DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS’ LEGISLATIVE MEETING
WEDNESDAY, MARCH 21, 2018
10:00 A.M.

Final
Tuesday, March 20, 2018
2:45 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

- February 28, 2018 Workshop Meeting
- March 7, 2018 Legislative Meeting
- March 7, 2018 Salary Board Meeting
- March 7, 2018 Election Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

A. Carl Dickson, Director of Parks & Recreation

1. Update on the Detweiler Park Master Plan

VIII. SALARY BOARD – KAY LENGLE

A. Controller

1. Create a Full-Time Accountant II position, Pay Level 00112, Step 01, Grade 01, Salary $20.46 p/h, effective March 12, 2018.
2. Abolish a Full-Time Accountant II (Interim Fill) position, Pay Level 00112, Step 01, Grade 01, Salary $20.46 p/h, effective March 12, 2018.
3. Create a Full-Time Accountant I (Interim Fill) position, Pay Level 00111, Step 01, Grade 01, Salary $19.50 p/h, effective March 12, 2018.
4. Abolish a Full-Time Accountant I position, Pay Level 00111, Step 01, Grade 01, Salary $19.50 p/h, effective March 12, 2018.

B. Parks and Recreation

1. Reclassification of Park Operations Manager position from Pay Level 00111, Step 01, Grade 01, Salary $19.50 p/h to Pay Level 00113, Step 01, Grade 01, Salary $21.49 p/h, effective April 9, 2018.

C. Public Safety

2. Abolish a Full-Time Manager, Office of Safety & Security position, Pay Level 00115, Step 01, Grade 01, Salary $23.70 p/h, effective March 26, 2018.

IX. HUMAN RESOURCES – KAY LENGLE
   A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI
   A. Purchase Orders

XI. BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Microwave System Maintenance Contract between Dauphin County (Public Safety-South Central Task Force) and Capital Area Communications.
   B. Performance Agreement between Dauphin County (Parks & Recreation) and Roy Staab – Art in the Wild Lecture (April 5, 2018) - $1,200.00.
   C. Performance Agreement between Dauphin County (Parks & Recreation) and Janico Enterprise LLC – Smooth Wardlaw & Band – Luther Relives – Jazz & Wine Festival (September 9, 2018) - $7,500.00.
   D. Performance Agreement between Dauphin County (Parks & Recreation) and Airis Smallwood – Singer’s Lounge – Music & Wine Festival (June 10, 2018) - $2,000.00.
   E. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tyna Warren – Music & Wine Festival (June 9 & 10, 2018) - $300.00.
   F. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tyna Warren – Cultural Festival (August 3, 2018) - $150.00.
   G. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tyna Warren – Jazz & Wine Festival (September 7-9, 2018) - $450.00.
   H. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wesley Alexander – Music & Wine Festival (June 9 & 10, 2018) - $300.00.
   I. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wesley Alexander – BrewFest (July 21, 2018) - $150.00.
   J. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wesley Alexander – Cultural Festival (August 3, 2018) - $150.00.
   K. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Wesley Alexander – Jazz & Wine Festival (September 7-9, 2018) - $450.00.
Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Carmen Corkle – Music & Wine Festival (June 9-10, 2018) - $300.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Carmen Corkle – BrewFest (July 21, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Carmen Corkle – Cultural Festival (August 3, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Carmen Corkle – Jazz & Wine Festival (September 7-9, 2018) - $450.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Breagan Moore – Music & Wine Festival (June 9 & 10, 2018) - $300.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Breagan Moore – BrewFest (July 21, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Breagan Moore – Cultural Festival (August 3, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Breagan Moore – Jazz & Wine Festival (September 7-9, 2018) - $450.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Trey Buoy – Music & Wine Festival (June 9 & 10, 2018) - $300.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Trey Buoy – BrewFest (July 21, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Trey Buoy – Jazz & Wine Festival (September 8-9, 2018) - $300.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Larondo Tucker – Music & Wine Festival (June 9 & 10, 2018) - $300.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Larondo Tucker – BrewFest (July 21, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Larondo Tucker – Cultural Festival (August 3, 2018) - $150.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Larondo Tucker – Jazz & Wine Festival (September 7-9, 2018) - $450.00.

Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Katie Hornberger – Sunset Series Movies (June 8 & 15, 2018) - $300.00.

Performance Agreement between Dauphin County (Parks & Recreation) and Vivian M. Severn – Jazz & Wine Festival (September 8, 2018) - $500.00.

Agreement of Contract between Dauphin County (Parks & Recreation) and Williams French Fries for a Food Vendor for the year 2018.

Agreement for Legal Services between Dauphin County (Courts) and:
1. Law Offices of Fawn Kehler (Fawn Kehler) – Parent Attorney for Private Termination of Parental Right
2. Law Offices of Fawn Kehler (Fawn Kehler) – Parent Attorney in Dependency and TPR cases

EE. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Patrick Akins – Wetlands Festival (April 28, 2018) - $150.00.

FF. Performance Agreement between Dauphin County (Parks & Recreation) and National Aviary – Educator Workshop (May 18, 2018) - $350.00.

GG. Agreement for Legal Services between Dauphin County (Courts) and:
   1. Law Offices of Heather Paterno (Heather Paterno) – Guardian Ad Litem (Dependency Cases)
   2. Law Offices of Heather Paterno (Heather Paterno) – Guardian Ad Litem (Private TPR Cases)
   3. Law Offices of Heather Paterno (Heather Paterno) – Private TPR Cases and Dependency and TPR Cases

HH. Request to Refund 2017 County Penalty – Monica Johnson – Parcel #68-051-022 (178 Mapleton Drive) - $89.68.

II. Request to Waive 2017 County Penalty & Costs – Laurie Waisel – Parcel #62-055-007 (1701 Fox Hunt Lane) - $159.59.

JJ. Agreement between Dauphin County (Solid Waste) and ESCO, Inc. for the annual comprehensive testing and repair for 2018.

KK. Pro Rata Share – Hershey Trust Company v. Dauphin County Board of Assessment Appeals – Docket #2017-CV-7900-TX – Parcel #24-026-023 (450 E. Chocolate Avenue) - $2,421.55.

LL. Repository Bid received from Rebirth LLC – Parcel #09-007-054 (1156 Market Street) - $500.00.

MM. Performance Agreement between Dauphin County (Parks & Recreation) and Nathan J. McKeIvie – Wetlands Festival (April 28, 2018) - $250.00.

NN. Performance Agreement between Dauphin County (Parks & Recreation) and Cocoa Kayaks of Hershey – Kayaking on the Swatara (June 19 & 26, 2018).

OO. Agreement between Dauphin County (Facility Maintenance) and Cintas for uniforms.

PP. Sublicense and Sale Agreement between Dauphin County (Probation Services) and National Curriculum & Training Institute, Inc.

QQ. Resolution #4-2018 – Submission of a Grant Application to the PA Department of Conservation and Natural Resources – Detweiler Park Master Plan.

RR. Resolution #5-2018 – Submission of a Grant Application to the PA Department of Conservation and Natural Resources – Wildwood Park Visitor Amenity Improvements.
SS. Purchase of Service Agreement between Dauphin County (AAA) and Senior Care of Pennsylvania, Inc. t/d/b/a Guardian Services of Pennsylvania.

TT. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Alternative Rehabilitation Communities, Inc. (Placement Services)
   2. Alternative Rehabilitation Communities, Inc. (Non-Placement Services)
   3. Alternative Rehabilitation Communities, Inc. (Schaffner Youth Center)
   4. The Impact Project, Inc.
   5. TrueCore Behavioral Solutions, LLC

UU. Amendment #1 to Purchase of Service Agreement between Dauphin County Dauphin County (Children & Youth) and Community Action Commission, Inc.

VV. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Steelton-Highspire School District.

WW. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Treatment Trends, Inc.

XX. Purchase of Service Agreement between Dauphin County (MH/ID) and TrueNorth Wellness Services, Inc.

YY. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and Sovia Therapy, LLC.

ZZ. Human Services Development Fund (HSDF) Agreements between Dauphin County and:
   1. Christian Churches United of the Tri-County Area, Inc.
   2. Contact Helpline, Inc.
   3. Capital Area Coalition on Homelessness, Inc.
   4. Shalom House, Inc.
   5. International Service Center, Inc.

AAA. Resolution #6-2018 authorizing the execution of a Memorandum of Understanding between and among the Harrisburg Downtown Improvement District, Inc., the County of Dauphin and the City of Harrisburg.

BBB. Resolution #7-2018 setting the mileage rate per the IRS guidelines.

CCC. Independent Contractor Agreement between Dauphin County (District Attorney) and Gary T. Lathrop for additional services.

DDD. Independent Contractor Agreement between Dauphin County (District Attorney) and Dr. Jonathan Lee for additional services.

EEE. Contract between Dauphin County and Zelenkofske Axelrod LLC to audit the Retirement Trust Fund for the year ending December 31, 2017.

FFF. Approve the withdrawal of the appointment of Joseph Steppy to the Dauphin County Library Board.

GGG. Training Packet.
XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Ware Haus advising that the PA Department of General Services is applying to DEP for a General Permit #5 for the installation of a new electric line at the I-81 Northbound Safety Rest Area Site 47.

B. Notification from Mellott Engineering, Inc. advising that the West Hanover Township Water & Sewer Authority is applying to DEP for a Water Quality Management Permit for the Sterling Road Sewer Extension Project.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, MARCH 28, 2018 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”