DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, FEBRUARY 7, 2018
10:00 A.M.

Final
Tuesday, February 6, 2018
3:30 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 17, 2018 Workshop Meeting
January 24, 2018 Legislative Meeting
January 24, 2018 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. ELECTION BOARD

A. Polling Place Changes
   1. Harrisburg City – 1st Ward/1st Precinct – From Comfort Inn, 525 S. Front Street, Harrisburg, PA 17104 to UPMC Pinnacle Health/Life Team Facility, 1000 Paxton Street (Cameron Street Side), Harrisburg, PA 17104.
   2. Derry Township 2nd Precinct – From All Saints Episcopal Church, 310 Elm Avenue, Hershey, PA 17033 to Hershey Public Library, 701 Cocoa Avenue, Room 2, Hershey, PA 17033.

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

A. Richard Farr, Capital Area Transit
   1. Presentation on CAT Services to the VA Hospital

IX. SALARY BOARD – KAY LENGLE

A. District Attorney
   1. Create a Full-Time Teamsters Clerk III (Child Abuse Prosecution Unit) position, Pay Level 09334, Step 01, Grade 01, Salary $13.36 p/h, effective February 7, 2018.

B. Judicial Center
   1. Create eight (8) Part-Time Judicial Center Officer positions, Pay Level 09051, Step 06, Grade 03, Salary $17.70 p/h, effective February 7, 2018.
X. HUMAN RESOURCES – KAY LENGLE
   A. Personnel Packet

XI. PURCHASING DIRECTOR – RANDY BARATUCCI
   A. Purchase Orders

XII. BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XIII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XV. MATTERS REQUIRING BOARD ACTION
   A. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County (Courts) and:
      1. Law Offices of Fawn Kehler (Fawn Kehler)
      2. Law Offices of Silliker & Reinhold (Mark Silliker)
   B. Repository Bids received from Konin Kouadio for the following properties:
      1. Parcel #30-031-025 (Klugh Street) - $500.00
      2. Parcel #31-031-032 (Klugh Street) - $500.00
      3. Parcel #63-044-017 (Harrison Street) - $500.00
      4. Parcel #63-044-025 (Carlisle Street) - $500.00
   C. Satisfaction Piece for Joshua and Michele Mutek on the property located at 1282 Highland Avenue, Steelton, PA 17113 - $3,000.00.
   D. Agreement for Health Screenings between Dauphin County (Wellness) and Integrated Corporate Health, LLC d/b/a Integrated Health 21 for biometric health screenings for 2018.
   E. Contractor Agreement between Dauphin County (Probation Services) and #1 A LifeSafer, Inc. f/k/a LifeSafer Interlock, Inc. for the Ignition Interlock Program.
   F. Modification to Service Agreement USC000006709 (formerly S00001017755) between Dauphin County (Public Safety) and Motorola Solutions, Inc. reducing the price of the annual service by $18,000.
   G. Proposal from Post & Schell for the HIPAA Privacy and Confidentiality Assessment for Dauphin County.
   I. Performance Agreement between Dauphin County (Parks & Recreation) and Kristie M. Smith – March 10, 2018 (Girl and Boy Scout Workshop: Leave No Trace) - $150.00.
   J. Performance Agreement between Dauphin County (Parks & Recreation) and Charles Smith – March 10, 2018, April 14, 2018, May 12, 2018 and June 9, 2018 (Taking Your Photography to the Next Level) - $2,400.00 (maximum).
K. Performance Agreement between Dauphin County (Parks & Recreation) and Charles Smith – February 10, 2018 (Getting the Most from your Digital Camera) - $2,000.00 (maximum).

L. Band Performance Contract between Dauphin County (Parks & Recreation) and Mike Phillips – Dauphin County Jazz & Wine Festival (September 8, 2018) - $8,000.00.

M. Contract between Dauphin County (Parks & Recreation) and IEG Marketing – Glenn White for services at the Music & Wine Fest, Brew Fest, Cultural Fest and Jazz Fest - $4,000.00.

N. Performance Agreement between Dauphin County (Parks & Recreation) and Ray Owen – March 25, 2018 (Dauphin County Egg Hunt) - $450.00.

O. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Katie Hornberger – March 25, 2018 (Dauphin County Egg Hunt) - $125.00.

P. Agreement between Dauphin County (Parks & Recreation) and Sound Advantage Inc. for the Sunset Movies Series as a vendor for the year 2018 – June 1, 8, 15, 16, 22 & 29, 2018 - $5,700.00.

Q. Performance Agreement between Dauphin County (Parks & Recreation) and Johanna Kodlick – July 21, 2018 (Brew Fest) - $1,000.00.

R. Performance Agreement between Dauphin County (Parks & Recreation) and Ginger Coyle Hull – July 21, 2018 (Brew Fest) - $800.00.

S. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation (On the Edge Productions, LLC for Nick Colionne) – September 9, 2018 (Dauphin County Jazz & Wine Festival) - $8,500.00.

T. Motorola Radio System Maintenance Contract between Dauphin County (Probation Services) and K & C Communications.

U. Satisfaction Piece for Janette M. Baim on the property located at 310 Woodland View Court, Harrisburg, PA  17110 - $3,000.00.


W. Dauphin County Local Share Municipal Grant Agreement between the County of Dauphin and the Dauphin County Redevelopment Authority.

X. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Aa to Zz Child Care and Learning Center, Inc.
   2. COBYs Family Services, Inc.
   4. Steelton-Highspire School District

Y. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Big Brothers Big Sisters of the Capital Region, Inc.

Z. Adoption Assistance Agreement #2018-12.
AA. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Gaudenzia, Inc.

BB. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Keystone Service Systems, Inc.

CC. Intergovernmental Transfer Agreement between Dauphin County and the Halifax Fire Department for the transfer of a 2002 Ford F350 Truck.

DD. Amendment #1 to Purchase of Service Agreement between Dauphin County and the Heinz-Menaker Senior Center.

EE. Reimbursement of costs for Samira Randolph in the amount of $312.00.

FF. Purchase of Service Agreement between Dauphin County (Conservation District) and Kerwin and Kerwin, LLP.

GG. Primary Staffing Vendor Agreement between Dauphin County and The U Group, LLC.


II. Independent Contractor Agreement between Dauphin County (District Attorney) and Gary T. Lathrop (Local Police Counseling Support).

JJ. Independent Contractor Agreement between Dauphin County (District Attorney) and Gary T. Lathrop (DA Crime Commission).

KK. Training Packet.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Receipt of correspondence from Mid-Atlantic Interstate Transmission, LLC advising that they are submitting a Letter of Notification for the Dauphin-Hummelstown 230 kV Line Loop to the PPL Copperstone Substation Project to the Pennsylvania Public Utility Commission.

B. Notification from Mishler’s Creekside advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a single-family residence in East Hanover Township.

C. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of Tru of Grantville, a commercial development of 9.59 acres located at 252 Bow Creek Road, Grantville.

D. Notification from Michels advising that they are submitting an Operating Permit application for the addition of an air contaminant source located at 7435 Allentown Blvd., Harrisburg to DEP.
E. Notification from Hershey advising that the H.B. Reese Candy Co. The Hershey Company has submitted a State Only Operating Permit Renewal Application to DEP for the following sources: International Boiler B1A, Emergency Generators A and B, Emergency Fire Pump Engine, Peanut Roasting Units, Parts Washer, 6 Nat Gas Wafer Ovens and Production, Storage Silos and Receiving Bins, Fabric Silos and Receiving Bins, Fabric Filters for Storage Silos and Bins, Cyclones for Roasters, West Boilers Stack, Peanut Roasting Stack, Wafer Oven Stack, Stacks for Particulates, Fugitive VOC’s, Fugitive Emissions, Emergency Generator Stacks, Fire Pump Stack, Natural Gas Line and #2 Fuel Oil.

F. Notification from Urban Engineers advising that the Susquehanna Area Regional Airport Authority is applying to DEP for a Minor Permit Amendment to E-22-461 for Post Run Flood Controls at 1 Terminal Drive, Middletown, PA.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

*****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 21, 2018 AT 10:00 A.M. – A COMMISSIONERS’ LEGISLATIVE MEETING. *****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”