DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, NOVEMBER 15, 2017
10:00 A.M.

Final
Tuesday, November 14, 2017
3:15 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- October 25, 2017 Workshop Meeting
- November 1, 2017 Legislative Meeting
- November 1, 2017 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. ELECTION BOARD MEETING

A. Gerald Feaser, Jr., Director of Voter Registration & Elections

1. First Certification of Computation of Votes Cast at the November 7, 2017 Municipal Election

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Sean M. McCormack, Chief Deputy District Attorney; Graham Hetrick, Coroner; Dr. Erich Batra, MD, FAAP, FACP, Pediatrician at Penn State Children’s Hospital and Amy E. Bollinger, BSN, RN, Penn State Hershey Medical Center

1. Safe Sleep for Infants Campaign Kick-Off

IX. SALARY BOARD – EBONÉ TURNER

A. Children & Youth

1. Create a Full-Time Attorney 3 (Supervisory) position, Pay Level 119, Step 01, Grade 01, Salary $28.61 p/h, effective November 20, 2017.
2. Abolish a Full-Time Attorney 1 position, Pay Level 00018, Step 01, Grade 00, Salary $23.54 p/h, effective November 20, 2017.

X. HUMAN RESOURCES – EBONÉ TURNER

A. Personnel Packet

XI. PURCHASING DIRECTOR – RANDY BARATUCCI
A. Purchase Orders

XII. BUDGET & FINANCE DIRECTOR – MIKE YOHE

A. Investment Report

XIII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIV. SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

XV. MATTERS REQUIRING BOARD ACTION

A. Library Maintenance Agreement between Dauphin County (Law Library) and West Thomson Reuters.

B. Memorandum of Understanding between Dauphin County (Public Safety) and Exelon Generation for the Radiological Emergency Planner Position.

C. Subordination Agreement for Rubicelia Canseco on the property located at 693 Highland Street, Harrisburg, PA 17113.

D. Contract between Dauphin County (Recorder of Deeds) and Kofi le Technologies, Inc. for historical records preservation.

E. Hazardous Material Response Fund Grant Agreement between Dauphin County (Public Safety) and Pennsylvania Emergency Management Agency for the period July 1, 2017 through June 30, 2018.

F. Dauphin County 2017 Bond Debt Ordinance #5 - 2017 – Dauphin County Infrastructure Bank.

G. Repository Bid received from Nathan Clouser – Parcel #07-009-006 (607 Muench Street) - $500.00.

H. Repository Bid received from Myra Sims – Parcel #08-008-075 (1700 Walnut Street) - $750.00.

I. Repository Bid received from S & S Property Management – Parcel #10-040-068 (414 Maclay Street) - $500.00.

J. Repository Bid received from Kristie Stoute – Parcel #15-013-006 (1823 Boas Street) - $510.00.

K. Repository Bid received from Dawn Englebright – Parcel #43-035-078 (Fishing Creek Valley Road - $1,557.50.

L. Repository Bids received from DC Investments LLC for the following properties:

1. Parcel #09-048-036 (105 Evergreen Street) - $610.00
2. Parcel #09-073-004 (1809 Rudy Road) - $500.00

M. Repository Bid received from Abdoul Nasser FoFana – Parcel #11-015-045 (311 Muench Street) - $500.00.

N. Repository Bids received from Nathan and Jessica Ward for the following properties:
1. Parcel #09-047-029 (1215 Derry Street) - $500.00
2. Parcel #02-048-006 (1511 Berryhill Street) - $500.00
3. Parcel #02-018-082 (339 Crescent Street) - $500.00
4. Parcel #09-068-022 (1443 Vernon Street) - $500.00

O. Repository Bids received from Gisela Lopez for the following properties:

1. Parcel #09-046-005 (1150 Derry Street) - $500.00
2. Parcel #02-040-001 (500 S. 13th Street) - $500.00
3. Parcel #02-019-037 (311 Evergreen Street) - $500.00
4. Parcel #02-019-041 (319 Evergreen Street) - $500.00
5. Parcel #02-027-014 (1209 Swatara Street) - $500.00
6. Parcel #02-029-030 (1313 Swatara Street) - $500.00

P. Repository Bids received from Rebirth LLC for the following properties:

1. Parcel #13-001-008 (1837 Rudy Road) - $500.00
2. Parcel #13-001-009 (1839 Rudy Road) - $500.00

Q. Repository Bids received from Sergio Garcia for the following properties:

1. Parcel #09-046-002 (1146 Derry Street) - $500.00
2. Parcel #02-028-015 (432 S. 13th Street) - $500.00
3. Parcel #02-020-019 (328 S. 14th Street) - $500.00

R. Repository Bid received from Keisha Martin – Parcel #10-015-098 (2543 N. 6th Street) - $500.00.

S. Repository Bid received from Daniel C. Miller – Parcel #10-039-062 (2244 Atlas Street) - $500.00.

T. Repository Bid received from Michelle L. Holmes – Parcel #13-040-029 (2166 Gettys Alley) - $500.00.

U. Repository Bid received from Jasmin Hines – Parcel #02-044-021 (1435 Naudain Street) - $510.00.

V. Repository Bid received from Harrisburg Housing Authority – Parcel #10-030-009 (2454 Reel Street) - $500.00.

W. Repository Bid received from Mountainview Trust for the following properties:

1. Parcel #58-008-035 (S. 4th Street) - $500.00
2. Parcel #58-008-005 (321 S. 4th Street) - $500.00

X. Repository Bids received from Jason Snelbaker for the following properties:

1. Parcel #63-054-047 (387 Poplar Alley) - $500.00
2. Parcel #69-006-119 (312 Plane Street) - $500.00
3. Parcel #69-006-177 (412 Walnut Street) - $500.00
4. Parcel #38-017-003 (214 Division Street) - $500.00
5. Parcel #43-005-005 (1531 Beaver Lane) - $500.00
6. Parcel #63-050-069 (824 Highland Street) - $500.00
7. Parcel #69-006-178 (414 Walnut Street) - $500.00
8. Parcel #71-008-011 (202 W. Market Street) - $500.00
Y. Repository Bids received from Benito Vazquez for the following properties:

1. Parcel #09-024-017 (86 Disbrow Street) - $550.00
2. Parcel #09-054-018 (1816 Zarker Street) - $700.00

Z. Repository Bids received from Teamsters Local Union No. 776 for the following properties:

1. Parcel #10-015-054 (2544 Agate Street) - $500.00
2. Parcel #10-015-052 (2548 Agate Street) - $500.00
3. Parcel #10-015-055 (2542 Agate Street) - $500.00

AA. Contract between Dauphin County (Tax Assessment) and Sidwell Company for the GIS Assess & Define and Pilot Cadastral Conversion.

BB. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Avanco International, Inc.
2. Big Brothers Big Sisters of the Capital Region, Inc.
3. Families United Network, Inc.

CC. Amendments to Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Archie Group, LLC – Amendment #1
2. Brethren Housing Association, Inc. – Amendment #1

DD. Adoption Assistance Agreements #2017-36; #2017-39; #2017-40; #2017-41; #2017-42; #2017-45; #2017-46; #2017-47 and #2017-48.

EE. Subsidized Legal Custodianship Agreements #2017-10 and #2017-11.

FF. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. My Therapy Tree, LLC – Amendment #2
2. UPMC Pinnacle Hospitals, Inc. – Amendment #1
3. JG Early Intervention Specialists, Inc. – Amendment #1
4. Therapy Resource Center, LLC – Amendment #1

GG. Satisfaction Piece for Juan R. Olan on the property located at 3024 N. 5th Street, Harrisburg, PA 17110 - $2,576.00.

HH. Satisfaction Piece for Daniesha L. Dunbar on the property located at 1717 Evergreen Road, Harrisburg, PA 17109 - $5,000.00.

II. Satisfaction Piece for Jennifer Beal on the property located at 2612 Derry Street, Harrisburg, PA 17104 - $4,937.00.

JJ. Repository Bids received from Luis A. Caceres for the following properties:

1. Parcel #02-027-036 (440 Hummel Street) - $500.00
2. Parcel #02-027-037 (442 Hummel Street) - $500.00

KK. Satisfaction Piece for Devora J. Evaristo Damian on the property located at 15 Carolyn Street, Harrisburg, PA 17112 - $3,000.00.
LL. Subordination Agreement for Roland Williams, Jr. on the property located at 1903 Rudy Road, Harrisburg, PA 17104.

MM. State and Local Government Single Schedule Lease Purchase Agreement, Lease/Schedule #10312000038 between Dauphin County (IT) and Hewlett-Packard Financial Services Company.


OO. Highmark 2018 Renewal (PPO & HDHP).

PP. Time Extension for Project 97392-Greenbelt Safety Improvements (Design/Build Limited to ADA Curb Ramps) – 152 calendar days (revised completion 4/22/2019).

QQ. Ordinance #6-2017 - An Ordinance approving a project being undertaken by the Dauphin County General Authority consisting of refunding five (5) guaranteed lease revenue notes previously issued by the Dauphin County Industrial Development Authority and a capital project consisting of the acquisition and construction of a new Magisterial District Judge office and courtroom to be situated on a parcel of property located in Swatara Township, Dauphin County and approving the necessary documents incident thereto.

RR. 2017 Sick Leave Sell-Back Program.

SS. Training Packet.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from BL Companies advising that Tim Clouser is applying to DEP for a Chapter 105 General Permit for the extension off Morgan Drive in Lower Swatara Township.

B. Notification from K&W advising that Hershey Entertainment & Resorts is applying to DEP for Individual Permit Coverage for the Hersheypark Entrance Improvements and 2020 Attraction.

C. Notification from Herbert, Rowland & Grubic, Inc. advising that Middle Paxton Township is applying to DEP for a Water Obstructions and Encroachment Permit and U.S. Army Corps of Engineers Section 404 Permit for the Potato Valley Road Bridge Replacement Project.

D. Notification from the United State Department of Agriculture advising that Deborah E. Risser is applying to DEP for a General Permit 9 Agricultural Activities to construct a grassed waterway in Conewago Township.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT
****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 22, 2017 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”