CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the April 26, 2017 Workshop Meeting Minutes and the May 3, 2017 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There was none.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. State Music Honors and Certificate Presentation

The Commissioners recognized three outstanding students from Lower Dauphin School District and their music teacher. This talented and dedicated group of students achieved statewide music honors in the 2016-2017 school year. Certificates of Recognition have been prepared for each student, as well as Melody Cliff, who is the Orchestra Director for Lower Dauphin Middle and High Schools. Some of the students will be attending Penn State.

The Commissioners called Melody Cliff to come forward. Mr. Pries read a Certificate for Ms. Cliff for being a remarkable teacher and mentor.

(Applause was given.)

Mr. Pries called Sam Rothermel to come forward.

Sam is currently a senior at Lower Dauphin High School and resides in Hummelstown. He is Valedictorian of his graduating class. In addition to making All-State Orchestra, Sam performed for the All-Eastern Honors Orchestra in Atlantic City in April where he earned First Chair at the festival. He enjoys reading and writing his own music. He plans on attending Penn State in the fall.
Mr. Pries read Sam’s Certificate of Recognition.

(Applause was given.)

Ms. Cliff stated that it was a privilege to work with Sam. He is very talented and is a hard worker. He has a lot to offer.

Mr. Pries called Nick Scipione to come forward.

Nick is from Hershey and is currently a senior at Lower Dauphin High School. He is the bass player for the Concert Band and Jazz Band, and played in the pit for four years during spring musicals. He was the Executive Director of the 2017 Lower Dauphin High School Mini-THON and was the Drum Major for marching band. He is a member of the National Honors Society and the National Music Honors Society. He enjoys playing bass, being an Eagle Scout, working at Walter Environmental Services and playing in a fusion band called Float Upstream. In the Fall, he will attend Penn State.

Mr. Pries read Nick’s Certificate of Recognition.

(Applause was given.)

Ms. Cliff stated that Nick is very talented and a great asset to the school. He has great leadership abilities.

Mr. Pries called Katelyn Truesdell to come forward.

Katelyn is from South Hanover Township and is currently a junior at Lower Dauphin High School. She has a very bright future ahead of her. In her spare time, she enjoys reading, listening to music and cooking.

Mr. Pries read Katelyn’s Certificate of Recognition.

(Applause was given.)

Ms. Cliff stated that Katelyn started out with the bass in 4th Grade and then went to the trumpet. She looks forward to working with Katelyn next year.

Mr. Haste indicated that the students accomplished things in their field and have other things that go along with that, like national honor society, valedictorian, cooking, etc. Once you develop that discipline and the willingness to get things done, other things will come along.

Mr. Hartwick echoed Mr. Haste’s comments. These students have a lot of talent. If you don’t put in the hard work and dedication, you won’t get the reward.
(Applause was given and pictures were taken.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle asked if there were any questions. There was none.

> **It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Saylor indicated that he talked with Faye and the Personnel Packet will be distributed the Friday prior to the Workshop Meeting. If there are any changes the director needs to go through their oversight Commissioner.

**PURCHASE ORDERS**

Mr. Baratucci noted that there were no changes to the Packet. All budget adjustments were made.

> **It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick - Aye; motion carried.

**Bid Award – AAA Food Service Meals on Wheels**

Mr. Baratucci indicated that two bids were received. The low bid from GA Foods did not bid on specifications. The other bid was from the current provider, The Nutrition Group. They have been doing a good job over the past three years. He is recommending that the Board award the bid to The Nutrition Group.

> **It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the bid for AAA Food Service Meals on Wheels to The Nutrition Group at a bid price of $991,460 per year ($2,974,380 for a 3-year total).**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
May 17, 2017

- **May 5, 2017** transferred $967,384.80 to the Payables account from the County’s Concentration account for checks issued that week.

- **May 12, 2017** transferred $6,325,692.46 to the Payables account and $1,888,752.94 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $654,676.02

- Debt Service Payments since last report: $1,212,852.50

- Term Investments
  - 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
  - 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
  - 4/6/17 - $20,000,000.00 3-month Term CD – PLGIT – 1.00% - matures 7/5/17
  - 4/6/17 - $7,500,000.00 4-month Term CD – PLGIT – 1.07% - matures 8/4/17
  - 4/6/17 - $7,500,000.00 5-month Term CD – PLGIT – 1.20% - matures 9/5/17
  - 5/5/17 - $5,000,000.00 3-month Term CD – PLGIT – 1.03% - matures 7/28/17

- Balance today in PA INVEST account #2100017144860: $1,389.87 rate 0.905%

- Balance today in BB&T Bank investment account #1390003149591: $163,397.51 rate 0.300%

- Balance today in First National Bank investment account #97014743: $10,722,046.22 rate 0.800%

- Balance today in Integrity Bank Money Market account #0206001209: $31,576,412.13 rate 0.750%

- Balance today in Santander Bank investment account #9551017714: $1,259,344.67 rate 0.650%

- Balance today in Customers Bank investment account #6459102: $15,528,834.67 rate 0.790%
• Balance today in PLGIT Prime investment account #5033023: $8,732,520.72 rate 0.940%.


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

The Chief Clerk had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo indicated that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval.

He asked if the Board could add a Services Agreement with Randstad Professionals for the Controller’s Office be added as Item NN. The approval would be pending review of the Agreement by the Solicitor's Office.

MATTERS REQUIRING BOARD ACTION

Mr. Haste noted that Item NN will be added as discussed previously.

A. Services Agreement between Dauphin County (Probation Services) and the University of Cincinnati Research Institute.

B. Subrecipient Agreement between Dauphin County and Elizabethville Area Authority for North & Lyter Streets Water Main Improvements Project.

C. Termination Agreement between Dauphin County and Old East Swamp, L.P.

D. Agreement L00251 between Dauphin County and Herbert, Rowland & Grubic, Inc. for the construction inspection for Greenbelt Safety Improvements.

E. Agreement L00252 between Dauphin County and Herbert, Rowland & Grubic, Inc. for construction inspection for Greenbelt 39 to Fort Hunter Project.

F. Service Agreement for Administration of Self-Insurance Program between Dauphin County and Inservco Insurance Services, Inc. for the period May 1, 2017 to April 30, 2020.

G. Repository Bids received from Nicole Taylor for:
   1. Parcel #09-024-009 (73 N. 16th St.) - $500.00
   2. Parcel #09-024-011 (69 N. 16th St.) - $500.00

H. Repository Bid received from Kevin D. Novinger – Parcel #09-053-039 (4 S. 18th St.) - $500.00.

I. Repository Bid received from Jeremiah Carber – Parcel #02-018-069 (313 Crescent St.) - $1,900.00.
J. Repository Bid received from Finleyville Homes, LLC – Parcel #42-028-004-413-0413 (413 Caravan Court) - $500.00.

K. Repository Bid received from Matthew Tran – Parcel #09-068-029 (111 S. 14th St.) - $500.00.

L. Repository Bids received from S & S Property Management for:
   1. Parcel #09-029-023 (1727 Regina St.) - $500.00
   2. Parcel #09-029-025 (1731 Regina St.) - $500.00
   3. Parcel #10-015-102 (2535 N. 6th St.) - $500.00

M. Repository Bid received from DIusmary Vasquez Castillo – Parcel #02-020-025 (344 S. 14th St.) - $500.00.

N. Repository Bid received from Abdoul Nasser Foana – Parcel #02-018-090 (351 Crescent St.) - $500.00.

O. Repository Bid received from Jacob Compton – Parcel #11-014-066 (1805 Susquehanna St.) - $500.00.

P. Repository Bid received from James L. Rowbottom – Parcel #13-001-001 (1817 Rudy Rd.) - $500.00.

Q. Independent Contractor Agreements between Dauphin County (Parks & Recreation) and Larondo Tucker – Music & Wine Festival (June 10 & 11, 2017) - $250.00, BrewFest (July 15, 2017) - $125.00, Cultural Fest (August 4, 2017) - $125.00 and Jazz & Wine Festival (September 8-10, 2017) - $375.00.

R. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tracy Troutman – Shope Park Movie Night (June 17, 2017) - $125.00.

S. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Outside-In-School of Experiential Education, Inc.
   2. Hope’s Haven Residential Services, LLC

T. Adoption Assistance Agreement #2017-03.

U. Subsidized Legal Custodianship Agreement #2017-01.

V. Purchase of Service Agreement between Dauphin County (MH/ID) and the Drexel University College of Medicine.

W. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Keith Parker, OTR/L – Amendment #1
   2. JG Early Intervention Specialists, Inc. – Amendment #3

X. Amendments to Homeless Assistance Program (HAP) Fund Agreements between Dauphin County (MH/ID) and:
   1. Christian Churches United of the Tri-County Area – Amendment #1
   2. YWCA of Greater Harrisburg – Amendment #1
   3. Catholic Charities of the Diocese of Harrisburg, PA, Inc. – Amendment #1
Y. Resolution #13-2017 approving the establishment of an investment account at Riverview Bank.

Z. Proposal from CCAP for In-Synch Interface to UCM for Dauphin County per PCCD Grant #27833.

AA. Quote from In-Synch Systems for work related to PCCD Grant #27833.

BB. Partial Refund of 2017 Real Estate Taxes – Parcel #62-019-010 (3215 Vesta Lane), Parcel #62-020-053 (3201 Vesta Lane), Parcel #62-020-054 (3203 Vesta Lane), Parcel #62-020-055 (3205 Vesta Lane), Parcel #62-020-122 (3204 Vesta Lane), Parcel #62-020-123 (3202 Vesta Lane) and Parcel #62-020-126 (1201 Diana Dr.) – New Crooked Hill, Associates, LLP - $19,877.74.

CC. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Temple University of the Commonwealth System of Higher Education, Inc.

DD. Memorandum of Understanding between Dauphin County (AAA) and Clearfield County Area Agency on Aging, Inc.

EE. First Amendment to Memorandum of Understanding between Dauphin County and Mountainview Thoroughbred Racing Assoc. LLC (DBA Hollywood Casino at Penn National Race Course.

FF. Location Permission and Release – WGBH – filming at Fort Hunter – Antique Roadshow.

GG. Materials Permission and Release – WGBH – filming at Fort Hunter – Antique Roadshow.

HH. Change Order #03-M – Silvertip, Inc. – add grille and ductwork and relocation of existing sprinkler head and rerouting of existing sprinkler piping – deduct of $1,291.07.

II. Proposal from Rutherford for renewal of the Auto Liability, Physical Damage, Excess Liability, Crime and Excess Crime policies (June 1, 2017 to June 1, 2018).

JJ. Proposal from Murray for renewal of the Property Insurance (June 1, 2017 to June 1, 2019).

KK. Proposal from Murray for renewal of the Cyber Liability (June 1, 2017 to June 1, 2018).

LL. Appointment of Carol Roberts Wright to the Dauphin County Council on Aging. Ms. Wright’s term will expire December 31, 2019.

MM. Training Packet.

NN. Services Agreement between Dauphin County (Controller’s Office) and Randstad Professionals US, LLC. For temp-to-hire services.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through NN, listed above under Matters Requiring Board Action – noting that Item NN is pending Solicitor’s review.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries thanked Mr. Feaser and his staff, as well as the volunteers for a job well done on Election Day. Things went smoothly. Mr. Hartwick indicated that there were a few minor contentions, but they were resolved quickly.

Mr. Haste noted Item EE, the MOU with Penn National Gaming. Even though the Legislature is unable to resolve the issue, Penn National Gaming has stepped up. They are a great partner of the County.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office, which will be handled by the staff appropriately.

A. Receipt of a copy of a letter from Verizon to the PA Public Utility Commission advising that they would like to rescind the final action of the work being completed on Docket A-2015-2461620 dated January 27, 2017 and reopen the case.

B. Notification from Alpha Consulting Engineers, Inc. advising that Sheetz, Inc. is applying to DEP for permits for the construction of a 5,953 s.f. convenience store at 9916 Allentown Blvd., Grantville, PA.

C. Notification from Herbert, Rowland & Grubic, Inc. advising that Capital Region Water is applying to DEP for a General Permit 8 for a project located along a 6.2 mile long stretch of Clark’s Creek downstream from Dehart Dam.

D. Notification from Michael Baker International advising that MI Metals, Inc. is submitting an Air Quality Title V Operating Permit Renewal Application to DEP to renew the existing permit at their existing aluminum extrusion facility located at 1517 Route 209, Upper Paxton Township.

E. Receipt of a copy of a letter from DEP to Kimmel Mining, Inc. advising that the information submitted on July 1, 2015 in support of the bond review for Surface Mining Permit No. 54071301 has been determined, by both the Compliance and Technical Services Section of the Pottsville District Mining Office, to adequately represent current and planned site operating conditions and is acceptable to the Department.

F. Notification from the PA Farm Show Complex advising that the PA Department of Agriculture is submitting a State Only Operating Permit Application to DEP for two boilers, three generator engines, and a fire suppression system water pump at the Farm Show Complex.

H. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that they are preparing a Commonwealth Financing Authority Greenways, Trails and Recreation Program grant application on behalf of Londonderry Township for the Sunset Park Trail project.

I. Notification from LSC Design advising that M&G Realty, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a Rutter’s Farm Store in Reed Township (along 22/322 west).


K. Notification from CDM Smith advising that Capital Region Water is applying to DEP for a General Permit-8 and a General Permit-11 for the Paxton Creek Interceptor Sewer Improvements.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.