DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 4, 2018
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; Gerald Feaser, Jr., Director of Voter Registration & Elections; Jennifer Simpson, Court Administration; Kay Lengle, Human Resources; Adriana Vukmanic, Solicitor’s Office; Donna Miller, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Dominic DiFrancesco, II, Karl Singleton and Steve Marroni

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:13 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 14, 2018 Workshop Meeting Minutes and the March 21, 2018 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the March 21, 2018 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held this morning to discuss personnel matters.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

Ms. Lengle noted that there were several changes and asked if there were any questions. There was none.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that he had an additional item to add that was approved by the oversight Commissioner. It is for accounts payable checks for the Controller’s Office. He also asked if there were any questions. There was none.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
April 3, 2018

- **March 23, 2018** transferred **$2,264,431.11** to the Payables account from the County’s Concentration account for checks issued that week.

- **March 30, 2018** transferred **$2,963,236.29** to the Payables account and **$1,995,264.27** to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: **$8,368,359.44**

- Debt Service Payments since last report: **$106,108.14**

- Term Investments
  - 4/3/18 - **$10,000,000.00** 180-day CD – PLGIT Term – **2.400%** - matures 9/28/18

- Balance today in PA INVEST account #2100017144860: **$1,402.87** rate **1.709%**

- Balance today in First National Bank investment account #97014743: **$5,786,131.89** rate **1.400%**

- Balance today in S&T Bank Money Market account #0206001209: **$9,067,654.40** rate **1.460%**

- Balance today in Santander Bank investment account #9551017714: **$10,043,780.56** rate **1.500%**

- Balance today in Customers Bank investment account #6459102: **$30,880,160.24** rate **1.550%**

- Balance today in PLGIT Prime investment account #5033023: **$19,000,235.75** rate **1.650%**

- Balance today in Riverview Bank investment account #227069210: **$3,022,467.75** rate **1.350%**

Mr. Yohe noted that both PA Invest and PLGIT Prime rates are high. He keeps calling the other institutions about raising their rates, but it doesn’t happen right away. The other institutions can’t keep up.

It was suggested that accounts be kept open, but that the amounts in the accounts be decreased until the interest rates are competitive with PLGIT Prime and PA Invest. The County needs to maximize the interest earnings.

**CHIEF CLERK/CHIEF OF STAFF REPORT – CHAD SAYLOR**

Mr. Saylor had no report and no questions were asked.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported that everything reviewed by the Solicitor’s Office is ready for consideration. No questions were asked.

**MATTERS REQUIRING BOARD ACTION**

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Adelphoi Village, Inc.

B. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and National Mentor Healthcare, LLC t/d/b/a Pennsylvania Mentor.

C. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Geo. W. Weaver & Son, Inc.

D. Memorandum of Understanding between Dauphin County (Children & Youth) and Sylvan Heights Science Charter School.

E. Adoption Assistance Agreement #2018-18.

F. Satisfaction Piece for Devora J. Evaristo Damian on the property located at 15 Carolyn Street, Harrisburg, PA 17112 - $3,000.00.

G. Satisfaction Piece for Eric J. Yordy on the property located at 500 St. Mary’s Drive, Steelton, PA 17113 - $3,000.00.

H. Satisfaction Piece for Ronald T. Lane on the property located at 306 Birch Lane, Hummelstown, PA 17036 - $3,000.00.

I. Satisfaction Piece for Terry L. Frayre on the property located at 253 N. Spring Street, Middletown, PA 17057 - $5,000.00.

J. Request from Michael Grimm to Waive 2017 County penalties and cost in the amount of $161.58 for Parcel #56-010-144 (137 Scenic Ridge Drive).

K. Agreements for Legal Services between Dauphin County (Courts) and:
1. Norfleet Law Offices (Andrew Norfleet)
2. Kerwin & Kerwin, LLP (Shannon Kerwin Sprow)

L. Bailment Agreement between Dauphin County (Treasurer) and Wanda Hockenberry.
M. Annual Software Maintenance Contract between Dauphin County (Public Safety) and Hexagon Safety & Infrastructure (Intergraph Corporation).
N. Governance Agreement Contract between South Central Task Force (Public Safety) and Capital Area Communications for the 9-1-1 Statewide Interconnectivity Funding in the amount of $31,944.00.
O. Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Dauphin County (District Attorney).

P. Settlement of Worker’s Compensation Claim - Melinda Edwards.
Q. Fourth Amendment to Grant No. C000056109 between Dauphin County (Parks & Recreation) and the Commonwealth Financing Authority extending the termination date to January 27, 2019.
R. PCCD Grant Application – Subgrant #28674 – Data-Driven Criminal Justice – Crime Analyst.
S. PCCD Grant Application – Subgrant #28675 – UCM Court Proceeding Text Notification Project.

T. Repository Bid received from Senad Selimovic for Parcel #10-015-097 (2547 N. 6th Street) - $500.00.

U. Repository Bids received from Sian Rose (Rebirth LLC) for the following properties:
   1. Parcel #09-012-022 (1197 Bailey Street) - $500.00
   2. Parcel #09-012-023 (1199 Bailey Street) - $500.00
   3. Parcel #09-012-024 (1201 Bailey Street) - $500.00

V. Approval of the general form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees.
W. Approval of the co-grantee form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees and Co-Grantees.

X. Approval of grant agreements to memorialize the Gaming Grant awards approved by the Commissioners on March 7, 2018 in a grant agreement in a form substantially similar to the grant agreements presented herewith, which agreements are approved by the Commissioners, and the Commissioners, as well as the employees, representatives and agents of the County, are authorized and directed to execute, deliver and take any and all actions necessary and appropriate in connection with the same and in order to effectuate the purposes and carry out the intent of this motion, with the execution and delivery of any such additional documents or the taking of any such action by the same conclusively evidencing the due authorization and approval therefor by the County.

Y. Purchase of Service Agreement between Dauphin County and Bruce D. Foreman, Esquire.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through AA listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick discussed the many recognitions this month. An event will be held at the Capital for Child Abuse Awareness Month, Autism Awareness Month and National County Government Week. Also, during the month of April, information will be released on Early Intervention.

Mr. Pries acknowledged the 50th Anniversary of the assassination of Rev. Martin Luther King, Jr. Through Commissioner Haste’s leadership, several events have been put together to honor Rev. King.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office which will be handled by the staff appropriately.

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a BWEW-GP-11 General Permit for the Summit Ridge Culvert Replacement Project.

B. Notification from James A. Cieri, P.E. advising that GSP Management Co. is applying to DEP for the renewal of a NPDES Permit for the Cedar Manor Mobile Home Park.

C. Notification from ELA Group, Inc. advising that the Central Dauphin School District is applying to DEP for a General Permit #4 and a NPDES Permit for stormwater discharges associated with the West Hanover Elementary School project.
D. Notification from McCormick Taylor advising that Mid Atlantic Interstate Transmission LLC (MAIT) will be applying to DEP for a NPDES Permit for the Copperstone Substation 230kV Tap Project in South Hanover Township.

E. Notification from Plaza Management Inc. advising that they plan to submit an application for renewal of their NPDES Permit #PA0246867 under their name of Plaza Management Inc. (Riverside Apartments, Reed Township).

PUBLIC PARTICIPATION

Mr. Singleton echoed Commissioner Pries’ comments. He mentioned the minority, women and disadvantaged business enterprises programs. He also asked if the Commissioners would be available to meet with associates from Morgan State University next Tuesday between 10:00 and 12:00 noon.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz