DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, OCTOBER 18, 2017
10:00 A.M.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   September 27, 2017 Workshop Meeting
   October 4, 2017 Legislative Meeting
   October 4, 2017 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD

   A. Information Technology
      1. Create a Full-Time Information Systems Web Specialist position, Pay Level 00108, Step 01, Grade 01, Salary $16.73 p/h, effective October 18, 2017.
      2. Abolish a Full-Time Network Technician position, Pay Level 00108, Step 01, Grade 01, Salary $16.73 p/h, effective October 18, 2017.

   B. Tax Assessment/Tax Claim
      1. Abolish a Full-Time Clerical Supervisor 1 position, Pay Level 00106, Step 01, Grade 01, Salary $15.18 p/h, effective October 18, 2017.

   C. Court Administration
      1. Create a Full-Time Judicial Law Clerk position, Pay Level 00112, Step 01, Grade 01, Salary $20.32 p/h, effective October 23, 2017.
      2. Create a Full-Time Administrative Assistant II (Senior and Visiting Judges) position, Pay Level 00108, Step 01, Grade 01, Salary $16.73 p/h, effective October 23, 2017.
      3. Create a Full-Time Administrative Assistant 2 (Criminal) position, Pay Level 01485, Step 01, Grade 01, Salary $16.23 p/h, effective October 23, 2017.
      4. Abolish a Full-Time Administrative Assistant 1 (Criminal) position, Pay Level 01484, Step 01, Grade 01, Salary $14.73 p/h, effective October 23, 2017.

IX. HUMAN RESOURCES – KAY LENGLE
A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI
   A. Purchase Orders

XI. BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Fifth Amendment to Agreement for Municipal Waste Collection, Transportation and Disposal Services.
   B. Satisfaction Piece for Harvey J. Kohner on the property located at 223 Timber View Drive, Harrisburg, PA 17109 - $3,500.00.
   C. Submission of a Byrne Justice Assistance Grant to Pennsylvania Commission on Crime and Delinquency for crime mapping analysis for Dauphin County.
   E. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
      1. The Bair Foundation of Pennsylvania, Inc.
      2. Children’s Service Center of Wyoming Valley, Inc.
      3. County of Chester
      4. Hoffman Homes for Youth, Inc.
      5. Hugh S. Smith, Ph.D. & Associates, P.C.
      6. Silver Springs – Martin Luther School, Inc.
      7. the Village Services, Inc.
      8. Pressley Ridge, Inc.
   F. Adoption Assistance Agreements #2017-28; #2017-29; #2017-30; #2017-31; #2017-32; #2017-33; #2017-34 and #2017-35.
   G. Amendments to Adoption Assistance Agreements: #2017-23 – Amendment #1 and #2017-24 – Amendment #1.
   H. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dex Media, Inc.
   I. Purchase of Service Agreement between Dauphin County (MH/ID) and Feeding Little Bellies, LLC.
   J. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
      1. Community Services Group, Inc. – Amendment #1
      2. Patch-N-Match, Inc. – Amendment #1
      3. CMU, Inc. – Amendment #4
K. Resolution #23-2017 authorizing the filing of a proposal for Emergency Solutions Grant (ESG) funds with the PA Department of Community and Economic Development (MH/ID).

L. Purchase of Service Agreement between Dauphin County (Tax Assessment) and Pictometry International Corporation.

M. Partial Refund of 2017 Real Estate Taxes – Parcel #27-003-017 (131 W. Market Street) – Jerry Bixler - $87.33.

N. Satisfaction Piece for Mark E. Davies and Ashley N. Conklin on the property located at 124 Prince Street, Harrisburg, PA 17109 - $3,000.00.

O. Partial Refund of 2017 Real Estate Taxes – Parcel #24-050-029 (1785 Grove Street) – Carol B. Cranford - $144.61.

P. Approval of the County Policy & Procedures related to the unmanaged aircraft systems owned and/or operated by County employees for County business.

Q. Intergovernmental Agreement between the Pennsylvania Department of Corrections and the County of Dauphin (Prison).

R. Letter of agreement with Pinnacle Health for Pinnacle Health REACCH Program to provide HIV/AIDS/STI Classes to DCP inmate population.

S. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Glace Associates, Inc. advising that the Wiconisco Township Authority is applying to DEP for the renewal of their NPDES Permit PA0084697 to discharge treated wastewater effluent to a small tributary of the Bear Creek in Wiconisco Township.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Suez Water is applying to DEP for a BWEW-GP-5 General Permit, a Utility Line Stream Crossing Permit for the installation of new low pressure sanitary sewer network in Lower Paxton Township.

C. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for a NPDES Permit for Autumn Oaks residential community in Lower Paxton Township.

D. Notification from BL Architecture advising that Chris Ilgenfritz is applying to DEP for a Joint Permit Application for the North Hoernerstown Road Driveway Project in South Hanover Township.

E. Notification from Osman Environmental Solutions, LLC advising that Consolidated Scrap Resources is applying to DEP for a State-Only Operating Permit Renewal application for the shredder and shredder material handling system.
F. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a BWEW-GP-1 General Permit (maintenance, testing, repair, rehabilitation or replacement of Water Obstructions and Encroachments Permit) for the 2017 Lower Swatara Township Culvert Replacements at Site 1 (1100 Rosedale Ave.), Site 2 (535 Lumber St.) and Site 3 (140 Fulling Mill Rd.).

G. Notification from GHD advising that East Hanover Township Authority is submitting a Water Quality Management Permit Amendment (Permit #2204406) to DEP to re-rate the organic loading of the existing sewage treatment plant located off Dairy Lane.

H. Notification from Louis Berger advising that the PPL Electric Utilities Commission is applying to DEP for a NPDES Permit for stormwater discharges associated with rebuilding of existing aerial transmission lines located within their existing ROW’s in Halifax and Middle Paxton Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, OCTOBER 25, 2017 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”