DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 20, 2017
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Nick Chimienti, Sheriff; Amy Harinath, Press Secretary; Kay Lengle, Human Resources; J. Scott Burford, Deputy Chief Clerk; Gerald Feaser, Jr., Director of Registration & Elections; Melissa Bradley, Human Resources; Adriana Vukmanic, Solicitor’s Office; Melody Osborn, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Timothy Horstmann and Erica Koser

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:02 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the August 30, 2017 Workshop Meeting Minutes and the September 6, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the September 6, 2017 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Haste and seconded by Mr. Hartwick that the Board approve the June 7, 2017 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There was none.

PUBLIC PARTICIPATION

There was none.

ELECTION BOARD

A complete set of Election Board Meeting Minutes are on file in the Commissioners’ Office.

DIRECTORS/GUESTS

A. Jay Wenger, Susquehanna Group Advisors

1. Resolution #21-2017 – Elizabethtown College Financing  (**Listed as Item G under Matters Requiring Board Action**)

Mr. Wenger was not here. He was still at the Dauphin County General Authority meeting.

Mr. Horstmann reported that there is a Resolution seeking Board approval on the proposed financing by the Dauphin County General Authority for projects at the Elizabethtown College. The project consists of (i) the design, acquisition, construction and equipping of an approximately 78,000 square foot Bowers Center for well-being, which will house wellness programming, intramural and club sports as well as intercollegiate athletics and (ii) paying all or a portion of the costs of issuing the Bonds.
A TEFRA Hearing was held this morning at the Dauphin County General Authority. The Dauphin County General Authority will also be adopting an Ordinance.

Mr. Haste noted that it is listed as Item G under Matters Requiring Board Action.

HUMAN RESOURCES

Ms. Lengle asked the Board to pull Items 11 and 15 and to note a date change on Item 13 – new date is 10/06/17.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as amended, noting that Items #11 and #15 were pulled and a date change on Item 13 to 10/06/17.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported on an addition to the Purchase Order Packet. It is for IT and is listed on Page 4.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended to include the additional item for IT.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
September 20, 2017

- **September 8, 2017** transferred $994,209.95 to the Payables account from the County’s Concentration account for checks issued that week.

- **September 15, 2017** transferred $5,492,598.44 to the Payables account and $1,999,172.14 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $6,585,065.26

- Debt Service Payments since last report: $0.00
• Term Investments
  • 3/30/17 - $10,000,000.00 6-month CDARS CD – Customers Bank – 1.30% - matures 9/28/17
  • 4/6/17 - $10,000,000.00 9-month CDARS CD – Customers Bank – 1.45% - matures 1/6/18
  • 7/28/17 - $5,000,000.00 3-month Term CD – PLGIT – 1.28% - matures 10/27/17

• Balance today in PA INVEST account #2100017144860: $1,394.52 rate 1.099%
• Balance today in BB&T Bank investment account #1390003149591: $0.00 rate 0.300%
• Balance today in First National Bank investment account #97014743: $5,756,108.60 rate 0.930%
• Balance today in Integrity Bank Money Market account #0206001209: $8,114,991.24 rate 1.060%
• Balance today in Santander Bank investment account #9551017714: $10,286,328.40 rate 1.000%
• Balance today in Customers Bank investment account #6459102: $15,579,726.34 rate 1.000%
• Balance today in PLGIT Prime investment account #5033023: $25,413,008.44 rate 1.140%
• Balance today in Riverview Bank investment account #227069210: $3,005,318.31 rate 1.000%


Mr. Yohe also reported that he is currently holding budget meetings with the various department directors.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything that was reviewed by the Solicitor’s Office is ready for approval. No questions were asked.
MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreement between Dauphin County (Children & Youth) and Pediatric Services of America, Inc. t/d/b/a PSA HealthCare.

B. Adoption Assistance Agreements #2017-16 and #2017-19.

C. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Melmark, Inc. – Amendment #1
   2. Cumberland County and Perry County – Amendment #1
   3. Community Services Group, Inc. – Amendment #2
   4. Gaudenzia Inc. – Amendment #1
   5. Goodwill Keystone Area, Inc. – Amendment #1
   6. International Service Center, Inc. – Amendment #3
   7. NAMI PA, Inc.-NAMI Dauphin County – Amendment #1
   8. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #1
   9. United Cerebral Palsy of Central Pennsylvania, Inc. – Amendment #2

D. Amendments to Homeless Assistance Program Fund Agreements between Dauphin County (MH/ID) and:
   1. Brethren Housing Association, Inc. – Amendment #1
   2. Gaudenzia, Inc. – Amendment #1

E. Medical Assistance Transportation Program (MATP) Participation Grant Agreement and Assurance of Compliance between Dauphin County and the Commonwealth of Pennsylvania, Department of Human Services, Bureau of Managed Care Operations, Division of Medical Assistance Transportation and designating, as permitted therein, Dan Eisenhauer, Dauphin County MH/ID Administrator, to submit the MATP first, second and third quarterly reports on behalf of Dauphin County.


G. Resolution #21-2017 approving a Plan of Financing of the Dauphin County General Authority; declaring that it is desirable for the health, safety and welfare of the people in the area to be served by such facilities (Elizabethtown College).

H. Satisfaction Piece for Brenda D. McPherson on the property located at 1025 2nd Avenue, Steelton, PA 17113 - $5,000.00.

I. Satisfaction Piece for Andrew C. Grigsby on the property located at 1715 Glenside Drive, Harrisburg, PA 17109 - $2,524.00.

J. Satisfaction Piece for Paula Risser on the property located at 1210 Griffin Street, Harrisburg, PA 17112 - $4,373.95.

K. Submission of the Victims of Crime Act (VOCA) Grant (Subgrant #28087) to the Pennsylvania Commission on Crime & Delinquency in the amount of $305,649 for the period 4/1/18 to 9/30/20.

L. Administrative Service Agreement/Health Savings Account Administrative Services Agreement between Dauphin County and Discovery Benefits, Inc.
M. Proposal for Architectural Services for the design and documentation of a one-story addition to the rear of the existing home to accommodate a handicap accessible powder room and kitchen to the Detweiler House – Roost Architecture, Inc. - $2,800.


P. State and Local Government Master Operating Lease Agreement #103108, Schedule 103108000074 between Dauphin County and Hewlett-Packard Financial Services Company for PC’s and laptops.

Q. Subordination Agreement for Peter McFarlane and Claudette McFarlane on the property located at 2204 Buttonwood Circle, Harrisburg, PA 17110.

R. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Celebrate Wildwood (Sept. 24, 2017) - $610.00.

S. Request to Waive County 2015/2016 County and County Library penalties - Parcel #62-025-065 (3939 Elmerton Avenue) – Kamal U. Zia - $122.42.

T. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Dataquest, Inc.

U. Microwave System Maintenance Contract between Dauphin County (South Central Task Force) and Capital Area Communications.

V. Agreement between Dauphin County (Public Safety/South Central Task Force) and ManTech Advanced Systems International, Inc. for WebEOC Board Maintenance.

W. Partial Refund of 2017 Real Estate Taxes and March Interim Tax – Parcel #62-009-092 (4417 Fargreen Road) – Mary E. Custer - $598.15.


Y. Juvenile Justice Enhancement Strategy for 2017 and Proposed Budget for dollars received through the Juvenile Court Judges’ Commission.

Z. Satisfaction Piece for Rebecca L. Lytle on the property located at 628 Lopax Road, Harrisburg, PA 17112 - $3,000.

AA. Satisfaction Piece for Jessica Pierson on the property located at 1008 Green Street, Harrisburg, PA 17102 - $3,000.

BB. Satisfaction Piece for Loretha A. Mitchell on the property located at 2140 Boas Street, Harrisburg, PA 17103 - $5,000.

CC. Emergency Management Performance Grant Agreement for 2017 between Dauphin County (Public Safety) and Pennsylvania Emergency Management Agency.

DD. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor’s Report.
EE. Lease between Dauphin County and Ruth G. Robinson for MDJ 12-3-02 Office (Johnson).


GG. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through GG listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

Mr. Haste noted that he has advised the Solicitor’s Office to finalize negotiations with a law firm so the County can enter into a civil lawsuit against the manufacturers of opioids. Commissioner Hartwick has been working with the Attorney General’s Office. He is asking the Board to adopt a contract with a law firm. The County needs to be in front of this.

Mr. Hartwick noted that this affects county governments and has increased costs for treatment. Counties must provide direct service and must be in the forefront. The pharmaceutical companies created the issues. They were aware of the addictive nature of these drugs and aggressively marketed them. These same pharmaceutical companies should be the lead parties in providing funding for treatment.

Mr. Curcillo indicated that it will get done.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.
A. Notification from ARM Group, Inc. advising that the Lancaster County Solid Waste Management Authority is applying to DEP for a permit renewal for the existing Susquehanna Resource Management Complex Area B Landfill (Permit No. 100992) located in the City of Harrisburg and Swatara Township.

B. Notification from Pennoni Associates, Inc. advising that Milton Hershey is applying to DEP for a General Permit 11 for the Milton Hershey School Legacy Campus former Irrigation Barn Demolition in South Hanover Township.

C. Notification from Adam Rabenold Trust advising that they are applying to DEP for a General Permit 6 Agricultural Crossings & Ramps with regard to a cattle crossing at 3167 Shippen Dam Road in Upper Paxton Township.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that Derry Township is applying to DEP for a General Permit 11 for the Stauffer Church Road Culvert Replacement.

E. Notification from ALPHA Consulting Engineers, Inc. advising that Winslett Holding, LLC is applying to DEP for General Permits 5 and 7 regarding a Utility Line Stream Crossings and Minor Road Crossings in West Hanover Township.

F. Notification from Red Barn Consulting Inc. advising that Gary Miller is applying to DEP for the renewal of a NPDES CAFO Permit for a project at 2146 Powell’s Valley Road.

G. Notification from ARM Group, Inc. advising that Tecumseh Redevelopment Inc. is applying to DEP for a permit reissuance for the existing ArcelorMittal Steelton Residual Waste Landfill (Permit #300583), which is located in Swatara Township.

H. Notification from ARM Group, Inc. advising that Tecumseh Redevelopment Inc. is applying to DEP for a Class 1 permit modification for the existing HWM-1 Landfill (ID #PAD003026531), which is located in Swatara Township and Lower Swatara Township.

I. Notification from Mackin advising that PennDOT Engineering District 8-0 is applying to DEP for a NPDES Permit for the S.R. 2019 (N. Nyes Road) Bridge Replacement, Highway Safety and Intersection Improvements Project in Lower Paxton Township.

J. Notification from Enbridge advising that Texas Eastern Transmission, L.P. is submitting a Title V Operating Permit Renewal Application to DEP for the Grantville natural gas compressor station located at 429 Station Road, Grantville.

K. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a Water Obstruction and Encroachment Permit associated with the planned Nyes Road Sanitary Sewer Replacement project located in Lower Paxton Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.