DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MARCH 13, 2019
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Fred Lighty, Esq., Solicitor’s Office; Donna Miller, Commissioners’ Office; Robert Christoff, Conservation District; DiAndra Pena, Human Resources; Steve Libhart, Director of Public Safety; George Connor, Director of Community & Economic Development; Adriana Vukmanic, Solicitor’s Office; J. Kiss, Public Safety; Courtney Papinchak, Conservation District; Ruby Doub, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Tom Connolly, Joe Kerwin, Robert Kessler, Judy Kessler, Karl Singleton, John Tallman and Diane Bowman

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:03 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the February 20, 2019 Workshop Meeting Minutes and the February 27, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the February 27, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held this morning to discuss real estate matters.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Farm Easement Check Presentation – Robert A. & Judy A. Kessler

Mr. Pries called Mr. Christoff and the Kesslers forward. It is an exciting time for the Commissioners, additional acreage being added to the Farmland Preservation Program.

Mr. Christoff noted that this is a check presentation to Robert and Judy Kessler. The Kesslers are preserving an additional 15 acres of an 87-acre farm that has already been added to the Farmland Preservation Program. The farm is in Mifflin Township. They applied for the Program in 2000 and have been waiting patiently to get to this point.

Mr. Pries mentioned that Commissioner Haste could not be here today, but has indicated that preserving farms, as well as open space for active and passive recreation, have long been priorities of the Board. The County has preserved a total of almost 117,000 acres on more than 170 farms. Almost 3,000 acres have been protected in Mifflin Township alone.
Mr. Hartwick noted that the County has taken steps not only to protect green fields, but also to ensure agriculture continues to lead the way in the economy. He asked Mr. Kessler about his farm.

Mr. Kessler indicated that this piece of land adjoins the previous land that was placed in the program. It used to be a dairy farm but is now corn and soybeans.

Mr. Pries stated that this is an important program. It preserves the farm forever.

Ms. Kessler noted that the farm had belonged to Bob’s parents, so it has been in the Kessler family for a long time.

(A check was presented to Mr. & Mrs. Kessler in the amount of $12,650.60 for the 14.71 acres of land. Pictures were taken.)

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Pena noted that there was an addition that was communicated to everyone earlier this week. No questions were asked.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported on an addition that was made to the Packet. It is listed on Page 2 for the Controller’s Office. These items were approved by the oversight to be added to the Packet.

> It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

**Question:** Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following report:

> Report from the Office of Budget & Finance
March 12, 2019

- March 1, 2019 transferred $2,926,932.84 to the Payables account and $2,254,976.01 to the Payroll account from the County’s Concentration account for checks issued that week.

- March 8, 2019 transferred $2,521,161.06 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $1,922,398.31

- Debt Service Payments since last report: $2,536,343.51

- Term Investments
  - None

- Balance today in PA INVEST: $1,432.27 rate 2.441%

- Balance today in First National Bank: $104,171.09 rate 1.510%

- Balance today in S&T Bank: $1,107,389.62 rate 2.320%

- Balance today in Santander Bank: $1,098,947.30 rate 1.740%

- Balance today in Customers Bank: $25,908,414.84 rate 2.400%

- Balance today in Customers Bank: $10,254,016.10 rate 2.400%

- Balance today in PLGIT Prime: $27,916,632.88 rate 2.580%

- Balance today in Riverview Bank: $3,615,087.72 rate 2.570%


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had nothing to report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything reviewed by the Solicitor’s Office is ready for consideration. No questions were asked.
MATTERS REQUIRING BOARD ACTION

A. Platinum Service Agreement between Dauphin County (Facilities Maintenance) and ThyssenKrupp Elevator Corporation for Wildwood Park.

B. Agreement for Legal Services between Dauphin County (Courts) and Kope & Associates (Shane B. Kope) for PCRA counsel.

C. Agreement between Dauphin County (Prison) and Mazzitti & Sullivan Counseling Services for Prison Treatment Program Services.

D. Supplemental Engineering Agreement between Dauphin County and Herbert, Rowland & Grubic, Inc. as required by the PA Department of Transportation.

E. Agreement between Dauphin County (Parks & Recreation) and Sound Advantage, Inc. for the Sunset Movie series as a vendor for the year 2019 - $5,250.00.

F. Performance Agreement between Dauphin County (Parks & Recreation) and Zachariah Andrew King – Music & Wine Festival (June 8, 2019) - $500.00.

G. Performance Agreement between Dauphin County (Parks & Recreation) and Roy L. Barrett, Jr. – Music & Wine Festival (June 8, 2019) - $900.00.

H. Agreement between Dauphin County (Parks & Recreation) and Earmark Music – Ward Hayden & the outliers – Music & Wine Festival (June 8, 2019) - $2,500.00.

I. Agreement of Contract between Dauphin County (Parks & Recreation) and Williams French Fries as a food vendor for the Music & Wine Festival and Jazz & Wine Festival.

J. Contract between Dauphin County (Parks & Recreation) and Pennsylvania Liquor Control Board for special occasion permits (Wine Festival-June 8-9, 2019, BrewFest-July 20, 2019 and Jazz & Wine Festival-September 6-8, 2019) at a total cost of $180.00.

K. Resolution #4-2019 – permitting consumption and/or possession of alcoholic beverages at the Dauphin County Parks and Recreation Fort Hunter Park Events (Music & Wine Festival – June 8-9, 2019, BrewFest – July 20, 2019, Farm to River – August 18, 2019 and Jazz & Wine Festival – September 6-8, 2019).

L. Subrecipient Agreement between Dauphin County (Economic Development) and Steelton Borough for 101 Locust Street Retaining Wall Project (CDBG - $68,844.00).

M. Performance Agreement between Dauphin County (Parks & Recreation) and Jeff Bradshaw & Algebra Blessett – Jazz & Wine Festival (September 8, 2019) - $6,500.00.

N. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Community Services Group, Inc.
   2. Cornell Abraxas Group, Inc.
   3. Spilman, Thomas & Battle, PLLC


P. Adoption Assistance Agreement Amendments: 2018-02 – Amendment #1 and 2018-62 – Amendment #1.
Q. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Jewish Family Service of Greater Harrisburg, Inc.

R. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Melmark, Inc. – Amendment #1
   2. Pennsylvania Counseling Services, Inc. – Amendment #1
   3. Keystone Service Systems, Inc. – Amendment #1

S. Rental Agreement between Dauphin County and the Wiconisco Fire Company (Ladies Night Out – 3/19/19).

T. Request to waive 2018 penalties for the County and County Library Tax on Parcel #68-030-041 (7914 Manor Drive) – Patricia Fox - $49.21.

U. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Substance Abuse Services, Inc. t/d/b/a The Rase Project.

V. Rental Agreement with the Boys & Girls Club of Harrisburg for a stakeholder meeting on March 29, 2019.

W. Repository Bid received from Emily R. Wanner for Parcel #60-004-019 (Lincoln St.) - $500.00.

X. Amendment #2 to Agreement to provide Professional Consulting Services between Dauphin County and Maximus extending the term from June 1, 2019 through May 31, 2020.

Y. Renewal of Hazmat Team’s Errors & Omissions Insurance with Crums & Forster Specialty Insurance Company.

Z. Implementing Opioid Overdose Reduction Strategies Grant Application to the PA Commission on Crime and Delinquency (PCCD).

AA. Appointment of Amma Johnson to the Susquehanna Area Regional Airport Authority – term expires 1st Monday of January, 2024.

BB. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through BB listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Act One & Associates advising that Gregory Luttrell is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of an 1,800 square foot single family dwelling and a 576 square foot recreational cabin in Middletown, PA.

B. Notification from GHD advising that the Lower Paxton Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the lining of approximately 18,335 linear feet of existing sanitary sewer and the replacement of approximately 124 laterals and building sewers at the Spring Creek Mini-Basin SC-2B.

C. Notification from McCormick Taylor advising that they are applying to DEP for a Chapter 105 – GP-11 Permit for the bridge replacement at SR 2030 (Blue Ridge Avenue) at the crossing of Beaver Creek in Lower Paxton and West Hanover Townships.

D. Notification from Mellott Engineering, Inc. advising that Fox Glen Drive Associates, LP is applying to DEP for a NPDES permit for stormwater discharges associated with the construction of Fox Glen Drive & construction of 5 residential dwellings at Fox Glen Drive, Hummelstown, PA.

E. Notification from Hearth & Home Technologies advising that they will be submitting a PA State Only Operating Permit Renewal Application #Permit 22-03052 to DEP for the facility located at 352 Mountain House Road, Halifax, PA.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz