DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

NOVEMBER 7, 2018
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor’s Office; Amy Harinath, Press Secretary; Jennifer Simpson, Court Administration; Steve Libhart, Director of Public Safety; Randy Baratucci, Director of Purchasing; Faye Fisher, Director of Human Resources; J. Kiss, Public Safety; Donna Miller, Commissioners’ Office; Adriana Vukmanic, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:05 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.
APPROVAL OF MINUTES

There are two sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported on an Executive Session that was held on October 31, 2018 immediately following the Commissioners’ Meeting to discuss Personnel.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Stephen Libhart, Director of Public Safety
   1. Presentation on the Radiation Emergency Response Grant (Listed for approval as Item A under Items for Discussion)

Mr. Libhart noted that the Radiological Emergency Response Program Grant is issued annually and is entirely funded by the Commonwealth to counties within 10 miles of a nuclear generating station to provide funds to their underlying municipalities within 10 miles of the station to better equip themselves for planning and response to any event at Three Mile Island. The amount of the grant is $47,314. No signatures are required, but he does need the Board’s approval. There is a new system in place at the State where approval is done online, and he is the designated representative to submit the grant.

Mr. Haste questioned if Three Mile Island closed would this grant go away.

Mr. Libhart indicated that has yet to be determined. As it stands right now, he has not received any notification. He does not see this going away.

HUMAN RESOURCES

Ms. Fisher asked if there were any questions on the Salary Board and/or the Personnel Packet. There was none.

The Salary Board Packet and the Personnel Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

Purchase Order Packet
Mr. Baratucci asked if there were any questions on the Purchase Order Packet that was distributed yesterday. There was none.

The Purchase Order Packet will be considered at next week's Legislative Meeting.

**Bid Award – Paxton Creek Bank Restoration Project**

Mr. Baratucci indicated that he was asking for the Commissioners to approve a bid award for the Paxton Creek Bank Restoration Project – Wildwood Lake Park to the low qualified bidder, Flyway Excavating, Inc. at a bid price of $39,700. In connection with this award, listed as Item B, there is an Amendment which adds an additional $10,000 to this project from the State.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board award the bid for the Paxton Creek Bank Restoration Project at Wildwood Park to the low qualified bidder, Flyway Excavating, Inc. at a bid price of $39,700.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**TRAINING PACKET**

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item #4 of the Training Packet.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

The Training Packet will be considered at next week’s Legislative Meeting.

**ITEMS FOR DISCUSSION**


B. Amendment No. 1 to DEP Grant Agreement between Dauphin County and the Commonwealth of Pennsylvania, Department of Environmental Protection for an increase of $10,000 to the grant (total amount $45,000) for the Paxton Creek Bank Restoration Project. (A Vote is Requested 11/7/18)

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item A and B listed above under Items for Discussion.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty reported that the Solicitor’s Report was distributed, and he is confident that everything listed will be ready for a vote next week. No questions were asked.

CHIEF CLERK’S REPORT – CHAD SAYLOR

Mr. Saylor had nothing to report and no questions were asked.

COMMISSIONERS’ COMMENTS

Mr. Pries commended Mr. Feaser, his staff and all the volunteers for their help with yesterday’s election. They did a great job handling the few situations that occurred. The turnout was higher than anticipated. He congratulated the winners and thanked those individuals that put themselves out there as candidates.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz