DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 22, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman

George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; J. Scott Burford, Deputy Chief Clerk; Steve Libhart, Director of Public Safety; Fred Lighty, Esq., Solicitor’s Office; Gerald Feaser, Jr., Director of Registration & Elections; Donna S. Miller, Commissioners’ Office; Melissa Bradley, Human Resources; Kay Lengle, Human Resources; Randie Yeager, Director of Human Services; Mike Yohe, Director of Budget & Finance; Randy Baratucci, Director of Purchasing; Dave Skinner, Controller’s Office; Vince Paese, Controller’s Office; Julie Mackey, Commissioners’ Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jack Sherzer, Hope Roaten, Amanda St. Hilaire

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the March 1, 2017 Workshop Meeting Minutes and the March 8, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the March 8, 2017 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there was one Executive Session held this morning to discuss real estate.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Proclamation – American Red Cross Central PA Region

The Commissioners thanked the Red Cross for all they do. They are there when people are having their worst day. They are the beacon of hope. They are there for people that have been affected by flooding, tornadoes, fires and earthquakes.

Mr. Pries read the following Proclamation:

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are proud to join with the many volunteers of the American Red Cross and citizens across the county in commemorating American Red Cross Month in March;

Whereas, since Clara Barton founded the American Red Cross in 1881, the organization has offered care and comfort to those in need;

Whereas, every eight minutes, the American Red Cross responds to a disaster, providing shelter, food, emotional support and other necessities to those affected;

Whereas, as part of American Red Cross Month, we recognize everyday heroes who help disaster victims get back on the road to recovery, including residents of Dauphin County who lost their homes to floods or fires; give blood to help a hospital patient; brighten the day of an injured service member who is hospitalized and far from home; and teach the lifesaving CPR and first aid classes;

Therefore, we join the 270,000 residents of Dauphin County in honoring all those who support the American Red Cross and its noble humanitarian mission; and in grateful recognition thereof, we do hereby proudly proclaim March of 2017 as “American Red Cross Month” in Dauphin County.

Ms. Roaten noted that the Red Cross assisted 68 families and was involved with 38 incidents. This number does not include the two fires from last week. They installed 801 smoke alarms in conjunction with the United Way. She appreciates the recognition.

(Appplause was given and pictures were taken.)

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.
PURCHASE ORDERS

There were no changes except for the budget adjustments.

   It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

   Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

   Report from the Office of Budget & Finance
   March 22, 2017

   • March 10, 2017 transferred $1,519,918.95 to the Payables account from the County’s Concentration account for checks issued that week.

   • March 17, 2017 transferred $3,345,953.94 to the Payables account and $2,016,963.00 to the Payroll account from the County’s Concentration account for checks issued that week.

   • Wire Payments since last report: $13,279,814.00

   • Debt Service Payments since last report: $0.00

   • Term Investments
      • None

   • Balance today in PA INVEST account #2100017144860: $1,387.90 rate 0.846%

   • Balance today in BB&T Bank investment account #1390003149591: $163,323.79 rate 0.300%

   • Balance today in First National Bank investment account #97014743: $10,708,194.45 rate 0.800%

   • Balance today in Integrity Bank Money Market account #0206001209: $13,056,089.10 rate 0.750%

   • Balance today in Santander Bank investment account #9551017714: $1,258,022.54 rate 0.650%

   • Balance today in Customers Bank investment account #6459102: $23,502,956.59 rate 0.790%
- **Balance today in PLGIT Prime investment account #5033023:** $15,413,176.60 rate 0.840%


Mr. Yohe noted that the tax revenue is starting to come in and is working on some term investments.

**REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR**

Mr. Saylor had no report and no questions were asked.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo asked that Item BB be pulled from Matters Requiring Board Action. Everything else is ready for consideration.

**MATTERS REQUIRING BOARD ACTION**

A. Performance Agreement between Dauphin County (Parks & Recreation) and James C. Rule – Egg Hunt (April 9, 2017) - $350.00.

B. Performance Agreement between Dauphin County (Parks & Recreation) and Janico Enterprise – We Are One X-Experience Tribute Band – Music & Wine Festival (June 11, 2017) - $5,000.00.

C. Performance Agreement between Dauphin County (Parks & Recreation) and Gerado Contino y Los Habaneros – Music & Wine Festival (June 11, 2017) - $2,500.00.

D. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Kim Waters – Jazz & Wine Festival (September 9, 2017) - $8,250.00.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Eric Roberson – Jazz & Wine Festival (September 9, 2017) - $7,700.00.

F. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Jeanette Harris and David P. Stevens – Jazz & Wine Festival (September 10, 2017) - $1,800.00.

G. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Jarrod Lawson – Jazz & Wine Festival (September 10, 2017) - $5,500.00.

H. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Eric Darius and Jeff Bradshaw – Jazz & Wine Festival (September 10, 2017) - $6,850.00.

I. Performance Agreement between Dauphin County (Parks & Recreation) and Kenny Allen Music – Jazz & Wine Festival (September 9, 2017) - $2,500.00.
J. Performance Agreement between Dauphin County (Parks & Recreation) and Chelsey Green and The Green Project – Jazz & Wine Festival (September 10, 2017) - $3,000.00.

K. Subrecipient Agreement between Dauphin County and the Community Action Commission for Housing Counseling and Preservation Program.

L. Subrecipient Agreement between Dauphin County and Steelton Borough for Blueberry Alley and Washington Street Storm Sewer Repairs.

M. Performance Agreement between Dauphin County (Parks & Recreation) and Cocoa Kayaks of Hershey – Kayaking on the Swatara (June 6, 20 & 27, 2017) - $2,100.00.

N. Harrisburg Regional Chamber and CREDC Sub-Grantee and Cooperation Agreement with Harristown Enterprises Inc. and Dauphin County (RACP).

O. Change Order 06-G – Wayne S. Lesher, IV, Inc. – adding $575.00 to repair existing hole in exterior wall that was hidden behind the existing shelving.

P. Sublicense and Sale Agreement between Dauphin County (Probation Services) and National Curriculum & Training Institute, Inc.

Q. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Clear Vision Residential Treatment Services, Inc.
   2. The Impact Project, Inc.

R. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Alternative Rehabilitation Communities, Inc.

S. Amendments to Adoption Assistance Agreements:
   1. 2014-19 – Amendment #1
   2. 2014-56 – Amendment #1
   3. 2005-03 – Amendment #1

T. Addendum #2 to Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Gaudenzia, Inc.

U. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Arcturus Home Care LLC – Amendment #1
   2. The Medical Bureau of Harrisburg, Inc. – Amendment #1

V. Performance Agreement between Dauphin County (Parks & Recreation) and Rita & Class Act – Robert Angelucci – Music & Wine Festival (June 11, 2017) - $1,600.00.

W. Performance Agreement between Dauphin County (Parks & Recreation) and Don Johnson Project – Music & Wine Festival (June 10, 2017) - $1,200.00.


Y. Lease Agreement between Dauphin County and De Lage Landen Financial Services, Inc. (copiers for various departments).
Z. Lease Agreement between Dauphin County and De Lage Landen Financial Services, Inc. (copier for Cooperative Extension).

AA. Satisfaction Piece for Benjamin S. Gotwalt on the property located at 405 Waverly Woods Drive, Harrisburg, PA 17110 - $3,000.

BB. Partial Refund of 2015 Real Estate Taxes – Parcel #03-004-018 (23 S. 2nd Street) – 23 S. 2nd Street - $15,386.64. PULLED

CC. Delta Dental Service Contract between Dauphin County and Delta Dental for Dauphin County Court Related Non Professional Employees/IBT Local #776 for the period January 1, 2017 to December 31, 2018.

DD. Delta Dental Service Contract between Dauphin County and Delta Dental for Dauphin County Probation Officers/IBT Local #776 for the period January 1, 2017 to December 31, 2018.

EE. Delta Dental Service Contract between Dauphin County and Delta Dental for Dauphin County Prison Guards/IBT Local #776 for the period January 1, 2017 to December 31, 2018.

FF. Request to refund 2016 County and County Library penalties – Parcel 35-121-130 (6405 Brittan Road) – Michael Zehring - $133.90.

GG. Request to waive 2016 County and County Library penalties and cost – Parcel #08-005-034 (806 N. 18th St.) – H.A. Johnson, Jr. – $41.38.

HH. Agreement between Dauphin County (Elections) and Paytime Harrisburg, Inc.

II. Senior Center Grant Agreement between Dauphin County (AAA) and Mohler Senior Center.

JJ. Agreement between Dauphin County and Harrisburg University of Science and Technology.

KK. Appointment of Robert Spandler to the Tri-County Regional Planning Commission. Mr. Spandler’s term will expire December 31, 2017 (filling an unexpired term).

LL. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through LL, noting that Item BB has been pulled, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from H. Edward Black and Associates, Ltd. advising that Penn Grant Associates, LP are applying to DEP for a NPDES Permit for stormwater discharges associated with the additional disturbance for bank replanting adjacent to East Park Drive Project.

B. Notification from Rettew advising that Penbrook Borough is applying to DEP for a NPDES Permit for stormwater discharges associated with the replacement of existing sanitary sewer line and installation of stone access road in Susquehanna Township.

C. Notification from Buchart Horn advising that Hershey U-Gro Learning Centre is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a 31,500-square foot addition to the existing U-Gro Centre.

D. Notification from Fairfax Compliance Group, Inc. advising that Harman Home Heating is applying to DEP for approval to install two new paint booths at its 352 Mountain House Road, Halifax location.

E. Notification from Alpha Consulting Engineers, Inc. advising Linlo Properties X, LP is applying to DEP for a NPDES Permit for the construction of a 26,900 s.f. commercial building with associated access drive to building and utility services in Susquehanna Township.

F. Notification from Skelly and Loy advising that Stewart Amos Steel has applied to DEP for the renewal of their permit for their surface coating operation.

G. Notification from Herbert, Rowland & Grubic, Inc. advising that the Borough of Steelton is applying to DEP for a General Permit Registration for the Washington Street Sewer Rehabilitation Project.

PUBLIC PARTICIPATION

There was none.

Mr. Haste noted that the Retirement Board will convene at 10:30 a.m.
ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz