DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 4, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Nick Chimienti, Sheriff; Fred Lighty, Esq., Solicitor’s Office; Kay Lengle, Human Resources; Donna S. Miller, Commissioners’ Office; Gerald Feaser, Jr., Director of Voter Registration & Elections; Bobby Sisock, Court Administration; Adriana Vukmanic, Solicitor’s Office; Melody Osborn, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Bruce Krell, Polly Murphy and Joe Murphy

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the September 13, 2017 Workshop Meeting Minutes and the September 20, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the September 20, 2017 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Lengle noted a change on Item #41, the date should be changed to October 2, 2017. There were no questions asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, as amended, noting the change to Item #41 – new date is October 2, 2017.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that all budget adjustments were made. There were no questions asked.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
October 4, 2017

- **September 22, 2017** transferred $2,541,816.50 to the Payables account from the County’s Concentration account for checks issued that week.

- **September 29, 2017** transferred $3,657,351.57 to the Payables account and $1,945,393.49 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $9,358,560.54

- Debt Service Payments since last report: $314,836.88

- Term Investments
  - 4/6/17 - **$10,000,000.00** 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
  - 7/28/17 - **$ 5,000,000.00** 3-month Term CD – PLGIT – 1.28% - matures 10/27/17

- Balance today in PA INVEST account #2100017144860: $1,394.52 rate 1.038%

- Balance today in BB&T Bank investment account #1390003149591: $0.00 rate 0.300%

- Balance today in First National Bank investment account #97014743: $5,756,108.60 rate 1.050%

- Balance today in Integrity Bank Money Market account #0206001209: $7,514,991.24 rate 1.060%

- Balance today in Santander Bank investment account #9551017714: $10,286,328.40 rate 1.150%
• Balance today in Customers Bank investment account #6459102: $25,579,726.34 rate 1.150%

• Balance today in PLGIT Prime investment account #5033023: $21,413,008.44 rate 1.160%

• Balance today in Riverview Bank investment account #227069210: $3,005,318.31 rate 1.100%


Mr. Haste asked how the internal budget meetings are going.

Mr. Yohe indicated that they should be completed shortly. So far, there are two new positions and a few other things that will need to be worked out.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted that Item N under Matters Requiring Board Action is the fire detection systems for the downtown complex.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported on an item that he would like to add for a vote. It is a Stipulation of Settlement for 1500 SPE, LP. He just received the document late yesterday. It is in alignment with the appraisal. All taxing bodies have agreed. The Stipulation will be added as Item T.

MATTERS REQUIRING BOARD ACTION

A. Amendment #1 to Purchase of Service Agreement between Dauphin County (AAA) and ProStat, Inc.

B. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Devereux Foundation, Inc.
   2. Language Line Services, Inc.
   3. Youth Excel, Inc.

C. Adoption Assistance Agreements #2017-26 and #2017-27.

D. Subsidized Legal Custodianship Agreement #2017-07.

E. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Harrisburg Area YMCA, Inc.

F. Amendment #5 to Purchase of Service Agreement between Dauphin County (MH/ID) and NHS Pennsylvania, Inc. t/d/b/a NHS Capital Region.
G. PEMA 911 Audit Engagement Letter to perform a biennial performance audit of each 911 systems use of money from the 911 fund, including allocations to capital or operating reserves.

H. Snow Removal Contract between Dauphin County and Hoagy’s Lawn Care Service Inc. for the following properties: 2125 Paxton Church Road, 8010 Bretz Drive and 5925 Locust Lane.


J. Satisfaction Piece for Sheena M. Mosley on the property located at 1421 S. 14th Street, Harrisburg, PA 17104.

K. Satisfaction Piece for Cristie Ogden on the property located at 32 Poplar Avenue, Hummelstown, PA 17036 - $1,500.00.

L. Memorandum of Understanding between the Dauphin County (Judicial Center) and the law enforcement agency for Swatara Township for the release of records subject to Criminal History Record Information Act (CHRIA).

M. Satisfaction Piece for Harouna Souleyman on the property located at 1426 S. 14th Street, Harrisburg, PA 17104.

N. Dauphin County local share gaming grant (2018- $250,000; 2019- $250,000; 2020- $250,000) for Johnson Controls’ proposal for a Fire Alarm/Life Safety System for the Administration Building, Veterans Building, Courthouse and Human Services Building.


P. Dauphin County, PA Deferred Compensation Plan:
   1. Remove the Fidelity Inflation Protected Bond Fund (FINPX) from the Dauphin County, PA Deferred Compensation Plan’s investment line-up and replace it with the Eaton Vance Short Duration Real Return Fund I (EIRRX).
   2. Add the Global/International Real Estate Category to the Dauphin County, PA Deferred Compensation Plan’s Fund line-up.
   3. Add the Third Avenue Real Estate Value Fund Inv (TVRVX) as the global real estate investment option for inclusion in the Dauphin County, PA Deferred Compensation Plan’s models and for participants to select as an investment option in their portfolios.
   4. Rebalance the Dauphin County, PA Deferred Compensation Plan’s DC Conservative through Aggressive Models to their new allocations that include the Third Avenue Real Estate Value Fund and the quarterly optimization process outlined in the model’s investment policy guidelines.
   5. Approve the updated investment policy statement for the Dauphin County, PA Deferred Compensation Plan and the investment policy guidelines for the tactical and asset allocation models.

Q. Addendum to Highway Safety Project Grant for the DUI Checkpoint and Enforcement Project.

R. Agreement between Dauphin County and SSM Industries, Inc. for the Dauphin County 911 Center Sanitary Sewer Project.
S. Training Packet.

T. Stipulation of Settlement – 1500 SPE, LP vs. Dauphin County Board of Assessment Appeals – Dockets #2014-CV-6243-TX and #2014-CV-6244-TX.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through T listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Haste discussed the State Budget that has not been passed. An increase to the hotel tax was discussed. Everything appears to be back on the table.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a Water Quality Management Permit for the Nyes Road Sanitary Sewer Replacement Project.

B. Notification from PA Department of Conservation and Natural Resources advising that they are applying to DEP for a NPDES Permit for the demolition of existing maintenance and storage buildings and construction of new maintenance and storage buildings at the Haldeman Maintenance Building Complex in Jackson Township.

C. Notification from dc gohn Associates advising that Conewago Contractors, Inc. are applying to DEP for a NPDES Permit for the final land development plan for Stoneridge Lot 1 Project.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to DEP for a General Permit 11 for the Swatara Creek Road Culvert Replacement Project in Londonderry Township.

E. Receipt of a letter from CPEC providing an update on the dissolution of CPEC.
F. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for the final subdivision and land development plan for 3100 Schoolhouse Road in Londonderry Township.

G. Notification from Herbert, Rowland & Grubic, Inc. advising that the Derry Township Municipal Authority is applying to DEP for a General Permit 11 for the restoration of approximately 150 L.F. of UNT #09393 to Swatara Creek at the intersection of Stoverdale Road and Middletown Road.

H. Notification from Rettew advising that Penbrook Borough is applying to DEP for a Chapter 105/United States Army Corps of Engineers Section 404 Joint Permit for the Asylum Run Interceptor Replacement Project in Susquehanna Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz