DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JANUARY 30, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Fred Lighty, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Faye Fisher, Director of Human Resources; Randie Yeager, Director of Human Services Director’s Office; Nick Chimienti, Sheriff; Marisa McClellan, Director of Children & Youth; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; George Connor, Director of Community & Economic Development; Laura Cullison, Controller’s Office; Adriana Vukmanic, Solicitor’s Office; Jennifer Simpson, Court Administrator; Donna Miller, Commissioners’ Office; Jennifer Lockliler, Human Resources; Michelle Horst, Children & Youth; J. Kiss, Public Safety; Laura Simcoe, AAA; Samantha Toney, AAA; Chante Lilly, Children & Youth; Fedor Hernandez, Probation Services; Tabita Quashigah, Children & Youth; Shannon Singh, Children & Youth; Julie Mackey, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Mallory Kennedy, Dr. Michael Hanes, Steve Jarrell, Adam Santucci, Diane Bowman, Jay Wenger, Lou Verdelli, James Rosbury and Mary Webber

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the January 9, 2019 Workshop Meeting Minutes and the January 16, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the January 16, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Execution of Agreement between Services Employees International Union, Local 668, PSSU and the Dauphin County Commissioners for the period January 1, 2018 through December 31, 2022. (A Vote is Requested 1/30/19)

Ms. Locklier reported on the signing of the collective bargaining agreement with SEIU. The parties have come to a final agreement, which benefits all the people in the county and the taxpayers. It is a five-year agreement, which runs January 1, 2018 through December 31, 2022. Starting rates are increased by 2% in 2018 only. Some changes were made to the bereavement and health care to mirror non-union.

Mr. Haste thanked everyone for sticking it out and getting everything resolved and noted that the employees work hard for the citizens every day.
It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Agreement between Services Employees International Union, Local 668, PSSU and the County of Dauphin.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Absent; motion carried.

B. Dauphin County Commissioners

1. Presentation of Proclamation to Michelle Horst

Mr. Pries called Michelle Horst and Marisa McClellan to come forward. He noted that Michelle started at the County in 1987 as a Caseworker. Michelle and her fellow employees look out for the children. Michelle later became the contract manager.

Mr. Pries read the following Proclamation:

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Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, extend our heartfelt thanks and best wishes to Michelle Horst as we celebrate her more than 30 years of service to Dauphin County;

Whereas, Michelle, who began her career at Dauphin County Children and Youth Services in 1987 as a Caseworker 1, has always worked tirelessly to meet the needs of children and families served by Dauphin County;

Whereas, in her role as Contract Manager, Michelle every year developed contracts with over 120 providers who serve more than 2,000 children;

Whereas, she also served on the Rate Methodology Task Force Committee for Pennsylvania and has been viewed as a leader among her peers across the state;

Whereas, a consummate professional and mentor to many coworkers, Michelle has truly left a wonderful legacy behind and will be dearly missed by her many friends and colleagues;

Therefore, we join the 275,000 residents of Dauphin County in applauding Michelle Horst on her three decades of exemplary service to this very grateful County of Dauphin and congratulating her most warmly on her richly deserved retirement; we wish her enduring happiness and good health; and in grateful recognition thereof, we do hereby proudly proclaim January 30, 2019 to be “Michelle Horst Day” in Dauphin County.
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(Applause was given.)

Mr. Haste thank Michelle and the whole department. It has been a rocky road at times, but the staff have kept the department steady. It is because of Michelle and other workers that we have a great department. It is the children that are blessed by what Michelle and other employees do.

Ms. McClellan noted that Michelle has left such a legacy and has trained many people. She thanked Michelle for everything she has done for the agency.

Ms. Horst appreciated the kind words. The County has been great to her and her entire career.

(Applause was given, and pictures taken.)

C. Dr. Michael Hanes and Mary Webber – Whitaker Center

1. Presentation – Update on Whitaker Center Productions’ film Expedition Chesapeake

Dr. Hanes stated that the Whitaker Center Productions is an independent, non-profit, tax exempt corporation established in 2011. The sole purpose of Whitaker Center Productions is to produce and distribute a giant screen film that focuses on the Chesapeake Bay and its massive watershed. As the largest estuary in North America and the third largest in the world, the Chesapeake Bay is about 200 miles long, running from Havre de Grace, Maryland to Norfolk, Virginia. The film will be released at the Whitaker Center on March 20th. Photography began in March 2018 with a week-long shoot on Pine Creek in north central PA. Photography continued through the watershed and the bay during the summer months. The Chesapeake Bay Watershed covers 64,000 square miles in six different states. The challenges facing the Chesapeake Bay are similar to those confronting estuaries around the world. As with the Chesapeake, these estuaries are impacted by growing human population, pollution and land development. Findings from years of research on the Chesapeake Bay are being employed to create remediation programs to restore the health of major estuaries in distant locations. The Bay and its watershed form a unique and special ecosystem that supports humans, plants and animals. Each species plays a role in the ecosystem’s survival. Oysters purify algae from the Bay’s waters, and blue crab are the foundation of a multi-billion-dollar fishing industry. That’s why so many people are joining together to ensure that the Chesapeake and its gifts are around for everyone to enjoy.

Dr. Hanes reported that the film was developed in partnership with a world-class team of scientists, educators, and conservationists, Expedition Chesapeake encourages audiences to appreciate the value of the Bay and take steps to support long-term conservation efforts in their communities. In the film, Emmy award-winning naturalist, Jeff Corwin leads you through the expedition from New York to Virginia and meet the
families and teams who are working together to understand and address the issues facing the country’s largest estuary.

Dr. Hanes provided the Commissioners with a 2-minute film clip. The film will be available for teachers, students and families.

Mr. Haste asked if anyone has developed a way to get this into the schools in the Chesapeake Bay area.

Dr. Hanes indicated that there was strong interest. The first is getting it on the giant screen and the second is providing educational materials at no cost to anyone that wants to use them.

Mr. Pries indicated that it is all about education. Mr. Corwin is a first-class individual and he looks forward to seeing the film.

Mr. Hartwick indicated that producing and creating a film can be very challenging. With the various fees and regulations regarding runoff, he is hoping that it will do a better job of keeping the Chesapeake Bay clean. This is a good educational piece for students to get a better understanding of the Bay.

D. Jay Wenger

1. Presentation of a Constant Maturity Swap

Mr. Wenger of Susquehanna Group Advisors presented a Constant Maturity Swap for the Commissioners' consideration, which he outlined in detail.

The Commissioners asked if a financial institution has been designated.

Mr. Wenger indicated that RBC was considered, but it is the Commissioners’ choice. An Ordinance would be prepared for consideration at next week’s meeting, should the Board desire to move forward.

The Commissioners indicated their approval to move forward.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Fisher noted that a few changes were made to the Packet from last week.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as revised.
Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci noted that the item from last week was included in this week’s Purchase Order Packet on page 27. A few budget adjustments were made.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
January 29, 2019

• January 18, 2019 transferred $4,156,245.49 to the Payables account and $2,039,751.36 to the Payroll account from the County’s Concentration account for checks issued that week.

• January 25, 2019 transferred $3,950,934.82 to the Payables account from the County’s Concentration account for checks issued that week.

• Wire Payments since last report: $10,847,272.98

• Debt Service Payments since last report: $0.00

• Term Investments
  • None

• Balance today in PA INVEST: $1,426.64 rate 2.476%

• Balance today in First National Bank: $104,038.55 rate 1.510%

• Balance today in S&T Bank: $1,104,085.49 rate 1.870%

• Balance today in Santander Bank: $1,095,880.60 rate 1.740%

• Balance today in Customers Bank: $25,808,103.97 rate 2.400%
• Balance today in Customers Bank: $10,210,779.50 rate 2.400%

• Balance today in PLGIT Prime: $24,340,925.41 rate 2.570%

• Balance today in Riverview Bank: $3,600,375.32 rate 2.370%


Mr. Yohe indicated that he met with Wells Fargo and they have a program that is similar to PLIGIT Prime. It would be an opportunity to diversify.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported on Capital Area Transit. The negotiations with the transit workers union remains unsettled. The Authority is borrowing on a line of credit to make payroll. They are making a lot of changes – upgrading the fare boxes making it easier for the drivers to use. No questions were asked.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty reported that all the matters have been reviewed for form and legality and are ready for the Board’s consideration. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Alarm System Agreement between Dauphin County (Work Release) and Choice Security Services, LLC for maintenance and service for the period January 1, 2019 through December 31, 2022.

B. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Haley for Fort Hunter Movie Nights (June 14, 21, 28, 2019) - $450.00.

C. Performance Agreement between Dauphin County (Parks & Recreation) and John Rossey (Cod Spring Union) for Dauphin County Brewfest (July 20, 2019) - $600.00.

D. Performance Agreement between Dauphin County (Parks & Recreation) and Troy Anthony Engle (Troy Engle & Southern Skies) for Dauphin County Fort Hunter Day (September 15, 2019) - $1,000.00.

E. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o NAJEE for Dauphin County Jazz & Wine Festival (September 7, 2019) - $12,500.00.

F. Performance Agreement between Dauphin County (Parks & Recreation) and Pieces of a Dream, LLC for Dauphin County Jazz & Wine Festival (September 8, 2019) - $11,500.00.

G. Agreement between Dauphin County (Public Safety) and Core Power and Environment for the purchase, replacement, installation and recycling of batteries for five tower sites.
H. Agreement between Dauphin County (Public Safety) and Core Power and Environment for FerrUPS Service for 5 tower sites.


J. Satisfaction Piece for Ronald L. Wilkins on the property located at 45 S. 3rd Street, Steelton, PA 17113 - $2,361.00.

K. Satisfaction Piece for Rose A. Given on the property located at 1316 Piketown Road, Harrisburg, PA 17112 - $2,000.00.

L. Radio Service Maintenance Agreement between Dauphin County (Public Safety) and Capital Area Communications for the microwave and legacy radio systems.

M. Microwave System Maintenance Contract between Dauphin County (Public Safety/South Central Task Force) and Capital Area Communications for the South Central Task Force microwave network.

N. Motorola Radio System Maintenance Contract between Dauphin County (Probation Services) and K&C Communications for portable radios.

O. Change Order #2E – G.R. Sponaugle & Sons, Inc. (Courthouse Second Floor Renovations) – adding $1,479.03 – adding data drops in several offices.

P. Performance Agreement between Dauphin County (Parks & Recreation) and Charles Smith – Getting the Most from your Digital Camera (March 2, 2019) - $75 per participant (minimum $375.00/maximum $1,500).

Q. Performance Agreement between Dauphin County (Parks & Recreation) and Kristie M. Smith – Girl and Boy Scout Workshop: Leave No Trace (March 9, 2019) - $150.00.

R. Platinum Service Agreement between Dauphin County (Facilities Maintenance) and ThyssenKrupp Elevator Company for the EMA Building.

S. Purchase of Service Agreement between Dauphin County and Bruce D. Foreman, Esq.

T. Purchase of Service Agreements between Dauphin County (AAA) and:
   1. James, Smith, Dietterick & Connelly, LLP
   2. Jose Johnson

U. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pediatric Services of America, Inc. t/d/b/a PSA HealthCare.

V. Subsidized Legal Custodianship Agreements #2019-03, #2019-04 and #2019-05.

W. Amendments to the following Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Joanna K. Karns, MT-BC – Amendment #1
   2. CMU, Inc. – Amendment #2
   3. Central Pennsylvania Supportive Services, Inc. – Amendment #1
X. Emergency Solutions Grant Agreement between Dauphin County and the Commonwealth of Pennsylvania Department of Community & Economic Development #C000070326.

Y. Emergency Solutions Grant Agreement between Dauphin County and Commonwealth of Pennsylvania Department of Community & Economic Development #C000070326 Budget Modification #1.

Z. Administrative Entity Operating Agreement between Dauphin County and Commonwealth of Pennsylvania Department of Human Services.

AA. Contract between Dauphin County (Controller) and Zelenkofske Axelrod LLC for CAFR training and single audit training.

BB. Repository Bid received from Kelvin Burgos Rondon for Parcel #09-043-010 (1145 Derry Street) - $500.00.

CC. Repository Bids received from Camille Bennett for the following properties:
   1. Parcel #15-007-041 (1930 Forster Street) - $700.00
   2. Parcel #15-007-042 (1930A Forster Street) - $700.00


FF. Resolution authorizing a Tax and Revenue Anticipation Note pursuant to the Local Government Unit Debt Act.

GG. Ordinance authorizing the issuance of and securing a Revenue Note of this County in the maximum principal amount of $1,376,000 pursuant to the Pennsylvania Local Government Unit Debt Act.

HH. Purchase of Service Agreement between Dauphin County (Children & Youth) and Harrisburg Area Learning Academy, Inc.

II. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through II listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

Mr. Hartwick congratulated Michelle Horst on her retirement. He apologized for being late. Michelle will be missed. She always dedicated her time to truly be an advocate for the contracted providers as well as for the children we all serve. Tabita will have some big shoes to fill. He thanked her for her service to the county and the families and children she served.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

A. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for an amendment to the NPDES Permit for stormwater discharges associated with the sanitary sewer improvements including the repair and/or replacement of existing ACP and CIP with polyvinyl chloride along with associated manholes, laterals and building sewers at Beaver Creek Mini-Basin 2A, 2B, 2C and 5B.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a General Permit 11 for a drainage improvement project.

C. Notification from Frederick, Seibert & Associates, Inc. advising that they are applying to DEP for a Small Projects application for a 744 sq. ft. building addition at 156 River Road, Dauphin, PA.

D. Notification from R. J. Fisher & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the Mindy Meadows Phase 2 Development in Lower Paxton Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz