DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

MAY 9, 2018
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Steve Libhart, Director of Public Safety; Brian Clark, Warden; Kay Lengle, Human Resources; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Jennifer Simpson, Court Administration; Vince Paese, Controller’s Office; Adriana Vukmanic, Solicitor’s Office; Tom Coreau, Veterans Affairs; Michelle Stabinger, Prison; Laura O'Hare, Prison; Roxanne Morton, Prison; Damon Morris, Prison; Mark Neidigh, Prison; Ken Ulerick, Prison; Mark Salvatore, Prison; Fedor Hernandez, Prison; Brian Smeltzer, Prison; Roger Lucas, Prison; Julie Mackey, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Eric Stump, Jerry Duke, Tim Staub and Steve Marroni

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are several sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held on May 2, 2018 to discuss matters of litigation and personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. Presentation of Proclamation – Corrections Employee Week

Mr. Pries noted that May 6-12, 2018 is Corrections Employee Week. He called the Warden forward. The corrections officers do great work 24/7 dealing with folks that don’t want to be at the Prison. They demonstrate professionalism and leadership.

Mr. Pries read the following Proclamation.

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to have the opportunity to honor and recognize the invaluable role played by correctional employees in supporting public safety and upholding a safe, secure and humane environment at correctional facilities in Dauphin County and across the Commonwealth;

Whereas, Pennsylvania’s correctional system is the oldest in the nation, and over time, has emerged as a model for other institutions;

Whereas, more than 31,000 highly skilled and dedicated corrections professionals across the state work around the clock to provide safe, secure and efficiently run facilities;
Whereas, in Dauphin County, 210 correctional staff, 43 treatment and 29 support staff, and over 50 contracted medical and food service staff keep the county prison running right each and every day;

Whereas, we recognize the many counselors, clergy, treatment specialists, administrators, medical employees, food service employees, maintenance workers, volunteers, and correctional officers at Dauphin County Prison for their presence and professionalism;

Therefore, we join the 275,000 residents of Dauphin County in acknowledging all employees and volunteers for their tireless efforts to promote public safety and security in our correctional facilities; we applaud them for the demanding -- and often heroic job -- they do; and in grateful tribute to their tremendous service, we do hereby proudly proclaim May 6th through 12th, 2018 to be “National Correctional Employees Week” in Dauphin County.

The Commissioners congratulated everyone here and asked that they extend the congratulations to their coworkers at the Prison. Correctional officers and the administrative staff do a great job in protecting the public and the inmates as well. Some of the County’s longest-serving employees are at the Prison.

Mr. Clark thanked the staff for their dedication. He also thanked the Commissioners and the Prison Board for their leadership, which gives them the ability to do what they do on a regular basis.

B. Steve Libhart, Director of Public Safety

1. Presentation on 911 Surplus Funds

Mr. Libhart reported that late in 2017, after the budget was approved, PEMA advised that they would be distributing the remaining interconnectivity funds to the PSAPS. Dauphin County’s share is $308,660. These funds are required to be spent on 911 eligible items. The County is currently working on a project with Adams and Franklin Counties to have the same radio system. This way if one went down they would not lose radio service. The County has sold some unused radio equipment to Franklin County at a cost of $133,750. Combining the two, the County has $442,410 of additional revenue that will go into the 511 account. This revenue was not anticipated and was not included in the 2018 revenue projections. Projects that could be funded from this additional revenue are: automated secure alarm protocol, purchase and installation of PSAP equipment in the communications trailer, replace of the radio maintenance vehicle, GIS infrastructure review, implementation of an advance queue for the 911 telephone system and Microsoft SQL server maintenance.

Mr. Libhart is requesting permission to work with Mike Yohe, Budget Director, to earmark these funds for projects that were unfunded from the 2018 budget request.

The Commissioners were in agreement for Mr. Libhart to work with Mr. Yohe. It was also noted that someone should review the County Code regarding this budget change to make sure the County is in compliance.

C. Eric Stump of Herbert, Rowland & Grubic, Inc.
1. Status Update on the Route 39 Planning Study

Mr. Stump and Mr. Staub presented a PowerPoint presentation regarding the Route 39 Planning Study. (The PowerPoint is attached at the end of the Minutes.)

The Commissioners noted that this Planning Study will provide the affected municipalities with additional resources as they move forward with land development.

HUMAN RESOURCES

Ms. Lengle asked if there were any questions on the Salary Board Packet and/or the Personnel Packet. There was none.

Ms. Lengle asked for a vote on New Hire #16. (It is Item #20 in the final Personnel Packet.)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve New Hire #16 of the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

Mr. Baratucci reported that any budget adjustments will be made prior to next week. He asked if there were any questions. There was none.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items #1, 13 and 14 of the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

ITEMS FOR DISCUSSION

There was none.
SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had no report and no questions were asked.

CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

COMMISSIONERS’ COMMENTS

There was none.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz
Agenda

- Transportation Update
- Land Use Update
- Next Steps
Transportation Update

- Existing Conditions Overview
  - Capacity Analysis
  - Safety Review
  - Bicycle / Pedestrian Accommodations
  - Transit Accommodations
Land Use Update

- Existing Land Use
- Zoning
- Transportation & Land Use Nexus
- Future Land Use
Existing Land Use and Development Patterns

- Large Geographic Area
- Separated Land Uses
- Redevelopment and Regeneration Opportunities
- Wide Variety of Development Patterns and Land Uses (Agricultural, Residential, Commercial, Industrial)
- Difficult to Traverse without an automobile
Planning Character Areas

Calibrate smaller land use Character Areas with similar physical appearances

- Decrease Geographic Extent
- Coordinated Planning Efforts
- Balance Land Use Efforts on Smaller Scale
- Focus discussions
Zoning and Design Standards

• Euclidean Zoning Practices- Use Separation
• Exception of Village of Linglestown- Design Standards
• Limited Permitted Uses
• Competing Street Standards
Transportation & Land Use Nexus

- Roads, Sidewalks/Trails/Transit shape land development while the distribution of land uses affect travel patterns and transportation facilities

- Factors that can influence the relationship and Impact Community Character:
  - Land Use Location, Density and Mixture
  - Transportation Access Points, Sidewalks, Bike Routes, Transit Options
The Land Use Transportation Cycle

- Land Use Change
- Increased Traffic Generation
- Increased Traffic Conflicts
- Deterioration in Level of Service
- Roadway Improvements
- Increase Land Values
Future Land Use Goals

- Promote Redevelopment
- Promote Nodal Development/Livable Walkable Communities/Protected Landscapes
- Develop cohesive streetscape
- Broaden permitted land uses
- Improve traffic flow
- Provide for Complete Streets where appropriate
Next Steps

- Public Outreach
  - Focus Group Session, May 14th, 8AM-10AM
  - Stakeholder Meeting, May 30th, 8AM-10AM
  - Public Meeting, June 5th, 6PM-8PM

- Baseline Assessment
  - Finalize Existing and Future Land Use Assessment
  - Finalize Existing Roadway Assessment
Overall Deliverable Schedule

- Existing Conditions Assessment – June 2018
- Future Traffic Assessment – August 2018
- Draft Land Use and Corridor Plan – October 2018
- Final Land Use and Corridor Plan – February 2019