DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

APRIL 24, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Laura Cullison, Controller’s Office; DiAndra Pena, Human Resources; Jennifer Simpson, Court Administration; Fred Lighty, Esq., Solicitor’s Office; Vince Paese, Controller’s Office; Troy Petery, Court Administration; Adriana Vukmanic, Solicitor’s Office; J. Kiss, Public Safety; Ruby Doub, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Wendy Johnson, Samantha Garvey, Taja White, Diane Bowman, Tom Connolly and Eric Epstein

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:08 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the April 3, 2019 Workshop Meeting Minutes and the April 10, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the April 10, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that no Executive Sessions were held between meetings.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners
   1. Proclamation Presentation to Gift of Life for “Donate Life Month” in April

Mr. Hartwick stated that today the Board is recognizing National Donate Life Month in April to raise awareness about and encourage organ, eye and tissue donation; and to celebrate those who have saved lives through the gift of donation. With us today, is Dwendy Johnson, Community Relations Supervisor, and daughter of a heart recipient; Samantha Garvey and Taja White, Community Relations interns. The theme for Donate Life Month this year is inspired by bicycles and is “Life is a beautiful ride.” The bicycle serves as a symbol of progress, renewal and the moving circle of life. In 2018, more than 36,500 transplants brought renewed life to patients and their families. More than 110,000 men, women and children await lifesaving organ transplants. Sadly, 8,000 people die every year because the organs they need are not donated in time.

Mr. Hartwick read the following Proclamation:

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, join with the Gift of Life Donor Program, the region’s organ and tissue transplant network, to recognize April as National Donate Life Month;
Whereas, approximately 113,000 Americans are currently on the national transplant waiting list; more than 5,000 men, women and children in the Gift of Life Donor Program’s region are awaiting a life-saving transplant;

Whereas, another person is added to the waiting list every 10 minutes, and on average, 20 people die every day because the organs they need are not donated in time;

Whereas, the most effective way to address this public health crisis is to educate citizens and to encourage them to register as organ, eye and tissue donors at donors1.org or a local DMV;

Therefore, we join with the 275,000 residents of Dauphin County in recognizing April as National Donate Life Month and in giving a heartfelt thanks to all heroes who have donated; and in recognition thereof, we do hereby proudly proclaim April of 2019 to be “National Donate Life Month” in Dauphin County.

Mr. Pries indicated that this is very important to families that are waiting and are in need; and sometimes they do not get that call.

Mr. Haste stated that he became aware of organ donation when a childhood friend of his needed a kidney to save his life. That was 44 years ago. It seems to go a lot smoother now and back then. He thanked the folks for promoting the life-saving power of organ and tissue donation.

(Appplause was given, and pictures were taken.)

PUBLIC PARTICIPATION

Eric Epstein indicated that he had two topics to discuss. The first one is the rate increase proposed by UGI. He testified against the rate increase before the PUC. This year, based on average residential consumption, rate payers are paying between $825.05 and $889.05 more for these basic needs and services. We need to be proactive. This rate increase will be acted upon in September to take effect in October. He and Rep. Mehaffie opposed the rate increase.

Mr. Epstein also commented on Three Mile Island and Exelon’s request for an exemption to allow them to use a portion of the funds from the TMI-1 decommissioning trust fund for the management of spent fuel. Additionally, an exemption to allow TMI-1 decommissioning trust fund disbursements for spent fuel management to be made without prior notice. If they close it, we need to be able to monitor it and they should provide funding to do that as a part of their operating fund.
**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Pena reported that the Packet was amended and distributed last Friday.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet, as amended.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that the Packet is the same as the previous week, except for any budget adjustments. No questions were asked.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**BUDGET & FINANCE DIRECTOR REPORT – MIKE YOHE, BUDGET**

Mr. Yohe provided the following Report:

**Report from the Office of Budget & Finance  
April 23, 2019**

- **April 12, 2019** transferred $6,110,620.12 to the Payables account and $1,964,253.46 to the Payroll account from the County’s Concentration account for checks issued that week.

- **April 19, 2019** transferred $4,275,021.65 to the Payables account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report:** $11,527,876.37

- **Debt Service Payments since last report:** $0.00

- **Term Investments**
  - None
• Balance today in PA INVEST: $1,435.24 rate 2.414%
• Balance today in First National Bank: $104,415.25 rate 1.510%
• Balance today in S&T Bank: $1,109,373.82 rate 2.320%
• Balance today in Santander Bank: $1,101,028.68 rate 2.250%
• Balance today in Customers Bank: $25,961,277.38 rate 2.400%
• Balance today in Customers Bank: $0.00 rate 2.400%
• Balance today in PLGIT Prime: $99,994,966.12 rate 2.550%
• Balance today in Riverview Bank: $3,622,978.52 rate 2.570%


**CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR**

Mr. Saylor reported that he received correspondence from Rebecca Zelner regarding Marcy’s Law and an amendment to the State Constitution dealing with crime victims rights. She is asking the Board of Commissioners to sign an electronic endorsement form. He asked the Board if they would like to have her make a presentation. (Mr. Saylor will contact her for a presentation.)

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval.

In addition to those items, he has two contracts that were received late yesterday and have been reviewed and are ready for approval. They are: 1) Dauphin County Affordable Housing Trust Funds (HTF) Program Agreement between Dauphin County and Affordable Housing Associates of Dauphin County, Inc. and 2) Community Development Block Grant (CDBG) Program Agreement between Dauphin County and Affordable Housing Associates of Dauphin County, Inc.

Mr. Haste noted that they will be listed as Item DD and EE under Matters Requiring Board Action.

**MATTERS REQUIRING BOARD ACTION**

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. James W. Abraham, Esquire
2. Natalie Burston, Esquire
3. Kidspeace National Center, Inc.
4. Outside In School of Experiential Education, Inc.
5. Valley Youth House Committee, Inc.
6. White Deer Run, LLC

B. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Harrisburg Area Young Men’s Christian Association, Inc.

C. Adoption Assistance Agreement #2019-20.

D. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Better Outcomes Living Diversely, Inc.

E. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Community Life Team, Inc. – Amendment #1
   2. JG Early Intervention Specialists, Inc. – Amendment #2
   3. Feeding Little Bellies, LLC – Amendment #2

F. Medical Assistance Transportation Program (MATP) Agreement between Dauphin County and the Cumberland-Dauphin-Harrisburg Transit Authority, Inc. t/d/b/a Capital Area Transit – Amendment #1.

G. Subgrantee Letter of Continued Interest (LOI) for acceptance of the 2019 Pritzker Children’s Impact Network Subaward between Dauphin County and the National Association of Counties (NACo) through the National Association of County Research Foundation (NACoRF).

H. Impact Network Subgrantee Funding Agreement between Dauphin County and the National Association of Counties (NACo) through the National Association of Counties Research Foundation (NACoRF) (2019 Pritzker Children’s Initiative).

I. Performance Agreement between Dauphin County (Parks & Recreation) and Steven Courtney – Wetlands Festival Live Music (April 27, 2019) - $1,200.00.

J. Performance Agreement between Dauphin County (Parks & Recreation) and Kevin Jackson to perform with Jeff Bradshaw & Algebra – Jazz & Wine Festival (September 8, 2019) - $400.00.

K. Budget Amendments for the quarter ending March 31, 2019.

L. Refund of 2019 Real Estate Taxes – Parcel #69-010-081 (535 Center St.) – Darryl Messner - $325.75.

M. Request to Refund 2018 penalties, cost and discount difference for the County and County Library Tax – Parcel #68-046-122 (300 Chervil Court) – Anne Maljevac - $50.64.

N. Repository Bid received from Gerardo Rodriguez for Parcel #09-025-061 (83 N. 17th Street) - $500.00.

O. Repository Bids received from Frank Mayo for the following properties:
   1. Parcel #09-015-018 (1429 Shoop Street) - $525.00
   2. Parcel #10-018-079 (610 Woodbine Street) - $525.00
P. Repository Bids received from Micah Arter for the following properties:
   1. Parcel #09-026-026 (85 N. 18th Street) - $500.00
   2. Parcel #09-026-028 (83 N. 18th Street) - $500.00


R. Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys’ Institute and Dauphin County (District Attorney) for the period January 1, 2019 through December 31, 2019.


T. Beverage Service Agreements between Dauphin County (Magisterial District Judges) and W.B. Mason for water cooler rentals at the following MDJ offices:
   1. MDJ 12-1-05
   2. MDJ 12-3-01
   3. MDJ 12-1-04
   4. MDJ 12-2-05

U. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and Affordable Housing Associates of Dauphin County, Inc. (replaces Agreement executed on 4/10/19 with Cherry Orchard Place, LLC).

V. Fifth Amendment to Inmate Telephone Vending Agreement between Dauphin County (Prison) and DSI-ITI, Inc.

W. Resolution #8-2019 authorizing the renewal for a period of three years, the terms of a Memorandum of Understanding between and among the Harrisburg Downtown Improvement District, Inc., the County of Dauphin and the City of Harrisburg.

X. Local Share Municipal Grant – Unrestricted – The Family Sports Association - $50,000.00.

Y. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and The Pennsylvania State University.

Z. Performance Agreement between Dauphin County (Parks & Recreation) and Teen Town – Vivian Severn – Cultural Festival (August 2, 2019) - $600.00.

AA. Performance Agreement between Dauphin County (Parks & Recreation) and Mighty Music Corporation by Steven Butler f/s/o Sheila E – Cultural Festival (August 2, 2019) - $23,000.00.

BB. Maintenance Agreement between Dauphin County (Prison) and Otis Elevator Company, effective May 1, 2019.

CC. Training Packet.

DD. Dauphin County Affordable Housing Trust Funds (HTF) Program Agreement between Dauphin County and Affordable Housing Associates of Dauphin County, Inc.

EE. Community Development Block Grant (CDBG) Program Agreement between Dauphin County and Affordable Housing Associates of Dauphin County, Inc.
It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through EE listed above under Matters Requiring Board Action.

Discussion: Mr. Hartwick mentioned the Subgrantee Letter and the Impact Network Subgrantee Funding Agreement, which deals with the County’s Early Childhood work. The County is looking at how to tie together the 0-5 age population.

Mr. Pries noted the Agreement with Sheila E, who will be performing at the Cultural Festival.

Mr. Haste highlighted Item W, the Resolution approving a three-year renewal of a Memorandum of Understanding with the City and the Downtown Improvement District.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries commented that the Commissioners helped the Fish & Boat Commission do the trout stocking. It was great to see how the process worked.

Mr. Haste noted that the Retirement Board Meeting will convene at 10:50 a.m.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Brandon Rumbaugh Solutions advising that Exelon Generation Company, LLC is applying to DEP for a NPDES Permit for stormwater discharges associated with the implementation of an independent Spent Fuel Storage installation at Three Mile Island Nuclear Station Unit 1, Middletown.

B. Notification from the PA Department of Conservation and Natural Resources advising that the Weiser Forest District is applying to DEP for a Small Project Water Obstruction
and Encroachment Permit to install two permanent crossings on the Haldeman Tract located in Jackson Township.

C. Notification from Sunset Golf Course advising that they filed two applications with the Susquehanna River Basin Commission. Application 1 (SRBC Pending No. 2019-011) is for a minor modification to a current SRBC approval to modify its consumptive use approval to add Well 7 as an approved source. Application 2 is for a proposed groundwater withdrawal of up to 59,000 gallons per day from Well 7. Well 7’s location is on property owned by Sunset Golf Course, Londonderry Township.

D. Notification from Light-Heigel & Associates, Inc. advising that the Wayne Township Supervisors are applying to DEP for a General Permit 11 for the replacement of an existing culvert with a new SLCPP culvert and place riprap at the Dividing Ridge Road Culvert in Wayne Township.

E. Notification from K&W advising that the Pennsylvania State University is applying to DEP for a general permit coverage for the construction of a new athletic field at 777 W. Harrisburg Pike, Middletown, PA.

F. Notification from Rettew advising that Comcast Cable Communications Management, LLC is applying to DEP for a General Permit 5-Utility Line Stream Crossing for the installation of one buried cable utility line under an unnamed tributary to Wiconisco Creek along the northern roadway shoulder of Shade Road, Lykens.

G. Receipt of a letter from James Szymborski advising that he is resigning as a member of the Gaming Advisory Board.

H. Notification from Herbert, Rowland & Grubic, Inc. advising that Dauphin County is applying to DEP for a Chapter 105 Water Obstructions and Encroachment General Permit Registration for the 2018 Deck Rehabilitation Project.

I. Notification from RGS Associates advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with construction of 9 apartment buildings, 69 townhomes and associated roadway and stormwater improvements off of North Progress Avenue in Susquehanna Township.

PUBLIC PARTICIPATION

Pat Stringer thanked the Commissioners for the Proclamation honoring Richard Holmes’ 75th Birthday.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz