DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 7, 2018
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Mike Yohe, Director of Budget & Finance; Matt Krupp, Prothonotary; Randy Baratucci, Director of Purchasing; Gerald Feaser, Jr., Director of Registration & Elections; Nick Chimienti, Sheriff; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; Donna Miller, Commissioners’ Office; Kay Lengle, Human Resources; Troy Petery, Court Administration; Britt Klouser, Court Administration; Jennifer Simpson, Court Administration; Steve Libhart, Director of Public Safety; Jeff Enders, Public Safety; George Connor, Director of Community & Economic Development; Adriana Vukmanic, Solicitor’s Office; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Karl Singleton, Tom Connolly, Shaela Ells, Tim Rowbottom, Mark Stewart, Esq., Mike Musser

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 21, 2018 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the February 21, 2018 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held on February 28, 2018 to discuss litigation.

PUBLIC PARTICIPATION

Tim Rowbottom was present at today’s meeting to discuss two concerns that he has. The first one has to do with the City of Harrisburg and the Tax Claim Bureau on a property that he was denied at a tax sale. The second concern is that his life was threatened by Karl Singleton and no one will do anything about it.

Mr. Haste stated that the County does not control the various police departments.

Tom Connolly was present at today’s meeting to ask the Commissioners to allocate additional funds to Swatara Township for the K-9 unit. (Listed on today’s agenda, $13,000 is earmarked for Swatara Township’s K-9 unit.) They would like to get two dogs plus the equipment. Mr. Connolly feels that the Township is not getting its fair share of the gaming funds, based on the size of the Township and the fact that he is now President of the Board of Commissioners in Swatara Township. He also mentioned the money that was spent for a police merger study, noting that Swatara Township was the only municipality that is providing police services to Paxtang Borough.

The Commissioners noted that Swatara Township has received gaming funds for several projects in the past when Mr. Connolly was a member of the Board of Commissioners for Swatara Township, as well as when he was involved with the
Rainbow Hills Swimming Pool. The Commissioners also advised Mr. Connolly that he can apply next year for additional funding for the K-9 units.

Mr. Hartwick indicated that there is other funding that could apply and that he will try to advocate and work it out.

Karl Singleton offered some general comments and observations. He invited the public to attend a free showing of the Black Panther movie at Harrisburg Mall and to email him to register.

**DEPARTMENT DIRECTORS/GUESTS**

There was none.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Lengle noted that there were no changes.

> It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.

> **Question**: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci noted that there are no changes to the Packet.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

> **Question**: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following Report:

> Report from the Office of Budget & Finance
> March 7, 2018
• **February 23, 2018** transferred **$1,322,375.65** to the **Payables** account from the County’s Concentration account for checks issued that week.

• **March 2, 2018** transferred **$3,363,260.03** to the **Payables** account and **$2,136,553.36** to the **Payroll** account from the County’s Concentration account for checks issued that week.

• **Wire Payments since last report:** **$5,176,191.85**

• **Debt Service Payments since last report:** **$2,548,806.21**

• **Term Investments**
  • None

• Balance today in PA INVEST account #2100017144860: **$1,402.87** rate 1.508%

• Balance today in First National Bank investment account #97014743: **$5,781,981.54** rate 1.260%

• Balance today in S&T Bank Money Market account #0206001209: **$9,056,313.23** rate 1.360%

• Balance today in Santander Bank investment account #9551017714: **$10,034,561.07** rate 1.350%

• Balance today in Customers Bank investment account #6459102: **$21,880,160.24** rate 1.550%

• Balance today in PLGIT Prime investment account #5033023: **$3,100,235.75** rate 1.510%

• Balance today in Riverview Bank investment account #227069210: **$3,022,467.75** rate 1.350%


Mr. Yohe noted that as money comes in he will be putting in Customers Bank.

**CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR**

Mr. Saylor had no report and no questions were asked.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo indicated that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval.
MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Mid-Atlantic Youth Services, Corp.
   2. Youth Advocate Programs, Inc.

B. Adoption Assistance Agreements #2018-14 and #2018-15.

C. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Pennsylvania Counseling Services, Inc.

D. Performance Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge – Wetlands Festival (April 28, 2018) - $700.00.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Randall D. Heisley-Cato – Wildwood Park Wetlands Festival (April 28, 2018) - $100.00.

F. Satisfaction Piece for G. Maxine Hartman on the property located at 254 Walnut Street, Highspire, PA 17034 - $3,000.00.

G. Repository Bids received from Trina R. Hardison for the following properties:
   1. Parcel #34-026-005-299-0772 (299 Dean Street) - $500.00
   2. Parcel #10-017-041 (632 Emerald Street) - $500.00
   3. Parcel #10-017-042 (630 Emerald Street) - $500.00
   4. Parcel #10-017-043 (628 Emerald Street) - $500.00
   5. Parcel #10-017-044 (626 Emerald Street) - $500.00
   6. Parcel #10-017-054 (622 Emerald Street) - $500.00
   7. Parcel #10-017-055 (620 Emerald Street) - $500.00
   8. Parcel #10-017-056 (618 Emerald Street) - $500.00
   9. Parcel #36-004-071-070-0150 (70 Kathy Drive) - $500.00

H. Satisfaction Piece for Joelle J. Shoop on the property located at 1706 Susquehanna Street, Harrisburg, PA 17102 - $5,000.00.

I. Satisfaction Piece for Anna M. Rux on the property located at 280 Saddle Ridge Drive, Harrisburg, PA 17110 - $3,000.00.

J. Repository Bids received from David Hazard for the following properties:
   1. Parcel #69-006-119 (312 Plane Street) - $500.00
   2. Parcel #60-009-118-001-0001 (422 South Street) - $500.00

K. Repository Bid received from Robyn Johns for Parcel #10-014-066 (615 Geary Street) - $500.00.

L. Repository Bid received from Steven R. Jones for Parcel #11-009-002 (341 Peffer Street) - $500.00.

M. Repository Bids received from Marvin Reyes & E. Orlando Reyes for the following properties:
   1. Parcel #02-018-084 (343 Crescent Street) - $779.85
   2. Parcel #09-028-007 (37 N. 16th Street) - $779.85
   3. Parcel #09-028-033 (1628 Park Street) - $779.85
N. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Josh Haring – Egg Hunt (March 25, 2018) - $125.00.

O. Performance Agreement between Dauphin County (Parks & Recreation) and Soulyphonics, LLC – Music & Wine Festival (June 10, 2018) - $5,800.00.

P. Performance Agreement between Dauphin County (Parks & Recreation) and Mikey Junior – 8th Train Enterprises LLC – Music & Wine Festival (June 9, 2018) - $1,700.00.

Q. Agreement between Dauphin County (Parks & Recreation) and Carl Anderson Band – Jazz & Wine Festival (September 8, 2018) - $3,000.00.

R. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Josh Haring – Wetlands Festival (April 28, 2018) - $125.00.

S. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Josh Haring – Garden Faire (May 6, 2018) - $125.00.

T. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Josh Haring – BrewFest (July 21, 2018) - $125.00.

U. Agreement for Legal Services between Dauphin County (Courts) and:
   1. Caldwell & Kearns (Joseph M. Sembrot) – Parent Attorney for Private Termination of Parental Rights
   2. Caldwell & Kearns (Joseph M. Sembrot) – Parent Attorney in Dependency and TPR Cases
   3. Scaringi & Scaringi, P.C. (Frank C. Sluzis) – Adult Conflict Counsel

V. Bill of Sale between Dauphin County (Public Safety) and Franklin County for the transfer of ownership of five Motorola MCC7500 Radio Consoles.

W. Agreement between Dauphin County (Prison) and Traveling Barber & Beauty Shop, Inc.

X. Contract between Dauphin County (Controller’s Office) and Barsz, Gowie, Amon & Fultz, LLC.

Y. Services Agreement between Dauphin County (Probation Services) and the University of Cincinnati Research Institute for training.

Z. Amendment #1 to Purchase of Service Agreement between Dauphin County and Associates in Medical Toxicology, PC.

AA. Tenant Estoppel Certificate from Dauphin County to Town Associates (MDJ Pianka).

BB. Subordination, Non-Disclosure and Attornment Agreement between Dauphin County and Town Associates and Investors Bank (MDJ Pianka).

CC. Settlement Agreement between the United States of America and Dauphin County regarding the Accessibility of Polling Places.

DD. Resolution #3-2018 authorizing refunds, strike-offs, and/or exoneration of County taxes paid or due for tax years including 2017 and 2018 levies to Howard Henry for various city properties.
EE. Change Order #2 – Dauphin County 911 Center Sanitary Sewer Improvement Project – adding $7,550.00 (time/material work performed in the women’s bunk room).

FF. Approval of the Dauphin County Gaming Advisory Board recommendations, including all proposed conditions, and award, allocation and appropriation of gaming funds to the following recipients, in the following amounts, and subject to any additional noted conditions, and each, where appropriate, to be memorialized in a grant agreement in a form to be approved by the Commissioners.

Host & Contiguous

1. East Hanover Township ($625,000 Debt service for Public Works bldg. and $125,000 new fire engine) - $750,000
2. South Hanover Township ($200,000 new municipal/fire complex; $97,500 Fire Station training tower improvements) - $297,500
3. Derry Township (Fire station debt service) - $250,000
4. Middle Paxton Township ($76,000 Fishing Creek Community Building improvements; $124,000 Potato Valley Rd. debt reduction; $25,560 Dauphin-Middle Paxton Joint Park Authority Kennedy Grandstand roof) - $225,560
5. Rush Township (Jefferson Township new salt shed) - $128,000
6. West Hanover Township (Fire station debt and S.R. 39 right-of-way/utility relocation debt) - $250,000

Other Awards

1. Dauphin Co. Parks & Recreation ($75,000 Detweiler Park master site plan; $26,000 Fort Hunter Station Planning Project) - $101,000
2. Susquehanna Township ($125,000 Authority Sanitary Sewer System extension; $25,000 Progress Fire Company vehicle replacement; $9,000 Wedgewood Hills Swim Club heat pump installation) - $159,000
3. Lower Swatara Township (Richardson Road bridge replacement debt) - $51,000
4. Upper Paxton Township (Municipal building stormwater and parking lot paving) - $85,000
5. Millersburg Borough ($70,000 Millersburg Area Pool Association improvements; $37,049 Blaine G. Walter VFW Post ADA-compliant restrooms and new equipment) - $107,049
6. City of Harrisburg ($145,000 Police Bureau equipment purchase; $30,000 Engineering Bureau emergency vehicle preemption; $54,724 Fire Bureau Dive Team equipment) - $229,724
7. Lykens Borough ($100,000 Water Treatment Facility improvement; $23,801 Liberty Hose Fire engine refurbishment debt reduction) - $123,801
8. Central Dauphin School District (School safety improvement project) - $75,600
9. Lower Paxton Township ($38,498 Devon Manor Pool improvements; $10,327 Koon’s Pool improvements; $34,000 Capital Area Soccer Association upgrades to Ranger and George Parks) - $82,825
10. Hummelstown Borough (Municipal building debt service) - $58,471
11. Steelton Borough ($43,000 Fire Department apparatus debt reduction; $17,165 Skate Park debt reduction) - $60,165
12. Halifax Township (Emergency management communications) - $12,000
13. Londonderry Township (Waterline infrastructure extension) - $200,000
14. Highspire Borough (Roadway rehabilitation program) - $57,200
15. Swatara Township (Police Department K-9 and training; conditioned on full funding from Township and/or other sources and dog remaining with Police Department) - $13,000
16. Wiconisco Township ($40,000 Municipal building debt reduction; $40,000 Fire rescue engine debt reduction) - $80,000
17. Jackson Township (Fisherville Volunteer Fire Company building debt reduction) - $44,000
18. Elizabethville Borough (Authority Smith Avenue Pump Station Replacement) - $100,000
19. Halifax Borough (Sidewalk construction school safety project) - $100,000
20. Berryssburg Borough (Waste Water Treatment Plant Improvements) - $100,000
21. Pillow Borough (Well #4 replacement) - $19,550
22. Dauphin Co. Redevelopment Authority (Authority project on former State Hospital property) - $100,000
23. Dauphin Co. Industrial Development Authority (Solar Farm project debt reduction) - $137,000
24. MDJ Court Administration (Construction of MDJ buildings) - $200,000
25. Dauphin Co. Land Bank Authority (Renovation of vacant homes) - $100,000
26. Heinz Menaker Senior Center, Inc. (Senior Center ADA compliant restrooms) - $25,000
27. Open Stage of Harrisburg (Facility and equipment upgrades) - $32,000
28. The Nativity School (Furniture purchase and building renovations) - $40,000
29. Beacon Clinic (HVAC Installation and Renovations) - $5,000
30. Girl Scouts in the Heart of PA (Environmental education at Camp Small Valley) - $100,000
31. Salvation Army (New headquarters and services facility) - $50,000
32. Habitat for Humanity (Blight initiative weatherization project; condition to use in Dauphin County) - $28,000
33. Homeland Center (Emergency generator project) - $40,000
34. Heroes Grove Memorial (Phase II amphitheater improvement project) - $225,000
35. Restin One, LLC (Waterline infrastructure at new Comfort Inn & Suites) - $100,000
36. Jewish Federation of Greater Harrisburg (Fire alarm system upgrade) - $19,000
37. Capital Region Literacy Corp. (Books in schools and clinic program) - $30,000
38. Bright Futures Learning Centers (Learning centers expansion) - $16,500
39. Shalom House (Security upgrades and electrical work) - $5,000
40. Dauphin Co. Bar Foundation (Custody clinic campaign; conditioned upon not applying for two years) - $37,500
41. Penn FC f/k/a Harrisburg City Islanders (2018 field conversion project) - $72,562
42. Harrisburg Rugby Football Club (Perseverance Fields improvements) - $50,000
43. Hospice of Central PA (Carolyn’s House flooring improvements) - $47,100
44. Humane Society of Harrisburg Area (Expansion of veterinary services; condition to use mobile units) - $70,000
45. Journeyman Advancement (Office equipment purchase) - $700
46. American Red Cross (Home Fire Preparedness Campaign; condition to use in Dauphin County) - $22,500
47. Campus of the Jewish Home of Greater Harrisburg, Inc. (Nutri-Packs Program) - $60,000
48. Central Dauphin Rams Diamondbacks Baseball Club (Field improvements and equipment purchase) - $10,000
49. The Foundation of Central Dauphin Schools (Nutri-Packs Program) - $60,000
50. Steelton Borough/Capital Region Economic Development Corporation (Arcelor Mittal gas line extension; conditioned on PIPE program award and match by UGI and/or Arcelor Mittal) - $100,000
51. The Wheelhouse (Steelton-Highspire School District fish hatchery project) - $125,000
52. Butler Street Senior Living (Rehabilitation of blighted property into new senior living facility) - $40,000
53. Camp Curtin YMCA (Conversion of indoor pool into recreational area) - $100,000
54. Churchville Cemetery Association (Headstone repairs and purchase of new tractor) - $37,955
55. Williamstown American Legion (Veterans community center van purchase) - $36,000
56. The Arc of Dauphin Co. (Respite Center Phase II improvements) - $32,853
57. The Partnership for Hope (Transportation and storage for basic needs program) - $15,000
58. Midtown Action Council (Historic marker revitalization and expansion project) - $13,652
59. PA State Police Historical, Educational Memorial Center (Wall of Honor design and construction) - $92,700

GG. Hall Rental Agreement between Dauphin County (Human Services) and Wiconisco Fire Company.

HH. Submission of the State Criminal Alien Assistance Program (SCAAP) application to the Department of Justice and the authorization for Brian Clark, Warden of the Dauphin County Prison, to make certifications on behalf of the County of Dauphin in conjunction with the SCAAP.

II. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through II, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Haste – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from K&W Designing Environments advising that Hershey Entertainment & Resorts is applying to DEP for a Chapter 105 Water Obstructions and Encroachment General Permit (GP-5) permit for the Hersheypark utility relocation crossings (buried) of Spring Creek (natural gas, electric (2), water and telecommunications).
B. Notification from TeamAg advising that Brendon Zimmerman is applying to DEP for a NPDES Permit for a proposed poultry barn and house.

C. Receipt of a letter from Merakey advising that effective April 1, 2018, the company name will be changed from NHS Human Services, Inc. to Merakey.

D. Receipt of a copy of a letter from DEP to Hempt Brothers, Inc. advising that Permit No. 7174SM1C8 is corrected to allow approximately 89,250 yards of material from the SR300-008 PA Route 283 Project to be used in reclamation of the quarry.

E. Notification from RGS Associates advising that Hershey Trust Company is applying to DEP for a NPDES Permit for stormwater discharges associated with the adaptive reuse of existing barn; proposed restaurant and brewery with associated parking and utilities.

F. Notification from Kimmel’s Coal and Packaging advising that they have filed an application to DEP to review their existing DEP Air Quality Permit.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.