I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   October 24, 2018 Workshop Meeting
   October 31, 2018 Legislative Meeting

V. ELECTION BOARD MEETING

   A. Gerald Feaser, Jr., Director of Voter Registration & Elections

      1. First Certification of Computation of Votes Cast at the November 6, 2018 General Election.

VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VII. PUBLIC PARTICIPATION

VIII. DIRECTORS/GUESTS

IX. SALARY BOARD – FAYE FISHER

   A. Facilities Maintenance


      2. Abolish a Part-Time Custodian Courthouse position, Pay Level 09050, Step 01, Grade 01, Salary $7.74 p/h, effective November 15, 2018.

X. HUMAN RESOURCES – FAYE FISHER

   A. Personnel Packet

XI. PURCHASING DIRECTOR – RANDY BARATUCCI

   A. Purchase Orders

XII. BUDGET & FINANCE DIRECTOR – MIKE YOHE

   A. Investment Report

XIII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR
XIV. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XV. MATTERS REQUIRING BOARD ACTION

A. Senior Center Grant Agreement between Dauphin County and Steelton Senior Center.

B. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Diversified Treatment Alternative Centers, Inc.
   2. The Glen Mills Schools, Inc.
   3. LifeSpan Family Services of PA, Inc.
   4. New Love in Christ Church, Inc.
   5. Tender Times Childcare Center, Inc.
   6. Youth Excel, Inc.

C. Adoption Assistance Agreements #2018-70; #2018-71; #2018-72; #2018-73 and #2018-74.

D. Amendment No. 1 to Lease Agreement between Dauphin County and Chestnut 100, LLC.

E. Repository Bid received from Cody Lenker for Parcel #71-003-030 (West Broad Street) - $500.00.

F. Change Order #1 – G.R. Sponaugle & Sons, Inc. (Electrical) – Courthouse 2nd Floor Renovations – adding $3,916 to provide and install 5 Cooper APCH Thermoplastic exit/emergency lighting circuit sources and remove and replace receptacles to accommodate sound soaking wall covering.

G. Repository Bids received from Jason Snelbaker for the following properties:
   1. Parcel #28-001-001 (Water Street) - $500.00
   2. Parcel #30-023-069 (Willow Street) - $600.00
   3. Parcel #11-002-007 (2012 N. 3rd Street) - $600.00

H. Repository Bid received from Lydia E. Soto for Parcel #09-069-031 (1504 Thompson Street) - $500.00.

I. State and local Government Single Schedule Lease Purchase Agreement Lease#/Schedule # 10312000045 between Dauphin County (IT) and Hewlett-Packard Financial Services Company.

J. Repository Bid received from Christopher Hines for Parcel #09-012-003 (21 Summit Street) - $510.00.

K. Addendum to Engagement Letter between Dauphin County and Maher Duessel for an additional 40 hours.

L. Proposal from Reifsnyder’s Landscaping for snow removal at MDJ Witmer’s Office, MDJ J. Lenker’s Office and MDJ Lindsey’s Office.

M. Lease between Dauphin County (Courts) and Neopost USA, Inc. (d/b/a MailFinance, Inc.) for 15 each of: IN600 mailing solution with hand feeder, 5-pound scale, scale stand, power conditioner.
N. Purchase of Service Agreement between Dauphin County (MH/ID) and Behavior By Design LLC.

O. Proposal from Lobar Associates for debris removal at three additional bridges (Bridge #38, Bridge #26 and Bridge #35) – $26,100.

P. Intermunicipal Cost Sharing Agreement between the County of Dauphin and County of Lancaster for Dauphin County Bridge #56/Lancaster County Conewago Bridge #1.

Q. Change Order No. 4 – Dauphin County Courthouse-Second Floor Renovations – ECI Construction (General Contractor) – adding $15,011.00 for asbestos abatement for Phase II of office renovations, additional framing and drywall work to enlarge an existing doorway to meet ADA requirements.

R. Appointment of Amada Coffey to the Merit-Based Hiring System Alternative Dispute Resolution Panel. Ms. Coffey’s term will expire November 2020.

S. Training Packet.

XVI. FORMER BUSINESS

XVII. NEW BUSINESS

XVIII. COMMISSIONERS’ DISCUSSION & ACTIONS

XIX. CORRESPONDENCE

A. Notification from Evans Engineering, Inc. advising that Sunset Key Investors, LLC are applying to DEP for a NPDES Permit for stormwater discharges associated with the demolition of various portions of their existing warehouse at 1400 N. Cameron Street and the reconstruction to the southern end of the facility.

B. Notification from Evans Engineering, Inc. advising that Wilsbach Distributors, Inc. are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new distribution facility along Oberlin Road in Lower Swatara Township.

C. Notification from Ketner Law Office, LLC advising that Hoover Boyer Funeral Homes has submitted a State-Only Operating Permit Renewal Application to DEP for the Human Remains Crematory in Millersburg and the Pet Remains Crematory in Elizabethville.

D. Notification from Penn E&R advising that PPL is applying to DEP for a Chapter 105 Permit for the West Shore to Harrisburg Susquehanna River Crossing located in Swatara Township and Steelton Borough (Dauphin County) and New Cumberland Borough (Cumberland County) and Fairview Township (York County) – removal of the existing structure on Hess Island and the replacement of two structures, one on Stucker Island and one on Hess Island.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 21, 2018 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****
"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."