DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 10, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Solicitor’s Office; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; DiAndra Pena, Human Resources; Donna Miller, Commissioners’ Office; Amy Harinath, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Laura Cullison, Controller’s Office; J. Kiss, Public Safety; Jennifer Simpson, Court Administration; Edgar Cohen, Director of Facilities Maintenance; Chris Davis, Treasurer’s Office; Adriana Vukmanic, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jeff Brazil, Karl Singleton and Richard Soto

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:03 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the March 20, 2019 Workshop Meeting Minutes and the March 27, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the March 27, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held on April 3, 2019 to discuss personnel matters.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Pena indicated that there were no changes and no questions were asked.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci reported that the budget adjustments were made, and everything is ready for approval. No questions were asked.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the Purchase Order Packet.

Question: Mr. Haste – Aye and Mr. Pries – Aye; motion carried.

BUDGET & FINANCE – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
April 9, 2019

- **March 29, 2019** transferred $2,803,695.67 to the Payables account and $2,078,234.84 to the Payroll account from the County’s Concentration account for checks issued that week.

- **April 5, 2019** transferred $1,028,453.93 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $4,658,594.51

- Debt Service Payments since last report: $141,201.92

- Term Investments
  - None

- Balance today in PA INVEST: $1,435.24 rate 2.443%

- Balance today in First National Bank: $104,415.25 rate 1.510%

- Balance today in S&T Bank: $1,109,373.82 rate 2.320%

- Balance today in Santander Bank: $1,101,028.68 rate 2.250%

- Balance today in Customers Bank: $25,961,277.38 rate 2.400%

- Balance today in Customers Bank: $0.00 rate 2.400%

- Balance today in PLGIT Prime: $86,994,966.12 rate 2.550%

- Balance today in Riverview Bank: $3,622,978.52 rate 2.570%

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything that was reviewed by the Solicitor’s Office is ready for approval. This morning, he was given an item to add as Item RR under Matters Requiring Board Action. It is an Amendment #1 to a Subrecipient Agreement between the County of Dauphin, the Affordable Housing Associates of Dauphin County, Inc. for Cherry Orchard Place.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreement between Dauphin County (Aging) and C&J Catering, LLC.

B. Purchase of Service Agreement between Dauphin County (Children & Youth) and The Children’s Home of Easton, Inc.

C. Adoption Assistance Agreements #2019-11, #2019-12 and #2019-18.

D. Amendment #1 to Adoption Assistance Agreement #2013-46.

E. Amendments to Purchase of Service Agreement between Dauphin County (MH/A/DP) and:

   1. Merakey Pennsylvania – Amendment #1
   2. TrueNorth Wellness Services – Amendment #1

F. Homeless Assistance Program Fund (HAP) Agreement between Dauphin County (MH/A/DP) and the Capital Area Coalition on Homelessness.

G. Pharmacy Benefit Management Agreement between Dauphin County (MH/A/DP) and Express Scripts, Inc.

H. Function Agreement between Dauphin County (Tax Claim) and Hilton Harrisburg for September 26, 2019 (Upset Sale Date).

I. Request to waive taxes, penalties, interest and cost for the period 2008-2018 in the total amount of $2,016.56 on Parcel #34-026-005-139-0139 (139 Dean Street) – Dean and Shanen Long.


K. Partial Refund of 2018 Real Estate Taxes & March Interim Taxes – Parcel #62-066-052 (1891 Mountain View Road) – Marie Custer Rutherford & Andrew Rutherford - $358.11.
L. Satisfaction Piece for Tereza P. Youngo on the property located at 1949 Briggs Street, Harrisburg, PA 17103 - $1,500.00.

M. Repository Bids received from Alexander Cabot for the following properties:
   1. Parcel #42-028-004-420-0388 (420 Caravan Court) - $500.00
   2. Parcel #42-028-004-050-0557 (50 Caravan Court) - $500.00

N. Repository Bid received from Robert Canidate for Parcel #62-027-228 (N. 22nd Street) - $610.00.


P. Satisfaction Piece for Johnathan I. Mills on the property located at 7 Rosewood Drive, Harrisburg, PA 17109 - $3,000.00.

Q. Satisfaction Piece for Steven B. Wright, Sr. on the property located at 6531 Heather Court, Harrisburg, PA 17112 - $5,000.00.

R. Contract between Dauphin County (Facilities Maintenance) and North Country Unlimited for lawn care services for the 2019 season.

S. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Wetlands Festival (April 27, 2019) - $430.00.

T. Performance Agreement between Dauphin County (Parks & Recreation) and Jennifer Brown – Wetlands Festival (April 27, 2019) - $602.76.

U. Performance Agreement between Dauphin County (Parks & Recreation) and ZooAmerica – Reptiles! (August 24, 2019) - $330.00.

V. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Tracy Troutman – Fort Hunter Movie Night (June 7 & 22, 2019) - $250.00.

W. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Stephanie Barnes for the following events:
   1. Music & Wine Festival – June 8 & 9, 2019 - $300.00
   2. Brew Fest – July 20, 2019 - $150.00
   3. Jazz & Wine Festival – September 6-8, 2019 - $450.00

X. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Samantha Barnes for the following events:
   1. Music & Wine Festival – June 8 & 9, 2019 - $150.00
   2. Brew Fest – July 20, 2019 - $75.00
   3. Jazz & Wine Festival – September 6-8, 2019 - $225.00

Y. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler /s/o Lindsey Webster – Jazz & Wine Festival (September 7, 2019) - $4,300.00.

Z. Performance Agreement between Dauphin County (Parks & Recreation) and DD Productions LLC by Reggie Davis for Daniel D – Jazz & Wine Festival (September 7, 2019) - $2,650.00.
AA. Production Services Agreement between Dauphin County (Parks & Recreation) and Illusion Sound and Lighting for sound, stage, lighting and backline for Music & Wine Festival (June 8-9, 2019), Cultural Fest (August 2, 2019) and Jazz & Wine Festival (September 6, 7 & 8, 2019) - $42,150.

BB. Intermunicipal Cost Sharing Agreement between Lykens Borough and County of Dauphin for Bridge #LB-1.

CC. Intermunicipal Cost Sharing Agreement between Wayne Township and County of Dauphin for Bridge #WT-3.

DD. Intermunicipal Cost Sharing Agreement between Jackson Township and County of Dauphin for Bridge #JAT-1.

EE. Intermunicipal Cost Sharing Agreement between Lower Paxton Township and County of Dauphin for Bridge #LPT-2.

FF. Intermunicipal Cost Sharing Agreement between Londonderry Township and County of Dauphin for Bridge #LDT-2.

GG. Intermunicipal Cost Sharing Agreement between East Hanover Township and County of Dauphin for Bridge #EHT-5.

HH. Intermunicipal Cost Sharing Agreement between Conewago Township and County of Dauphin for Bridge #CWT-5.

II. DEP Grant Agreement Environmental Stewardship and Watershed Protection Grant Program between Dauphin County (Parks & Recreation) and PA Dept. of Environmental Protection for the Wildwood Lake Restoration Design and Permitting Project.

JJ. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Cherry Orchard Place LLC - $200,000 for affordable housing apartment units for seniors and qualified veterans.

KK. PA Commission on Crime and Delinquency Grant submission – CIT Training for Dauphin County Law Enforcement.

LL. Pass Through Contract Agreement between Dauphin County and Victim/Witness Assistance Program in the amount of $206,434.00 for the VOCA Post Disposition and Protection from Abuse Grant #28911.

MM. Pass Through Contract Agreement between Dauphin County and Victim/Witness Assistance Program in the amount of $487,734.00 for the VOCA Funding Continuation Grant #30692.

NN. Commonwealth of Pennsylvania, Commonwealth Financing Authority Nondiscrimination/Sexual Harassment Clause to be made a part of the contract between Dauphin County and Kinsley Construction, Inc.

OO. Commonwealth of Pennsylvania, Commonwealth Financing Authority Nondiscrimination/Sexual Harassment Clause to be made a part of the contract between Dauphin County and Wilson Consulting Group, PC.

PP. Intergraph Annual Maintenance Contract between Dauphin County (Public Safety) and Hexagon Safety & Infrastructure for the period May 1, 2019 through April 30, 2020.
QQ. Training Packet.

RR. Amendment #1 to Subrecipient Agreement between the County of Dauphin and the Affordable Housing Associates of Dauphin County, Inc. for Cherry Orchard Place (CDBG).

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through RR listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries thanked Mr. DeFoor for raising money for the Bruce E. Cooper Student Center Renovation Fund. He was stationed at HACC’s Drill Tower.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Third Mountain Surveying advising that Daniel R. & Ada Mae King are applying to DEP for a NPDES Permit for stormwater discharges associated with the development of stormwater management facilities for a 46.4 +/- acre tract in Mifflin Township (827 Kessler Road).

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Middletown Borough is applying to the PA Dept. of Conservation and Natural Resources for a Park Rehabilitation and Development Grant for park improvements within Hoffer Park (Kid’s Kastle Replacement).

C. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of an approximately 13,487 LF of new 8-inch sanitary sewer and associated manholes to extend the existing sanitary sewer system and provide service to the neighborhoods in the southeast corner of the Township.

D. Notification from Gannett Fleming advising that the Pennsylvania Dept. of General Services is applying to DEP for a Water Quality Management Part II Permit for Sewer Extensions and Pump Stations for the construction of approximately 490 LF of 1-1/2”
pressure sewer main, 1,490 LF of 2” pressure sewer main, 3 cleanout manholes, 1 air release manhole with cleanout, 3 simplex grinder pumps, 1,335 LF of 8” gravity sewer main, 6 standard manholes and incidental work within the PA DGS Annex Complex in Susquehanna Township.

E. Notification from Steckbeck Engineering & Surveying, Inc. advising that the Hummelstown Field & Stream Association if applying to DEP for a NPDES Permit for stormwater discharges associated with the conversion of forested area to meadow and to import fill to create berms for new shooting ranges.

F. Notification from Hempt Bros., Inc. advising that the PA Department of Transportation is applying to DEP for a NPDES Permit for stormwater discharges associated with the waste areas at Vine Street and Connector Road Interchanges at Dauphin Co. SR 300 Section 008.

G. Notification from Osman Environmental Solutions, LLC advising that Hempt Bros., Inc. is submitting an application to DEP to renew its air quality operating permit for the quarry in Steelton.

H. Notification from Louis Berger advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new underground 69kV transmission line from South Hershey Substation located near Hershey Medical Center to the Hershey Substation located near Route 22.

I. Receipt of a letter from DEP to Meadowbrook Coal Company, Inc. advising of the correction to Application No. 22851602C10 dated December 14, 2018. The purpose of the correction is to authorize Rausch Creek Land, L.P. as a contract operator.

J. Receipt of a letter from South Hanover Township advising that they are submitting an application to request funding assistance from the PA Department of Natural Resources through their Park Rehabilitation and Development Grant Program for the Patriot Park Amphitheatre Improvements.

K. Notification from MI Windows and Doors, LLC advising that they are applying to DEP for a State Only Operating Permit for its manufacturing facility located in Upper Paxton Township.

**PUBLIC PARTICIPATION**

There was none.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz