CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the April 11, 2018 Workshop Meeting Minutes and the April 18, 2018 Legislative Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between Meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Lengle noted that there were some changes, which were outlined in an email. There were no questions.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that there was one budget adjustment that was made. The Packet is ready for approval.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
May 1, 2018

- **April 20, 2018** transferred $3,339,391.51 to the **Payables** account from the County’s Concentration account for checks issued that week.

- **April 27, 2018** transferred $4,135,170.52 to the **Payables** account and $1,934,518.83 to the **Payroll** account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $10,721,787.72

- Debt Service Payments since last report: $32,231.26

- Term Investments
  - 4/3/18 - $10,000,000.00 180-day CD – PLGIT Term – 2.400% - matures 9/28/18
  - 4/12/18 - $10,000,000.00 90-day CD – PLGIT Term – 2.270% - matures 7/6/18
  - 4/12/18 - $10,000,000.00 120-day CD – PLGIT Term – 2.320% - matures 7/31/18
  - 4/12/18 - $10,000,000.00 150-day CD – PLGIT Term – 2.340% - matures 9/10/18
  - 4/19/18 - $10,000,000.00 26-week CDARS CD – Customers Bank – 2.400% - matures 10/18/18

- Balance today in PA INVEST account #2100017144860: $1,404.75 rate 1.779%

- Balance today in First National Bank investment account #97014743: $5,794,175.23 rate 1.400%

- Balance today in S&T Bank Money Market account #0206001209: $5,077,790.31 rate 1.520%

- Balance today in Santander Bank investment account #9551017714: $10,054,925.03 rate 1.735%

- Balance today in Customers Bank investment account #6459102: $20,909,625.72 rate 1.850%

- Balance today in PLGIT Prime investment account #5033023: $28,013,020.34 rate 1.880%
• Balance today in Riverview Bank investment account #227069210: $3,025,801.57 rate 1.820%


Mr. Yohe noted that he will be taking money out of First National & S&T as needed.

Mr. Haste asked if we funded the ADC last month.

Mr. Yohe indicated that we did in the amount of $250,000.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported on CAT. Labor negotiations have begun. CAT is continuing to review and look at the changes that were made to the routes. There may be some changes and adjustments made to address some concerns that were raised.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had no report and no questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Business Intelligence Software Maintenance Contract between Dauphin County (Public Safety) and Intergraph Corporation.

B. Products and Services Agreement between Dauphin County (Public Safety) and Centurylink Sales Solutions, Inc. for Vesta 911 SMS.

C. Mutual Aid Agreement between Defense Distribution Center, Susquehanna and Dauphin County Hazardous Materials Response Team (Public Safety).

D. Agreement between Dauphin County (Public Safety/South Central Task Force-Information Technology Work Group) and CDW Government.

E. Agreement between Dauphin County (Public Safety/South Central Task Force-Information Technology Working Group) and Salamander Technologies Inc. for the Salamander Live Software as a Service (SaaS) system.

F. State and Local Government Single Schedule Lease Purchase Agreement (Lease & Schedule #10312000041) between Dauphin County (IT) and Hewlett-Packard Financial Services Company.

G. Dauphin County Production Services Agreement between Dauphin County (Parks & Recreation) and Illusion Sound and Lighting for Music & Wine Festival (June 9-10, 2018), Cultural Fest (August 3, 2018) and Jazz & Wine Festival (September 7-9, 2018).

H. Performance Agreement between Dauphin County (Parks & Recreation) and David J. Brown (Dave Brown & The Dishonest Fiddlers) – Fort Hunter Day (September 16, 2018) - $1,000.
I. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Stephanie Barnes for Music & Wine Festival (June 9-10, 2018) - $300.00.

J. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Stephanie Barnes for Brew Fest (July 21, 2018) - $150.00.

K. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Stephanie Barnes for Jazz & Wine Festival (September 7-9, 2018) - $450.00.

L. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Samantha Barnes for Music & Wine Festival (June 9-10, 2018) - $300.00.

M. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Samantha Barnes for Brew Fest (July 21, 2018) - $150.00.

N. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Samantha Barnes for Jazz & Wine Festival (September 7-9, 2018) - $450.00.

O. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Russell Corkle, Jr. for Music & Wine Festival (June 9-10, 2018) - $300.00.

P. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Russell Corkle, Jr. for Brew Fest (July 21, 2018) - $150.00.

Q. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Russell Corkle, Jr. for Jazz & Wine Festival (September 7-9, 2018) - $450.00.

R. Subrecipient Agreement between Dauphin County and Community Action Commission d/b/a Tri County Community Action for Housing Counseling Program.

S. Partial Refund of 2018 Real Estate Taxes – Parcel #15-015-017 (712 N. 19th Street) – Christine Butler - $86.39.


U. PCCD Grant Application – Drug Court Track Expansion & Wellness Services.

V. Proposal from Roost Architecture, Inc. for Architectural services for the Fort Hunter Service Station renovation project – $26,000.

W. Resolution #9 - 2018 extending the life of the Dauphin County Industrial Development Authority until December 31, 2067.

X. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Centre County Youth Service Bureau, Inc.
2. Clear Vision Residential Treatment Services, Inc.
4. United Methodist Home for Children, Inc.

Y. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Hempfield Behavioral Health, Inc.

AA. Subsidized Legal Custodianship Agreements #2018-01 and #2018-02.

BB. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Temple University of the Commonwealth System of Higher Education.

CC. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. YWCA of Greater Harrisburg, Inc. – Amendment #1 – Amendment #1
   2. Christian Churches United of the Tri-County Area, Inc. – Amendment #1
   3. Goodwill Keystone Area – Amendment #1
   4. Housing Authority of the County of Dauphin – Amendment #1

DD. Subrecipient Agreement between Dauphin County and Tri-County HDC, Ltd. for CHDO Operating Support.

EE. Agreement between Dauphin County (Public Safety/South Central Task Force-Information Technology Work Group) and Toshiba Business Solutions d/b/a Card Data Systems.

FF. Purchase of Service Agreement between Dauphin County (Voter Registration & Elections) and ElectionIQ, LLC.

GG. Remove the U.S. Real Estate investment option, the Nuveen Real Estate Securities Fund A (FREAX) from the Dauphin County, PA Deferred Compensation Plan’s investment lineup and models, and replace it with the Fidelity Real Estate Income Fund (FRIFX).

HH. Settlement of Worker’s Compensation Claim – Adrian Robinson.

II. Appointment of Jason Campbell and Gerard Duke to the Dauphin County Local Emergency Planning Committee.

JJ. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through JJ listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS
There was none.

**CORRESPONDENCE**

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Akens Engineering Associates, Inc. advising that Hanuman 4 Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a 3-story, 81 room hotel in West Hanover Township.

B. Notification from Glace Associates, Inc. advising that Gratz Borough is applying to DEP for a Chapter 105 Water Obstruction and Encroachment Permit for the replacement of culvert under South Center Street at crossing of UNT to Wiconisco Creek.

C. Receipt of a letter from Lower Swatara Township advising that they are applying for a Community Conservation Partnerships Program (C2P2) grant for a comprehensive recreation, park and open space plan.

D. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying for a Commonwealth Financial Authority Greenways, Trails and Recreation Program grant application for the Sunset Park Trail project.

E. Notification from Act One & Associates advising that Fleet Repair Solutions, LLC is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new employee parking, grade and paving existing parking, stabilize existing fill slope and install stormwater management facilities.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz