DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 3, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Donna S. Miller, Commissioners’ Office; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; Jennifer Simpson, Court Administration; J. Scott Burford, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor’s Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jim Roxbury

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the April 12, 2017 Workshop Meeting Minutes and the April 19, 2017 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that all budget adjustments were made.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
May 3, 2017
April 21, 2017 transferred $1,726,709.50 to the Payables account from the County’s Concentration account for checks issued that week.

April 28, 2017 transferred $3,056,828.30 to the Payables account and $1,927,364.58 to the Payroll account from the County’s Concentration account for checks issued that week.

Wire Payments since last report: $6,210,818.99

Debt Service Payments since last report: $0.00

Term Investments
- 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
- 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
- 4/6/17 - $20,000,000.00 3-month Term CD – PLGIT – 1.00% - matures 7/5/17
- 4/6/17 - $ 7,500,000.00 4-month Term CD – PLGIT – 1.07% - matures 8/4/17
- 4/6/17 - $ 7,500,000.00 5-month Term CD – PLGIT – 1.20% - matures 9/5/17

Balance today in PA INVEST account #2100017144860: $1,388.86 rate 0.877%

Balance today in BB&T Bank investment account #1390003149591: $163,361.25 rate 0.300%

Balance today in First National Bank investment account #97014743: $10,715,470.15 rate 0.800%

Balance today in Integrity Bank Money Market account #0206001209: $27,564,909.06 rate 0.750%

Balance today in Santander Bank investment account #9551017714: $1,258,717.04 rate 0.650%

Balance today in Customers Bank investment account #6459102: $15,517,673.67 rate 0.790%

Balance today in PLGIT Prime investment account #5033023: $13,724,550.21 rate 0.940%


Mr. Yohe noted that he will be opening an account with Riverview Bank.
REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor noted that Items X and Y are for the Sheriff’s Office.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo indicated that everything that has been reviewed by the Commissioners’ Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

A. Satisfaction Piece for Ashley L. Daniels on the property located at 332 Market Street, Millersburg, PA 17061 - $1,500.00.

B. Satisfaction Piece for Tyler L. Bordner on the property located at 537 Race Street, Millersburg, PA 17061 - $3,000.00.

C. Satisfaction Piece for Faye B. Otto on the property located at 4700 Lawntara Street, Harrisburg, PA 17111 - $5,000.00.

D. Satisfaction Piece for Tanya T. Toulloumes on the property located at 4913 Harman Drive, Harrisburg, PA 17112 - $3,000.00.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Aaron David Miller (Minshara) – Brew Festival (July 15, 2017) - $500.00.

F. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tracy Troutman – Fort Hunter Movie Night (June 9, 2017) - $125.00.

G. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Katie Hornberger – Brew Festival (July 15, 2017) - $125.00.

H. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Trey Buoy – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Brew Festival (July 15, 2017) - $125.00 and Jazz & Wine Festival (September 9-10, 2017) - $250.00. (Total $625.00.)

I. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Tyna Warren – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Cultural Fest (August 4, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $750.00.)

J. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Carmen Corkle – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Swine & Dine (June 25, 2017) - $125.00, Brew Festival (July 15, 2017) - $125.00, Cultural Fest (August 4, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $1,000.00.)

K. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Wesley Alexander – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Swine & Dine (June 25, 2017) - $125.00, Brew Festival (July 15, 2017) - $125.00, Cultural Fest (August 4, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $1,000.00.)
L. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Breagan Moore – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Swine & Dine (June 25, 2017) - $125.00, Brew Festival (July 15, 2017) - $125.00, Cultural Fest (August 4, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $1,000.00.)

M. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Stephanie Barnes – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Swine & Dine (June 25, 2017) - $125.00, Brew Festival (July 15, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $875.00.)

N. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Samantha Barnes – Music & Wine Festival (June 10 & 11, 2017) - $250.00, Swine & Dine (June 25, 2017) - $125.00, Brew Festival (July 15, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00. (Total $875.00.)

O. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Josh Haring – Brew Festival (July 15, 2017) - $125.00.

P. Purchase of Service Agreement between Dauphin County (Children & Youth) and Corner House – Interagency Child Abuse Evaluation and Training Center, Inc.

Q. Adoption Assistance Agreements: #2017-11 and #2017-12.

R. Addendums to Purchase of Service Agreements between Dauphin County (Drugs & Alcohol) and:
   1. Lower Dauphin Communities That Care, Inc. – Addendum #1
   2. Halifax Communities That Care, Inc. – Addendum #1
   3. Harrisburg Area YMCA, Inc. – Addendum #1

S. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Keystone Service Systems, Inc. – Amendment #2
   2. Aspirations LLC – Amendment #3

T. Amendment #1 to Purchase of Service Agreement between Dauphin County (Human Services Director’s Office) and General Dynamics Information Technology, Inc.

U. Agreement between Dauphin County (Treasurer) and Pennsylvania Municipal League.

V. Request from Trend Vending, Inc. to raise pricing in all snack vending machines located in Dauphin County government buildings.

W. Partial Refund of 2014-2016 Real Estate Taxes – Parcel #14-041-110 (1 Credit Union Place) – Pennsylvania State Employee Credit Union - $73,673.61.

X. Software License Agreement between Dauphin County (IT) and Teleosoft, Inc.

Y. Software Maintenance Agreement between Dauphin County (IT) and Teleosoft, Inc.

Z. Agreement between Dauphin County (IT) and Comcast for Internet speed increase for satellite offices.

AA. Subordination Agreement for Servio T. Leger on the property located at 2406 Derry Street, Harrisburg, PA 17104.
BB. Subrecipient Agreement between Dauphin County and Pillow Borough Authority for Market Street Water Main Replacement Project.

CC. Subrecipient Agreement between Dauphin County and Community Action Commission for Housing Counseling and Preservation Program.

DD. Satisfaction Piece for AnnMarie Rudewicz on the property located at 540 N. 66th Street, Harrisburg, PA 17111 - $3,153.00.

EE. Satisfaction Piece for Jamie A. Crochet on the property located at 5129 Sunset Drive, Harrisburg, PA 17112 - $3,000.00.

FF. Satisfaction Piece for Marcus C. Washington on the property located at 6791 Lehigh Avenue, Harrisburg, PA 17111 - $4,860.00.

GG. Satisfaction Piece for Danielle E. Ruddy on the property located at 6533 Heather Court, Harrisburg, PA 17112 - $1,712.00.

HH. Request to waive County penalties – ODC Management – Parcel #43-015-142 (1111 Gap View Road) - $323.69.

II. Resolution #11-2017 discharging 2014, 2015, 2016 and 2017 Dauphin County real estate taxes, including interest, penalties and costs and striking off tax liens for sinkhole impacted properties in the area of the 1400 block of South 14th Street in the City of Harrisburg, Dauphin County, Pennsylvania.

JJ. Appointment of Michael Bell to the Local Emergency Planning Committee Board.

KK. Appointment of Michelle Fulkroad to the Dauphin County Area Agency on Aging Council. Ms. Fulkroad’s term will expire December 31, 2019.

LL. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through LL, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.
CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office which will be handled by the staff appropriately.


B. Receipt of an Examination Report from the Auditor General for the period January 1, 2013 to December 31, 2015 for District Court 12-1-06.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz