I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES
   December 5, 2018 Workshop Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. PUBLIC PARTICIPATION

VII. DIRECTORS/GUESTS
   A. Dauphin County Commissioners
      1. Presentation of Craig Webb Memorial Awards
   B. Dauphin County Commissioners
      1. Presentation of Proclamation – Tina Sweigard
   C. Brian Emberg of Herbert, Rowland & Grubic, Inc.
      Jonathan Cox of Eckert Seamans
      1. Resolution approving a Transportation related project to be financed through the Dauphin County Infrastructure Bank

VIII. SALARY BOARD – FAYE FISHER
   A. Register of Wills
   B. Prison
      3. Create Seven (7) Full-Time Correctional Officer positions, Pay Level 00037, Step 00, Grade 04, Salary $21.07 p/h, effective January 1, 2019.
      4. Create a Full-Time Administrative Assistant I position, Pay Level 00106, Step 01, Grade 01, Salary $15.29 p/h, effective January 14, 2019.
5. Abolish a Full-Time Secretary position, Pay Level 01010, Step 01, Grade 01, Salary $12.01 p/h, effective January 14, 2019.

IX. HUMAN RESOURCES – FAYE FISHER
   A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI
   A. Purchase Orders
   B. Bid Award – Office Supplies for 2019

XI. BUDGET & FINANCE DIRECTOR – MIKE YOHE
   A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION
   A. Extension of the Engagement between Dauphin County (Controller) and BGA&F (Barsz Gowie Amon Fultz) for the period through December 31, 2019.
   B. Satisfaction Piece for Robert F. Tranauskus and Carol Ann Tranauskus on the property located at 3895 Route 209, Elizabethville, PA 17023 - $3,500.00.
   C. Satisfaction Piece for Damien E. Hall and Chelsy Millward on the property located at 411 Sherman Avenue, Harrisburg, PA 17103 - $3,000.00.
   D. Satisfaction Piece for Kylie A. Keiter on the property located at 187 S. Railroad Street, Hummelstown, PA 17036 - $3,000.00.
   E. Satisfaction Piece for Michael C. Lawson on the property located at 97 Fairfax Village North, Harrisburg, PA 17112 - $3,616.00.
   F. Herbert, Rowland & Grubic, Inc.’s 2019 Fee Schedule and Billable Expense.
   G. Lease Renewal between Dauphin County (Parks & Recreation) and the PA Department of Agriculture for the Harrisburg State Farm Community Gardens.
   H. Amendment #1 to Adoption Assistance Agreement #2018-65.
   I. Purchase of Service Agreement between Dauphin County and BTS Services, Inc.
   J. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
      1. Merakey Pennsylvania, Inc.
      2. PA Child Corporation
      3. Rite of Passage, Inc.
      4. Consent to Merger of United Methodist Home for Children, Inc. into Board of Child Care of the United Methodist Church, Incorporated
      5. Arrow Child and Family Ministries Corporation
K. Amendment #2 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Samara: The Center for Individual and Family Growth, Inc.

L. Memorandum of Understanding between Dauphin County and YWCA Greater Harrisburg, Inc. for the Justice for Families Grant Program.

M. Adoption Assistance Agreement #2018-79.

N. Subsidized Legal Custodianship Agreement #2018-07.

O. Purchase of Service Agreement between Dauphin County and Fifth Theory, LLC.

P. Human Services Development Fund Agreements between Dauphin County and:
   1. International Service Center, Inc.
   2. Shalom House, Inc.
   3. Capital Area Coalition on Homelessness, Inc.
   4. Christian Churches United of the Tri-County Area, Inc.
   5. CONTACT Helpline, Inc.

Q. Lease Agreement between Dauphin County and Alternative Rehabilitation Communities, Inc. (Schaffner), contingent upon Solicitor’s review.

R. Resolution #17-2018 renaming the Mental Health/Intellectual Disabilities Program to the Department of Mental Health/Autism/Developmental Programs.

S. Purchase of Service Agreement between Dauphin County and Kerwin and Kerwin, LLC.

T. Engagement Letter between Dauphin County and McKonly & Asbury for Drug & Alcohol.

U. Resolution #18 - 2018 approving a transportation related project to be financed through the Dauphin County Infrastructure Bank.

V. Amendment #3 to the Food Service Agreement between Dauphin County (Prison) and Aramark Correctional Services, LLC.

W. Contract between Dauphin County (Parks & Recreation) and Wilson Consulting Group, PC for engineering services (conceptual design, final design and bidding services for DCNR Grant Project Planning and Upgrades to various Capital Area Greenbelt Facilities.

X. State and Local Government Single Schedule Lease Purchase Agreement (Lease/Schedule #10312000048) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for Sheriff’s Teleosft Software.

Y. State and Local Government Single Schedule Lease Purchase Agreement (Lease/Schedule #10312000047) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for HP storage hardware.

Z. State and Local Government Single Schedule Lease Purchase Agreement (Lease/Schedule #10312000046) between Dauphin County (IT) and Hewlett-Packard Financial Services Company for networking equipment upgrades.

AA. Appointment of Terry Haines and Roy Christ to the Affordable Housing Board – terms expire December 31, 2020.
BB. Appointment of Ken Bechtel, II to the Ag Land Preservation Board. Mr. Bechtel’s term will expire December 31, 2021.


DD. Appointment of Josh First to the Capital Resource Conservation & Development Area Council. Mr. First’s term will expire November 2021.


FF. Appointment of Chad Saylor (term expires December 31, 2020), Carl Dickson (term expires December 31, 2019), Jeff Haste (term expires December 31, 2020), Mike Pries (term expires December 31, 2019) and George Hartwick (term expires December 31, 2021) to the Community Board.

GG. Appointment of Dave Coble to the Dauphin County Conservation District Board. Mr. Coble’s term will expire December 31, 2022.

HH. Appointment of Phyllis Dew to the Dauphin County Drugs and Alcohol Advisory Board. Ms. Dew’s term will expire December 31, 2021.

II. Appointment of Christopher Humes to the Fort Hunter Board of Trustees. Mr. Humes’ term expires December 31, 2021.

JJ. Appointment of Barbara Zemlock to the Dauphin County General Authority. Ms. Zemlock’s term will expire the 1st Monday in January 2024.

KK. Appointment of Catherine Allyse Wilsbach to the Dauphin County Industrial Development Authority/Economic Development Corporation. Ms. Wilsbach’s term will expire the 1st Monday in January 2024.

LL. Appointment of Jeffrey Allen to the Dauphin County Local Emergency Planning Committee.

MM. Appointment of Gary Crissman and Jenna Lewis to the Dauphin County Library Board. Terms will expire December 31, 2021.

NN. Appointment of Elizabeth Pliszka to the Dauphin County MH/ID Advisory Board. Ms. Pliszka’s term will expire December 31, 2021.


PP. Appointment of Matt Tunnell to the Dauphin County Redevelopment Authority. Mr. Tunnel’s term will expire December 31, 2023.

QQ. Appointment of George Connor to the Hershey/Harrisburg Regional Visitors’ Bureau Board. Mr. Connor’s term will expire December 31, 2021.

RR. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS
XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Pennsylvania Department of Environmental Protection advising that they have received a Water Allocation application from Pennsylvania American Water requesting the right to purchase a maximum of 0.8 million gallons per day from the City of Lebanon Authority through an existing interconnection located in Annville Township, Lebanon County.

B. Receipt of a Letter of Resignation from Andrew Johnson from the Dauphin County Economic Development Corporation/Industrial Development Authority.

C. Notification from MI Windows and Doors, LLC advising that they are applying to DEP for a State-Only Operating Permit for a manufacturing facility known as MI Profiles, LLC in Upper Paxton Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 9, 2019 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”