Fund (HSDF) Agreement between Dauphin County and the Central Pennsylvania Food Bank, Inc.

S. Resolution #15-2017 providing for an exemption from taxes on new improvements to real estate in the Borough of Steelton.

T. Lease Agreement between Dauphin County (Parks & Recreation) and the National Audubon Society.

U. Services Agreement between Dauphin County (Prison) and Lindsay M. Hayes, Project Manager, National Center on Institutions & Alternatives.

V. Engagement Letter between Dauphin County and Zelenkofske Axelrod LLC for the audit of the financial statements of the governmental activities and the major fund of the Dauphin County Conservation District as of December 31, 2016.

W. Satisfaction Piece for Rebecca A. Ray on the property located at 453 Caracas Avenue, Hershey, PA 17033 - $3,000.00.

X. Satisfaction Piece for Jennifer A. Grimes on the property located at 4707 Marblehead Street, Harrisburg, PA 17109 - $3,000.00.

Y. Lease between Dauphin County and Tallman Aerial Spraying, Inc.

Z. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Steelton Borough.

AA. Subordination Agreement for Kevin M. Sinclair and Megan M. Sinclair on the property located at 4708 Berkley Street, Harrisburg, PA 17109.

BB. Repository Bid received from Alexander Cabot for Parcel #42-028-004-064-0552 (64 Caravan Court) - $500.00.

CC. Repository Bid received from Harrisburg Redevelopment Authority for Parcel #02-044-012 (22 Argyle Street) - $500.00.

DD. Agreement between Dauphin County (Treasurer’s Office) and ResCare Workforce Services.

EE. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve Items A through EE, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office, which will be handled by the staff appropriately.

A. Notification from Mellott Engineering, Inc. advising that the Devonshire Memorial United Brethren In Christ Church is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a community center at 5630 Devonshire Road, Harrisburg.

B. Receipt of a copy of a letter from DEP to Pennsy Supply, Inc. advising that the existing Permit No. 7175SM1 is corrected per Surface Mining Permit No. 7175SM1A1C13, which is renewing NPDES Permit No. PA0613827.

C. Receipt of a letter from the United States of American Federal Energy Regulatory Commission regarding an Order approving the extension of time under License Article 401 for York Haven Power Company, LLC.

D. Notification from JMT advising that Capital Region Water is applying to DEP for a Water Quality Permit for the Front Street Sewage Pumping Station at 830 S. Front Street, Harrisburg.

E. Notification from Herbert, Rowland & Grubic, Inc. advising that West Hanover Township Water and Sewer Authority is applying to DEP for a BWEW-GP-5 General Permit for the Houck Manor Sewer Extension Project.

F. Notification from Century Engineering advising that Hershey Entertainment & Resorts Company is applying to DEP for a Water Obstruction and Encroachment Permit for the Hersheypark Looper Queue Line Relocation and Trailblazer Chair Lift Addition in Derry Township.

G. Receipt of a copy of a letter from DEP to S&M Coal Company enclosing a renewed Underground Mining Permit No. 22851304R6 for reclamation activities only that includes the Bond Review for 2017. The approved renewal application, received February 13, 2017, has been incorporated into the permit. The bond liability was recalculated using the 2016 rates.

H. Notification from BL Companies advising that Members 1st Federal Credit Union is applying to DEP for a NPDES Permit for stormwater discharges associated with the consolidation of Parcels TMP 20-020-013 and TMP 29-020-014 and subdivide the parcel into two parcels and construct a 2,700 sf Members 1st Federal Credit Union.
PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz