DAUPHIN COUNTY BOARD OF COMMISSIONERS

WORKSHOP MEETING

DECEMBER 5, 2018
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Fred Lighty, Esq., Solicitor’s Office; Jean Marfizo King, Register of Wills; Randy Baratucci, Director of Purchasing; Amy Harinath, Press Secretary; Laura Cullison, Controller’s Office; Dareen Alwesabi, Human Resources; J. Scott Burford, Deputy Chief Clerk; Donna Miller, Commissioners’ Office; Jennifer Simpson, Court Administration; J. Kiss, Public Safety; Adriana Vukmanic, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jay Wenger and Thomas F. Smida, Esq.

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

There are three sets of Meeting Minutes that will be considered at next week’s Legislative Meeting.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Jay Wenger and Thomas F. Smida, Esq.

1. Presentation on 2019 Parking Operating and Capital Budgets for the Parking System

Mr. Wenger reported that earlier this year, PEDFA was asked to retain a consultant due to failure to meet certain covenants. It was expected that the report would be completed prior to the Board having to approve the budget. The budget does not change the rates and does not meet the rate covenants as required in the Trust Indenture.

Mr. Smida noted that he was told that the report would be ready by the end of the year. The rates are not being changed and he was told that would be unpopular with the residents.

Mr. Haste asked if they are changing management firms.

Mr. Smida indicated that it was discussed, but PEDFA wanted to complete the Trust Indenture Amendments prior to releasing the Consultant’s Report.

Mr. Haste asked who makes that call.

Mr. Smida indicated that it is PEDFA.
It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve to reject the 2019 Parking Operating and Capital Budgets for the Parking System.

Discussion:

Mr. Haste asked that a message be delivered that he highly recommends getting another management company.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

HUMAN RESOURCES

Ms. Alwesabi noted that she is asking for approval on Items #7 and #20.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items #7 and #20 of the Personnel Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

The remaining items in the Personnel Packet will be considered at next week’s Legislative Meeting.

PURCHASE ORDERS

Mr. Baratucci asked if there were any questions on the Purchase Order Packet. There were none.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

TRAINING PACKET

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items #1, #2 and #3 of the Training Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

ITEMS FOR DISCUSSION

A. 2019 Parking Operating and Capital Budgets for the Parking System.  (A Vote is Requested 12/5/18) – APPROVED UNDER DIRECTORS/GUESTS

B. No Cost Grant between Dauphin county and the Commonwealth of Pennsylvania, Commonwealth Financing Authority for the Fort Hunter Greenbelt Project in the amount of $230,000.  (A Vote is Requested 12/5/18)
It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Item B listed above under Items for Discussion. (It was noted that Item A was approved under Directors/Guests.)

**Question:** Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

**SOLICITOR’S REPORT – FRED LIGHTY, ESQ.**

Mr. Lighty reported that the Solicitor’s Report is in the Packet. All items will be ready for consideration at next week’s Legislative Meeting. No questions were asked.

**CHIEF CLERK’S REPORT – CHAD SAYLOR**

Mr. Saylor had nothing to report and no questions were asked.

**COMMISSIONERS’ COMMENTS**

Mr. Haste noted that Commissioner Hartwick is not at today’s meeting due to attendance at a NACo Conference.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz