CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the December 13, 2017 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the December 13, 2017 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the December 13, 2017 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

Tim Rowbottom was present at today’s meeting to discuss concerns that he is having with the City of Harrisburg regarding his property and zoning issues; as well as other business owners in that particular area, a Tax Claim issue because of the City, his life being threatened by Karl Singleton, issues with the school in which his children attend and trash pickup matters. He also advised the Commissioners of his application for gaming funds to open programs in his neighborhood for kids.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

The Packet includes a request for overtime in the Prothonotary’s Office.
Mr. Krupp, Prothonotary, reported that his office has been asked to assist students from the Millersburg High School with their passports. This is during evening hours. The school has scheduled an international field trip. It is for a minimal amount of overtime and he does have the funds to accommodate this request.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Haste noted that Mr. Baratucci is out of the office on a family matter. His report is ready for consideration, noting that any budget issues were addressed.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report.

Report from the Office of Budget & Finance
January 10, 2018

- **December 15, 2017** transferred $2,296,487.22 to the Payables account from the County’s Concentration account for checks issued that week.

- **December 22, 2017** transferred $3,533,721.23 to the Payables account and $1,911,278.55 to the Payroll account from the County’s Concentration account for checks issued that week.

- **December 29, 2017** transferred $1,222,334.11 to the Payables account from the County’s Concentration account for checks issued that week.

- **January 5, 2018** transferred $3,472,821.44 to the Payables account and $1,986,585.25 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $14,076,559.46

- Debt Service Payments since last report: $41,323.62

- Term Investments
• Balance today in PA INVEST account #2100017144860: $1,398.37 rate 1.296%

• Balance today in First National Bank investment account #97014743: $5,775,454.49 rate 1.250%

• Balance today in S&T Bank Money Market account #0206001209: $7,547,591.11 rate 1.360%

• Balance today in Santander Bank investment account #9551017714: $8,503,526.42 rate 1.350%

• Balance today in Customers Bank investment account #6459102: $25,831,246.98 rate 1.350%

• Balance today in PLGIT Prime investment account #5033023: $4,691,578.09 rate 1.350%

• Balance today in Riverview Bank investment account #227069210: $3,015,945.99 rate 1.100%


Mr. Yohe noted that the report includes four payouts. There is also a bump in the interest rate. The County is starting off better than last year. The State money has been coming in on time.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had nothing to add to his report and no questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Interoperability and Site Sharing Agreement between Dauphin County (Public Safety) and the PA State Police.

B. Resolution #1-2018 – authorizing the Chairman of the Dauphin County Board of Commissioners to execute any Agreements and any Supplemental Agreements or Amendments to Agreement #08A357.

C. Amendment A to Agreement #08A357 between Dauphin County (Parks & Recreation) and the PA Department of Transportation for the Greenbelt Trail Extension to Fort Hunter – increases the costs for construction inspection from $1,493,000 to $3,485,509.
D. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County (Courts) and:

1. Goldberg Katzman (Heather Paterno) – Guardian Ad Litem Private Termination Cases
2. Goldberg Katzman (Heather Paterno) – Counsel for Child in Dependency and Termination of Parental Rights
3. Goldberg Katzman (Heather Paterno) – Guardian Ad Litem Dependency and Termination of Parental Rights
4. Law Offices of Gerard N. Mangieri (Gerard Mangieri) – Adult Conflict Counsel
5. Seneca Law (Richard C. Seneca) – Counsel for Alleged Incapacitated Person in Guardianship Cases
6. Keefer, Wood, Allen & Rahal, LLP (Bradford Dorrance) – Counsel for Alleged Incapacitated Person in Guardianship Cases
7. Matas Family Law (Michael Matter) – Parent Attorney in Dependency and TPR Cases

E. Subordination Agreement for Eric M. Slaughter on the property located at 903 N. 18th Street, Harrisburg, PA 17103.

F. Satisfaction Piece for Jessica A. Bedrin on the property located at 3926 N. 6th Street, Harrisburg, PA 17110 - $5,000.00.

G. Satisfaction Piece for Rachel Ralls on the property located at 226 Seneca Street, Harrisburg, PA 17110 - $3,000.00.

H. Subordination Agreement for Crystal I. Spriggs on the property located at 2504 Barkley Lane, Harrisburg, PA 17104.

I. Repository Bid received from Luis Miguel Martinez – Parcel #09-047-006 (1208 Derry Street) - $500.00.

J. Repository Bid received from Brookside Mobile Home Park – Parcel #36-007-018-226-0226 (226 Brookside Road) - $500.00.

K. Repository Bid received from Kelvin Burgos for – Parcel #09-043-013 (1141 Derry Street) – $500.00.

L. Partial Refund of 2017 Real Estate Taxes – Parcel #66-005-003 (332 S. Crossroads Road) – Elizabeth Stoltzfus - $450.18.

M. Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Administrative Offices, Server Room and UPS Rooms HVAC units.

N. Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for HVAC Service for the Liebert HVAC Unit 22 – ECC / 9-1-1 Center.

O. Commercial Services Agreement between Dauphin County (Judicial Center) and Orkin for pest control services at the Judicial Center for 2018.

P. Change Order No. 1 for the 911 Center Sanitary Sewer Improvement Project – SSM Industries – adding $1,811.00 (time extension to 2/15/18 and additional flooring in women’s bathroom and copy room).
Q. Agreement between Dauphin County (Public Safety) and Controls, Service & Engineering Co., Inc. for the annual service agreement for HVAC service at the following locations: Ellendale, Berry, Blue Mountain, Conewago, Lower Swatara, Chambers Hill, Fairview, 333 Market Street, Lykens, Mahantango, Peter’s Mountain, Londonderry, Pillow, Reservoir Park, Derry Township and ECC.

R. Repository Bid received from Nathan Story Cora Story for Parcel #02-20-015 (320 S. 14th Street) - $500.00.

S. Repository Bids received from Jan M. Harman for the following properties:
   1. Parcel #69-006-177 (412 Walnut Street) - $525.00
   2. Parcel #69-006-178 (414 Walnut Street) - $525.00

T. Repository Bid received from Ulyssie Kittrell for Parcel #11-009-059 (310 Muench Street) – $500.00.

U. Maintenance and Support Agreement between Dauphin County (Judicial Center) and the PA Chiefs of Police Association and DataWorks Plus for maintenance and support of the Livescan machine and CPIN machine at the Judicial Center for the year 2018.

V. Agreement between Dauphin County, Janis Creason and Berrysburg Borough for the collection of taxes for the Borough of Berrysburg.

W. Purchase of Service Agreement between Dauphin County (Children & Youth) and Outside In School of Experiential Education, Inc.

X. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge.

Y. Adoption Assistance Agreements #2018-02; #2018-03; #2018-04, #2018-05; #2018-06 and #2018-07.

Z. Purchase of Service Agreement between Dauphin County (MH/ID) and Trilogy Integrated Resources LLC.

AA. Addendum #2 to the Agreement between Dauphin County and DEVNET, Inc.

BB. Subordination Agreement for Michael D. Hardy, Sr. on the property located at 1461 Adams Avenue, Harrisburg, PA 17112.

CC. Certification of County Funds for the Pennsylvania Farmland Preservation for the 2018 Program Year.

DD. Client Training Proposal between Dauphin County (Controller) and Harrisburg Area Community College.

EE. Resolution #2-2018 approving the execution of a Memorandum of Understanding between and among the Harrisburg Downtown Improvement District, Inc., County of Dauphin and the City of Harrisburg.

FF. Memorandum of Understanding between Dauphin County and Visit Hershey & Harrisburg, Inc. regarding hotel tax.

GG. Settlement of Worker’s Compensation Claim – Earl Wanner, Jr.

II. Appointment of Samuel “Mike” Hoffer to the MH/ID Advisory Board. Mr. Hoffer’s term will expire December 31, 2020.

JJ. Appointment of Beth McAteer to the LEPC Board.


LL. Appointment of Tom Ward, Jr. to the Dauphin County Redevelopment Authority. Mr. Ward’s term will expire December 31, 2020 (filling an unexpired term).

MM. Appointment of Steve Letavic to the Dauphin County Land Bank. Mr. Letavic’s term will expire December 31, 2021 (filling an unexpired term).

NN. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through NN, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from the Dauphin County Court of Common Pleas advising that Francis T. Chardo has been appointed as District Attorney of Dauphin County, effective January 1, 2018.

B. Notification from Covanta Environmental Solutions advising that AMES True Temper, Inc. is applying to DEP for an Air Quality Title V Operating Permit to continue operating the Harrisburg Facility at 1500 S. Cameron Street, Harrisburg, PA.
PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz