DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
WEDNESDAY, AUGUST 1, 2018
10:00 A.M.

Final
Tuesday, July 31, 2018
3:50 p.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   July 18, 2018 Workshop Meeting
   June 25, 2018 Legislative Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS

VIII. SALARY BOARD – FAYE FISHER

   A. Register of Wills

      1. Create a Full-Time Temporary 1st Deputy Clerk of Orphans’ Court position, Pay Level 00110, Step 01, Grade 01, Salary $18.56 p/h, effective August 1, 2018.

IX. HUMAN RESOURCES – FAYE FISHER

   A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI

   A. Purchase Orders

XI. BUDGET & FINANCE DIRECTOR – GREG SCHNEIDER

   A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

   A. Statement of Work between Dauphin County (Public Safety) and Comtech Safety and Security Technologies – text to 9-1-1 VPN service.

   B. Submission of the Environmental Review Record for the Public Housing Capital Fund FY 2018 Annual Plan – Dauphin County Housing Authority.
C. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Patrick Akins – Celebrate Wildwood (September 23, 2018) - $150.00.

D. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Rebecca Fronk – Celebrate Wildwood (September 23, 2018) - $125.00.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Ray Owen – Celebrate Wildwood (September 23, 2018) - $450.00.

F. Agreement between Dauphin County (Public Safety) and The Monitoring Association for the Automated Secure Alarm Protocol (ASAP) to PSAP (Public Safety Answering Point) Terms and Conditions.

G. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Humane Society of Harrisburg Area, Inc.

H. Purchase of Service Agreement between Dauphin County (AAA) and Aging Well PA, LLC.

I. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. CONTACT Helpline, Inc.
   2. County of Lancaster
   3. Advance Local Media LLC t/d/b/a PA Media Group

J. Amendment #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge, Inc.


L. Subsidized Legal Custodianship Agreement #2018-04.

M. Needs Based Budget Narrative.

N. Purchase of Service Agreement between Dauphin County (MH/ID) and SPEC, Inc.

O. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
   1. Cherie M. Rodgers, MA, SLP-CCC – Amendment #2
   2. Keystone Service Systems, Inc. – Amendment #2
   3. Gaudenzia, Inc. – Amendment #1
   4. Joanna K. Karns, MT-BC – Amendment #3
   5. TMB Developmental Therapy & Infant Massage, Inc. – Amendment #2

P. Amendment #1 to Homeless Assistance Program Fund (HAP) Agreement between Dauphin County (MH/ID) and Shalom House.

Q. Amendment #1 to the Medical Assistance Transportation Program (MATP) Agreement between Dauphin County (MH/ID), Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit.

R. Government Agency Access Agreement between Dauphin County (Tax Assessment) and Bright MLS, Inc.
S. Resolution #12-2018 authorizing submission of the 2018 Action Plan for Housing and Community Development Programs.

T. Proposal from Maher Duessel to provide professional consulting services to the Controller’s Office.

U. Agreement between Dauphin County (Probation Services) and PowerDMS for training, project management assistance, training webinars and training tutorials.

V. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County (Courts) AND Kerwin & Kerwin, LLP (Shannon Kerwin Sprow).

W. Agreements for Legal Services (Court Appointed Counsel) between Dauphin County (Courts) and:

2. Chavis Law Firm LLC (Jenni H. Chavis) – Part-Caseload Adult Conflict Counsel

X. Approval of the Joshua Marshal Settlement.

Y. Purchase of Service Agreement between Dauphin County (Law Library) and Thomson Reuters for patron access.

Z. Contract between Dauphin County and Jones Masonry Restoration, Corp. for the Schaffner Youth Center Flooring and Paint Replacement.

AA. Contract between Dauphin County and eciConstruction, LLC (General) for the Courthouse 2nd Floor Renovations.

BB. Contract between Dauphin County and G.R. Sponaugle & Sons, Inc. (Mechanical) for the Courthouse 2nd Floor Renovations.

CC. Contract between Dauphin County and G.R. Sponaugle & Sons, Inc. (Electrical) for the Courthouse 2nd Floor Renovations.

DD. Contract between Dauphin County and G.R. Sponaugle & Sons, Inc. (Plumbing) for the Courthouse 2nd Floor Renovations.

EE. Appointment of Nancy Thompson to the Dauphin County Housing Authority Board. Ms. Thompson’s term will expire August 26, 2023.

FF. Appointment of Michael Wee and Kelly Gorman to the Merit-Based Hiring System Alternative Dispute Resolution (ADR) Panel.

GG. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Navarro & Wright advising that Wiedeman Funeral Home & Cremation Services, Inc. is applying to DEP for a NPDES Permit for stormwater discharges
associated with the construction of a new facility including a 9,000 square foot building and associated parking site in Swatara Township.

B. Notification from Navarro & Wright advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated a commercial and residential land development plan in Lower Swatara Township.

C. Notification from K&W Designing Environments advising that the Girl Scouts in the Heart of Pennsylvania is applying to DEP for an individual permit coverage for camp wide improvements at Camp Small Valley, Halifax.

D. Notification from Buchart Horn advising that the Derry Township Municipal Authority is applying to DEP for a Water Quality Management Permit for the Southwest Thickener Addition.

E. Notification from Evans Engineering, Inc. advising that The Hershey Company is applying to DEP for a NPDES Permit for stormwater discharges associated with decommissioning the existing pretreatment facility in Derry Township.

F. Notification from DC Gohn Associates, Inc. advising that Conewago Contractors, Inc. is applying to DEP for a General Permit 4 for the construction activity associated with the land development plan for Stoneridge Lot 1.

G. Notification from Herbert, Rowland & Grubic, Inc. advising that the West Hanover Township Water and Sewer Authority is applying to DEP for a Joint Permit Application for the Holiday Park Pump Station in West Hanover Township.

H. Receipt of a letter from the United States Department of the Interior advising that the National Park Service is contemplating a land exchange to acquire certain lands in Dauphin and Cumberland Counties for the Appalachian National Scenic Trail.

I. Notification from GHD advising that the East Hanover township Municipal Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the Manada Oaks Sewer Extension Project.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, AUGUST 15, 2018 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”