CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 10, 2018 Workshop Meeting Minutes and the October 17, 2018 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the October 17, 2018 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

There is an Executive Session scheduled for immediately after the Commissioners’ Meeting to discuss personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

HUMAN RESOURCES

Ms. Pena reported that she provided some additions and updates to the Packet since last week. There were no questions.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that the three requisitions for Schaffner, from last week, were added to the Packet. It is ready for approval. No questions were asked.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following Report:

**Report from the Office of Budget & Finance**  
**October 30, 2018**

- **October 19, 2018** transferred $2,528,156.15 to the Payables account from the County’s Concentration account for checks issued that week.

- **October 26, 2018** transferred $3,825,618.06 to the Payables account and $1,933,270.94 to the Payroll account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $11,822,780.86

- Debt Service Payments since last report: $32,231.28

- Term Investments
  - None

- Balance today in PA INVES: $1,418.55 rate 2.233%

- Balance today in First National Bank: $103,638.25 rate 1.410%

- Balance today in S&T Bank Money Market: $1,098,841.88 rate 1.870%

- Balance today in Santander Bank: $1,091,115.82 rate 1.740%

- Balance today in Customers Bank: $25,652,460.85 rate 2.400%

- Balance today in Customers Bank: $16,125,194.22 rate 2.250%

- Balance today in PLGIT Prime: $47,045,776.52 rate 2.270%

- Balance today in Riverview Bank: $3,579,958.35 rate 2.130%

**No T.R.A.N. Line of Credit required for 2018.**
Mr. Yohe indicated that he will be providing the Commissioners with the big boxes of budget information for the upcoming hearings.

REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready. No questions were asked.

MATTERS REQUIRING BOARD ACTION


C. Subordination Agreement between Dauphin County (Economic Development) and Tracey Stone on the property located at 242 Sue Drive, Hummelstown, PA 17036.

D. Partial Refund of 2016-2018 Real Estate Taxes – Parcel #04-035-001 (614 N. Front St.) – Bankruptcy Court Trustee, Markian Slobodian, Esq. - $9,903.04.

E. Agreement for the Sale and Purchase of an Agricultural Conservation Easement in Perpetuity between Dauphin County (Agricultural Land Preservation Board) and Robert A. and Judy A. Kessler.

F. Purchase of Consultancy Services Agreement between Dauphin County (Probation Services) and Sky’s The Limit Communications, LLC.

G. Partial Refund of 2018 Real Estate Taxes – Parcel #44-044-026 (1215 Mountain Road) – Roy Henry - $221.89.


I. Partial Refund of 2012-2018 Real Estate Taxes – Parcel #43-040-087 (440 Church Lane) – Earl S. Connor - $446.17.


K. Renewal Contract between Dauphin County and United Concordia for the period January 1, 2019 through December 31, 2019.

L. Change Order #1 – Jones Masonry Restoration Corporation (Schaffner Youth Center-Floor and Paint Replacement) – adding $6,500 to remove 256 sf of existing VCT and install 256 sf of new LVT flooring in the hallway and observation room up to the existing metal threshold within the hallway.

M. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
1. Bethany Home, Inc.
2. Boys and Girls Club of Harrisburg, Inc.
3. Hughes Center, LLC
4. Lancaster Bible College, Inc.
5. The Children’s Service Center of Wyoming Valley, Inc.
6. The Devereux Foundation, Inc.

N. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Samara: The Center for Individual and Family Growth, Inc.

O. Adoption Assistance Agreement #2018-69.

P. Subsidized Legal Custodianship Agreement #2018-06.

Q. Repository Bids received from Brian Ray Mummau for the following properties:
   1. Parcel #10-025-045 (560 Camp Street) – $500.00
   2. Parcel #10-025-073 (2231 Turner Alley) – $500.00

R. Repository Bid received from Uvan Stewart – Parcel #09-048-032 (1246 Derry Street) - $500.00.

S. Repository Bid received from Juan Del Pozo – Parcel #02-029-019 (440 S. 14th Street) - $500.00.

T. Repository Bid received from Flipside Home Renewal, LLC – Parcel #62-033-091 (Hall Street) - $500.00.

U. Repository Bid received from Christina Boswell-Freytes – Parcel #09-014-008 (47 N. 13th Street) - $500.00.

V. Repository Bids received from K. Arthur Young for the following properties:
   1. Parcel #10-008-004 (2511 Waldo Street) - $507.00
   2. Parcel #10-008-005 (2509 Waldo Street) - $507.00

W. Repository Bids received from Tarik Casteel-TLC Work Based Training for the following properties:
   1. Parcel #09-016-006 (181 N. 15th Street) - $600.00
   2. Parcel #09-019-001 (170 N. 15th Street) - $1,000.00

X. Repository Bid received from Tarik Casteel – Parcel #09-016-013 (167 N. 15th Street) - $600.00.

Y. Repository Bid received from Maxine Hughes – Parcel #08-008-039 (1722 Elm Street) - $600.00.

Z. Repository Bid received from Jimmy Leger – Parcel #36-004-057-029-0084 (29 Michael Drive) - $500.00.

AA. Repository Bids received from Ramon Colon for the following properties:
   1. Parcel #02-019-040 (317 Evergreen Street) - $500.00
2. Parcel #02-019-038 (313 Evergreen Street) - $500.00
3. Parcel #02-019-039 (315 Evergreen Street) - $500.00
4. Parcel #10-022-035 (2544 Lexington Street) - $500.00

BB. Repository Bids received from Jason Snelbaker for the following properties:
1. Parcel #38-001-004 (211 North Street) - $1,100.00
2. Parcel #38-009-035 (533 Main Street) - $1,100.00
3. Parcel #37-001-025 (608 North Street) - $800.00
4. Parcel #11-009-028 (1927 Logan Street) - $800.00
5. Parcel #11-009-031 (1921 Logan Street) - $600.00
6. Parcel #11-009-030 (1923 Logan Street) - $600.00

CC. Repository Bid received from ShaQuanna A. Braswell-Williamson – Parcel #09-079-047 (1940 Zarker Street) - $550.00.

DD. Repository Bid received from Kathleen Venneri – Parcel #02-019-045 (1258 Swatara Street) - $550.00.

EE. Repository Bid received from Elias Jimenez – Parcel #09-010-013 (42 ½ Summit Street) - $520.00.

FF. Amendment to Service Agreement between Dauphin County (Prison) and Com-Tec Security LLC/Cornerstone Detention Products.

GG. Settlement Agreement and Mutual Limited Release between Dauphin County and Avanco International, Inc.

HH. Purchase of Service Agreement between Dauphin County (District Attorney’s Office) and Living Well Institute, Inc.

II. Repository Bids received from Bryan Santana for the following properties:
1. Parcel #02-017-012 (414 Crescent Street) - $500.00
2. Parcel #02-020-017 (324 S. 14th Street) – $500.00
3. Parcel #02-021-014 (332 S. 15th Street) – $500.00
4. Parcel #02-021-014 (332 S. 15th Street) – $500.00
5. Parcel #02-027-013 (1211 Swatara Street) - $500.00
6. Parcel #02-028-026 (1249 Swatara Street) - $500.00
7. Parcel #08-003-003 (623 N. 18th Street) – $500.00
8. Parcel #02-026-012 (448 Crescent Street) - $500.00

JJ. Repository Bid received from Jason Snelbaker – Parcel #41-016-064 (243 Ann Street) - $500.00.

KK. Repository Bids received from Trina Hardison for the following properties:
1. Parcel #10-025-028 (599 Emerald Street) - $500.00
2. Parcel #10-025-029 (597 Emerald Street) - $500.00
3. Parcel #10-025-030 (595 Emerald Street) - $500.00
4. Parcel #13-030-044 (2546 Barkley Lane) - $500.00

LL. Commercial Lease Agreement between Dauphin County and Forty-Four Capital, LLC for space for the Drug Task Force.
MM. Proposal for Health Care Benefits – Highmark Blue Shield (Plan Design Change PPO Deductible/Co-Pay Plan).

NN. Contract between Dauphin County (Human Resources) and Dearborn National for group term life insurance, effective January 1, 2019 through December 31, 2019.

OO. Satisfaction Piece for Adrian D. Banks on the property located at 3151 N. 6th Street, Harrisburg, PA 17110 - $3,000.00.

PP. Satisfaction Piece for Ruben Alicea, Elsie Alicea and Jovana Diaz on the property located at 18 Dartmouth Street, Harrisburg, PA 17109 - $3,000.00.

QQ. Satisfaction Piece for Patricia L. Jones on the property located at 3204 Derry Street, Harrisburg, PA 17111 - $5,000.00.

RR. Satisfaction Piece for Curtis Gunther on the property located at 200 Beaver Road, Harrisburg, PA 17112 - $3,000.00.

SS. Satisfaction Piece for James and Andrea Hoppenjans on the property located at 1162 Loop Drive, Harrisburg, PA 17109 - $3,000.00.

TT. Satisfaction Piece for Justin A. Shunk on the property located at 309 Angle Avenue, Steelton, PA 17113 - $3,000.00.

UU. Satisfaction Piece for Robert A. Strunge, Jr. on the property located at 9109 Jonestown Road, Grantville, PA 17028 - $5,000.00.

VV. Satisfaction Piece for Rebecca M. Hartman on the property located at 2323 Canby Street, Harrisburg, PA 17103 - $3,000.00.

WW. Satisfaction Piece for Janie Edrington on the property located at 1100 S. 18th Street, Harrisburg, PA 17104 - $3,000.00.

XX. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/ID) and James Petrasca, Esq.

YY. Commercial Deposit Account Opening at M&T Bank.

ZZ. 2019 Commissioners’ Meeting Schedule.

AAA. 2018 Sick Leave Sell-Back Program.

BBB. Training Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through BBB listed above under Matters Requiring Board Action.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**FORMER BUSINESS**

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries stated that the Voter Registration/Elections Bureau has all the machines ready to go out for next week’s Election. All the workers, technicians and volunteers are ready.

Mr. Hartwick thanked CID, Drug & Alcohol and Keith Kepler for their assistance in the National Prescription Drug Take-Back Day at the County’s Recycling Center on October 27. Approximately 20 pounds of unused prescription drugs were collected.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Mackin Engineering Company advising that PennDOT-Engineering District 8-0 is applying to DEP for a NPDES Permit for the construction of less than one half mile of ramp extension both eastbound and westbound on US 322 to connect the Waltonville Road/Quarry Road exit with the Rt. 322/422/39 interchange in Derry Township.

B. Receipt of a letter from Talen Energy updating the Network Integration Transmission Service (NITS) rates.

C. Notification from Pennoni advising that the Milton Hershey School is submitting three (3) applications to DEP: Two (2) NPDES Permit application for 1) the renewal of the General Permit for the campus wide permit associated with the main campus (PAG02-0022-09-024R/#04-09-03 and 2) a General Permit for a 200-car overflow parking lot at Founders Hall on the main campus. The third application is for General Permit #11 for the repairs of abutments to a bridge on Crest Lane.

D. Notification from GHD advising that the East Hanover Township Municipal Authority is applying to DEP for a Chapter 105 General Permit 5 Application and two 92) copies of the Wetland Investigation Report for the Manada Oaks Sanitary Sewer Extension Project.

E. Notification from Hanover Engineering advising that Jason Serrano is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new driveway entrance, new residence, motocross trails and associated stormwater facilities.

F. Notification from Rettew advising that Hershey Creamery Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with a building expansion at the facility, improvements including shipping and receiving docks, driveways, parking areas, stormwater best management practices and a wastewater pre-treatment plant.
G. Notification from Herbert, Rowland & Grubic, Inc. advising that the Dauphin County General Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a 4,900 sf +/- magisterial district justice office and associated improvements.

H. Receipt of a copy of a letter from DEP to Harsco Metals advising that the existing Surface Mining Permit No. 22010301 is corrected per the application dated June 25, 2018. The purpose of the correction is to approve General Permit for stormwater associated with Mining (GP-104) No. PAM118029 to address the handling and containment of runoff at the Heckett Multiserve Plant 18 Operation in Lower Swatara Township and Steelton Borough.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz