DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 1, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Controller; Fred Lighty, Esq., Solicitor’s Office; Kay Lengle, Human Resources; Amy Harinath, Press Secretary; Nick Chimienti, Sheriff; Steve Libhart, Director of Public Safety; Donna Miller, Commissioners’ Office; Jennifer Simpson, Court Administration; Troy Petery, Court Administration; Greg Schneider, Budget & Finance; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 11, 2017 Workshop Meeting Minutes and the October 18, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the October 18, 2017 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions were held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle indicated that there were some changes, per her email this morning. There were no questions.

    It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, as presented.

    Question:  Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that the two requisitions from last week were included in the Packet. All budget items were corrected. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
November 1, 2017

- **October 20, 2017** transferred $5,148,304.88 to the Payables account from the County’s Concentration account for checks issued that week.

- **October 27, 2017** transferred $3,269,002.23 to the Payables account and $1,886,417.64 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $15,069,673.04

- Debt Service Payments since last report: $0.00

- Term Investments
  - 4/6/17 - $10,000,000.00  9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18

- Balance today in PA INVEST account #2100017144860: $1,395.76  rate 1.115%

- Balance today in BB&T Bank investment account #1390003149591: $0.00  rate 0.300%

- Balance today in First National Bank investment account #97014743: $5,760,361.81  rate 1.050%

- Balance today in Integrity Bank Money Market account #0206001209: $10,823,364.80  rate 1.060%

- Balance today in Santander Bank investment account #9551017714: $10,294,501.10  rate 1.150%
- Balance today in Customers Bank investment account #6459102: $25,658,393.52 rate 1.150%

- Balance today in PLGIT Prime investment account #5033023: $18,451,658.55 rate 1.170%

- Balance today in Riverview Bank investment account #227069210: $3,007,734.92 rate 1.100%


Mr. Yohe noted that State money is coming in and the third quarter casino payment was received.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported on Capital Area Transit. On November 20, 2017, representatives from all four agencies will get together to discuss getting together as one single entity. Three proposals were received – one from the current provider, First Transit and Rabbit. The fund balance for CAT is getting low. It may have to eliminate or reduce routes.

Mr. Haste asked if that would include a reduction in labor costs.

Mr. Saylor indicated that it would and overtime would also go down.

Some good news is that CAT is looking to develop some routes with warehouse operations. Chewy.com, which is located on the west shore was very aggressive in getting a route and they provided some money to make that happen.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the Agenda that was reviewed by the Solicitor’s office is ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Subrecipient Agreement between Dauphin County and the City of Harrisburg for 1400 Block of South 14th Street Sinkhole Project.

B. Subordination Agreement for Vaness L. Tyler on the property located at 935 Norwood Street, Harrisburg, PA 17104.

C. Commissioners’ Meeting Schedule for 2018.

D. Change Order #1 – Hadfield Elevator, Co. – 20-day no cost extension for the Administration Elevator Replacement.

E. Budget Amendments for the quarter ending September 30, 2017.
F. Purchase of Service Agreement between Dauphin County (AAA) and Brighter Living, LLC.

G. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Diakon Child, Family and Communities Ministries, Inc.
   2. The Bradley Center, Inc.
   3. Triple P America, Inc.

H. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pyramid Healthcare, Inc.

I. Purchase of Service Agreement between Dauphin County (MH/ID) and Tuscarora Intermediate Unit II.

J. Amendment #2 to Purchase of Service Agreement between Dauphin County (MH/ID) and Elwyn, Inc.

K. Contract 97392 between Dauphin County and Pennsy Supply, Inc. for Greenbelt Safety Improvements (Design/Build Limited to ADA Curb Ramps).

L. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through L listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from KPI Technology advising that the Berrysburg Water Authority is applying to DEP for the renewal of their NPDES Permit for the Wastewater Treatment Plant.
B. Notification from Gannett Fleming advising that Suez Water Pennsylvania, Inc. is applying to DEP for a Chapter 105, Chapter 106 and Chapter 109 permit for repairs and improvements to the Rockville Pump Station in Susquehanna Township.

C. Receipt of a copy of a letter from the U.S. Nuclear Regulatory Commission to Three Mile Island Station (GPU Nuclear) regarding the change in NRC Staff Project Management for Three Mile Island Nuclear Station Unit 2. Effective October 2, 2017, project management responsibilities for License No. DPR-73 have been assigned to Kim Conway.

D. Notification from Mellott Engineering, Inc. advising that Nason Benner is applying to DEP for a NPDES Permit associated with the discharge of stormwater from the construction of a single-family dwelling and barn in West Hanover Township.

E. Notification from RGS Associates advising that 2nd Street Realty Associates, LP is applying to DEP for a NPDES Permit for stormwater discharges associated with the redevelopment of two existing lots which includes the construction of six residential apartment buildings, parking, sidewalks, stormwater management facilities and a pedestrian trail connection.

F. Notification from Evans Engineering, Inc. advising that The Hershey Company is applying to DEP for the renewal of a NPDES Permit for stormwater discharges associated with two Phases. Phase 1 was the building expansions and site improvements, which were completed in 2012. Phase 2 is for building expansions, including a second story addition to a portion of the building, a new stair tower and a renovated access to the building.

G. Notification from Alfa Laval Inc. advising that they are applying to DEP for the renewal of their State-Only Permit No. 22-03036 (Air Pollution Control Permit) for the Lykens manufacturing facility.

H. Notification from Dawood advising that Chocolate Avenue Hotel, LLC is applying to DEP for a NPDES Permit for stormwater discharges associated with construction at the following locations: 1750 E. Chocolate Avenue (Instrument 20160027557), 1806 E. Chocolate Avenue (Instrument 20140011626), 1806 E. Chocolate Avenue Rear (Instrument 20140013164) and 1830 E. Chocolate Avenue (Instrument 20160028062).

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz