DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 13, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoore, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, Ill, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Faye Fisher, Director of Human Resources; Steve Libhart, Director of Public Safety; Jennifer Simpson, Court Administration; George Connor, Director of Community & Economic Development; Fred Lighty, Esq., Solicitor’s Office; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; George Connor, Director of Community & Economic Development; Amy Harinath, Press Secretary; Edgar Cohen, Director of Facilities Maintenance; DiAndra Pena, Human Resources; Donna Miller, Commissioners’ Office; J. Kiss, Public Safety; Adriana Vukmanic, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Mike Musser, Jim Roxbury, Carl Singleton, Michele Holloway, Ted Black, Diane Bowman and Tom Connolly

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the January 23, 2019 Workshop Meeting Minutes and the January 30, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the January 30, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held on February 6, 2019 to discuss real estate matters.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Fisher reported that additions were added to the Packet, and a new listing was distributed. There are no other changes.

    It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet as amended.

    Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci reported that the item for laptops for Drug & Alcohol that was mentioned at last week’s meeting was pulled. All budget adjustments were made.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
February 12, 2019

- **February 1, 2019** transferred $6,924,102.26 to the Payables account and $2,069,485.44 to the Payroll account from the County’s Concentration account for checks issued that week.

- **February 8, 2019** transferred $2,156,331.11 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $401,389.68

- Debt Service Payments since last report: $32,231.26

- Term Investments
  - None

- Balance today in PA INVEST: $1,429.58 rate 2.444%

- Balance today in First National Bank: $104,171.09 rate 1.510%

- Balance today in S&T Bank Money Market: $1,105,820.26 rate 1.870%

- Balance today in Santander Bank: $1,097,490.79 rate 1.740%

- Balance today in Customers Bank: $25,860,761.38 rate 2.400%

- Balance today in Customers Bank: $10,235,155.89 rate 2.400%

- Balance today in PLGIT Prime: $29,871,968.69 rate 2.560%
• Balance today in Riverview Bank: $3,607,974.58 rate 2.490%


Revenue is starting to come in. He is working on getting that new account up and running.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready for consideration. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Adelphoi Village, Inc.
   2. Bell Street Daycare ltd.
   3. COBYs Family Services, Inc.
   4. Family Care Services, Inc.
   5. Jewish Family Service of Greater Harrisburg, Inc.

B. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Geo W. Weaver & Son, Inc.

C. Adoption Assistance Agreements #2019-06, #2019-07, #2019-08, #2019-09 and #2019-10.

D. Adoption Assistance Agreement #2018-32 – Amendment #1.

E. Emergency Solutions Grant Agreement between Dauphin County (MH/A/DP) and Christian Churches United of the Tri-County Area, Inc.

F. Amendment #1 to Purchase of Service Agreement between Dauphin County (MD/A/DP) and Lynn Cummings, MS, CCC-SLP.

G. Contract between Dauphin County and Fares Farhat General Construction Services for the Administration Building Waterproofing Project.

H. Contract between Dauphin County (Parks & Recreation) and Josh Gracin – Music & Wine Festival (June 8, 2019) - $10,000.00.

I. Performance Agreement between Dauphin County (Parks & Recreation) and Soundsalt, LLC – Dauphin County Brewfest (July 20, 2019) - $200.00.
J. Performance Agreement between Dauphin County (Parks & Recreation) and Theodore L. Prescott – Art in the Wild Lecture, Judging & Reception (April 11-12, 2019) - $1,800.00.

K. Performance Agreement between Dauphin County (Parks & Recreation) and 108 Trout Unlimited – Fly Tying Classes (February 21 through March 28, 2019) - $200.00.

L. Performance Agreement between Dauphin County (Parks & Recreation) and Mark DeRose – Dauphin County Egg Hunt (April 14, 2019) - $400.00.

M. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Russell Corkle, Jr. for the following events:

1. Maple Sugar Festival – March 3, 2019 - $150.00
2. Egg Hunt – April 14, 2019 - $150.00
3. Wetlands Festival – April 27, 2019 - $150.00
4. Music & Wine Festival – June 8-9, 2019 - $300.00
5. BrewFest – July 20, 2019 - $150.00
6. Cultural Fest – August 2, 2019 - $150.00
7. Jazz & Wine Festival – September 6-8, 2019 - $450.00

N. COSTARS Participation Addendum between Dauphin County (IT) and Unisys Corporation (under Contract No. 4400014635) for Data Center Computing Services.

O. Satisfaction Piece for Seth M. Raffensperger on the property located at 112 Northwood Drive, Harrisburg, PA 17112 - $3,000.00.

P. Satisfaction Piece for Ivy M. Alderton on the property located at 2030 N. 4th Street, Harrisburg, PA 17102 - $3,000.00.

Q. Satisfaction Piece for William and Carlender Davenport on the property located at 2516 Greenwood Street, Harrisburg, PA 17104 - $475.00.

R. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Gregory C. Mills (Gregory C. Mills) for Juvenile Dependency Parent Conflict Counsel.

S. Agreement between Dauphin County and Spotts Brothers, Inc. for the Courthouse Holding Cell HVAC Renovations Project.

T. Satisfaction Piece for Derek C. Smith on the property located at 337 S. 4th Street, Steelton, PA 17113 - $4,069.00.

U. 2019 Tourism Applications:

1. Hershey Harrisburg Wine Country (Marketing) - $50,000.00
2. Dauphin County Parks & Recreation (Buddy Program, 7 on 7 Tournament, Fan Experience) - $20,000.00
3. High School Sports Live (live broadcasts of sporting events) - $30,000.00
4. Pop’s House (Walk a Mile in My Boots Festival) - $5,000.00
5. Invica, LLC (off-set show costs) - $15,000.00
6. Dauphin County Historical Society (signage/marketing) - $30,000.00
7. Harrisburg Area Riverboat Society (multiple projects) - $25,000.00
8. Titans Boxing Promotions, LLC (venue rentals, lighting, sound rentals, etc.) - $15,000.00
9. Travel Champs/Hershey Jr. Bears (advertising, marketing for tournament) – $40,000.00
10. Cornish & Associates (4 event project) - $40,000.00
11. Londonderry Township (SunSplash Music Festival) - $50,000.00
12. CREDC (marketing) - $75,000.00
13. National Rifle Association of America (show advertising) - $76,000.00
14. National Civil War Museum (educational programming) - $75,000.00
15. Friends of the PA Farm Show (purchase education materials and exhibits) - $5,000.00
16. Senators Partners dba Harrisburg Senators Baseball Club (digital marketing) - $60,000.00
17. Big 33 – PSFCA (football classic) - $100,000.00
18. PA National Horse Show Foundation (horse show) - $100,000.00
19. Dauphin County Parks & Recreation (festivals/recreational programs) - $150,000.00
20. Canthodel Holdings/Harrisburg Heat (billboard campaign) - $45,000.00
21. Visit Hershey & Harrisburg (marketing, public relations) - $1,000,000.00
22. Millersburg Borough (Economic Development Committee Brochures) - $1,000.00
23. Susquehanna Folk Music Society (3 folk music events) - $1,000.00
24. Hamm Camp, Inc. (basketball camp expenses) - $2,000.00
25. Millersburg Borough (29th Annual Independence Day Fireworks) - $2,000.00
26. Millersburg Borough (13th Annual Tour de Millersburg) - $2,000.00
27. Borough of Steelton (Skate Park Brochures) - $2,000.00
28. Middletown Area Historical Society of Dauphin County (annual Craft Fair) - $2,500.00
29. Harrisburg Area YMCA Camp Curtin Branch (Jump Shots Basketball League) - $2,500.00
30. MOSELF (uniforms & equipment) - $5,000.00
31. Sankofa African American Theatre Company (African American Film Festival) - $5,000.00
32. Ned Smith Center for Nature & Art (Arts Festival) - $3,000.00
33. Harrisburg Young Professionals (Home Tour, Forster Street Cleanup & Concert Series) - $5,000.00
34. Capital Area Selects (youth baseball) - $7,500.00
35. Halifax Fire Department (firework event on August 17, 2019) - $5,000.00
36. Chris “Handles” Franklin Foundation (camp, gala & summer league) - $5,000.00
37. Hershey Jr. Bears (Twin Ponds expense) - $10,000.00
38. Hershey Figure Skating Club (annual competition) - $7,500.00
39. Hershey Jr. Bears Quebec Team (elite squad – Twin Ponds expense) - $10,000.00
40. Harrisburg Beer Week (marketing/advertising) - $2,000.00
41. PA State Troopers Association/Travel Champs Tournaments (tournament expenses) - $5,000.00
42. Hershey Symphony Orchestra (marketing/outreach) - $5,000.00
43. Harrisburg Downtown Improvement District (flower baskets/pots) - $5,000.00
44. Township of Derry Industrial and Commercial Development (Hershey New Year’s Eve Celebration) - $10,000.00
45. Central Dauphin Band Booster Association (two band competitions) - $2,000.00
46. Jump Street (2019 Artfest) - $10,000.00
47. The Three Star Foundation, Inc. (basketball tournament expenses) - $7,500.00
48. State YMCA of PA Youth and Government (Leadership Development Program for teens) - $5,000.00
49. Mr. PA Football/Sports Recruiters (football banquet) - $5,000.00
50. Harrisburg Area YMCA East Shore Branch (race series) - $5,000.00
51. Market Square Concerts (2018-2019 concert series, marketing/advertising, artists fees, hall rental & artist hotel) - $10,000.00
52. Open Stage of Harrisburg (OSHKids Performance Company’s royalties) - $3,000.00
53. Central PA Figure Skating Club (youth synchronized program) - $15,000.00
54. Central PA Friends of Jazz (Jazz Festival) - $10,000.00
55. Shades of Greatness, Inc. (multi-day educational event) - $5,000.00
56. Dauphin County Redevelopment Authority (skating rink study) - $5,000.00
57. Hershey-Derry Township Historical Society (greenscape project) - $5,000.00

V. 2019 Unrestricted Gaming Awards:

1. Camp Hebron (upgrade shower house) - $30,000.00
2. Borough of Steelton (design/engineering of Phase II Skate Park) - $50,000.00
3. Whitaker Center for Science and the Arts (STEM Project-Iconic Entrance Project) - $125,000.00
4. Halifax Girls Softball League (roofing, concession items, repairs to shed and grounds) - $10,000.00

W. Agreement between Dauphin County (Public Safety/South Central Task Force-Information Technology Working Group) and ManTech Advanced Systems International, Inc. WebEOC Support and development.

X. Budget Amendments for the quarter ending December 31, 2018.

Y. Lease Addendum between Dauphin County (IT) and Hewlett-Packard Financial Services Company for computer schedules to convert from fair-market-value leases to lease-to-own schedules on desktop computer equipment.

Z. Function Agreement between Dauphin County (Tax Claim) and Hilton Harrisburg for the Judicial Sale (May 28, 2019).

AA. Appointment of Ivy L. Drum as Deputy Tax Collector for Williamstown Borough.

BB. Repository Bids received from the Redevelopment Authority of the City of Harrisburg for the following properties:

1. Parcel #09-014-008 (47 N. 13th Street) - $500.00
2. Parcel #10-025-028 (599 Emerald Street) - $500.00
3. Parcel #10-025-029 (597 Emerald Street) - $500.00
4. Parcel #10-025-030 (595 Emerald Street) - $500.00
5. Parcel #13-030-044 (2546 Barkley Lane) - $500.00

CC. Grant Application to the Administrative Office of Pennsylvania Courts for the Dauphin County Drug/DUI Court in the amount of $30,000.00.

DD. Grant Application to the Administrative Office of Pennsylvania Courts for the Dauphin County Veterans Court in the amount of $30,000.00.

EE. Subrecipient Agreement between Dauphin County and Elizabethville Area Authority for Moore Street and Arch Street Water Line Replacement Project (CDBG - $138,030.00).

FF. Ratification of submission of grant application to the PA Commission on Crime and Delinquency – Implementation of Trauma Informed Approaches.

GG. Amendments to Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:

1. Lower Dauphin Communities That Care, Inc. – Amendment #1
2. Life Esteem, Inc. – Amendment #1
3. Halifax Communities That Care, Inc. – Amendment #1
4. Neighborhood Center of the Susquehanna Conference of the United Methodist Church, Inc. – Amendment #1
5. Harrisburg Area YMCA, Inc. – Amendment #1

HH. Subordination Agreement for Carmen Cordero-Santiago on the property located at 6891 Huntingdon Street, Harrisburg, PA 17111.

II. Subrecipient Agreement between Dauphin County and Tri-County HDC, Ltd. for CHDO Home Operating Support (CDBG - $30,117.00)


KK. Data Licensing Transfer Agreement between Dauphin County and General Dynamics Information Technology and Fifth Theory LLC.

LL. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve Items A through LL listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries congratulated Mr. Haste on another successful Great American Outdoor Show. He looks forward to seeing what the numbers are for this year. This is an economic benefit to the City and County.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from The EADS Group advising that the Elizabethville Area Authority is applying to DEP for a Water Quality Management Part II Permit for the planned replacement/modernization of the existing Smith Avenue sewage pump station.
PUBLIC PARTICIPATION

Mr. Connolly of Swatara Township asked the Board why the first Public Participation was removed from the Agenda. He indicated that it was on the last week’s meeting.

Mr. Haste indicated that he will look into the matter.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Haste that the Board adjourn; motion carried.

Respectfully submitted,

Chad Saylor, Chief Clerk

Transcribed by: Richie-Ann Martz